

Clayton Township Planning Commission

PLANNING COMMISSION MINUTES

November 25th, 2025

Meeting opened by: Chairman DePottey Opened meeting at 6:00 p.m.

Roll Call

Members Present: Kevin DePottey, Rick Caruso, Kathy Norris, Richard Derby

Members Absent: Corey Potter, Jon Mieckowski, and George Sippert

Others Present: Ken Tucker/Township Attorney

Ted Henry/building official, Zoning administrator

Approval of proposed agenda

Action taken: Motion by Richard Derby and seconded by Kathy Norris to approve the proposed agenda for Nov 25, 2025 Clayton Township planning commission meeting with the amendment adding item #3 to change December planning meeting.

Motion Carried

Approval of minutes Oct 28th , 2025 pgs 2-3

Action taken: Motion by Richard Derby and supported by Rick Caruso to approve the Oct 28th, 2025 minutes as stated.

Motion Carried

Communication:

KUBOTA STORE-sold to Crowe Real estate & Auction service.

GENESEE VAULT/TIM HOHN #810-695-5166- (Sexton) on notice to call tonight about 6:10p

Report of Officers and Zoning Administrator:

Public Comment

New Business/Discussions

1. AMENDING THE CEMETARY ORDINANCE Pgs 4-10: called Tim Hohn, the Sexton, and asked all questions the committee had regarding the ordinance. Tim suggests with what is stated in the ordinance currently as it starts to get tricky with placement. Discussion of amendment of the Cemetery ordinance between committee members. Going to change Section 7-1 to read “PARENT” instead of “MOTHER”. Also add to the end “any exception needs to be approved by Twp Board. Motion by Rick Caruso and Seconded by Richard Derby to move Cemetery Amendment to Board. Public hearing in January. Roll call: YES: Kevin Depottey, Rick Caruso, Kathy Norris, Richard Derby. **Motion carried**

2. PRESENTATION OF PROPOSED TIRE BUSINESS: John would like to expand into a tire business for distribution to small businesses locally. Currently an auto service business (not repairs), wholesale lot only. Commission discussed hours of operation and how many employees there are. There would be no zoning change needed just a special permit.

3. CHANGE OF DEC MEETING: Discussed that it was best to keep the meeting on Dec 23rd so public hearing can be scheduled as needed with enough notice.

Old business/Discussion:

Additional Items:

Future Items:

Additional Comments:

Adjournment:

Action taken: motion by Kathy Norris and supported by Richard Derby to adjourn the Planning Commission meeting @ 7:04 p.m.

Kevin DePottey, Chairperson

Kathy Norris, Secretary