

CHARTER TOWNSHIP OF CLAYTON

REGULAR BOARD MEETING

DEC 11, 2025

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The regular board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:14 p.m. December 11, 2025 at the Clayton Township Hall.

BOARD MEMBERS

Supervisor	Ted Henry	Trustees:	Tom Spillane
Clerk	Dennis Milem		Ken Engel
Treasurer	Shelley Thompson		Kathy Norris
			Doug Sherman

Attorney: Ken Tucker

Deputy Supervisor: Rick Caruso

Pledge to the Flag

ROLL CALL: Members present: Engel, Thompson, Spillane, Sherman, Henry, Norris, and Milem.

AGENDA: MOTION by Thompson and seconded by Engel to accept agenda. ROLL CALL: YES: Engel, Norris, Sherman, Spillane, Henry, Milem, and Thompson. MOTION CARRIED.

MINUTES: MOTION by Thompson and seconded by Engel to accept minutes for November 2025 meetings. ROLL CALL YES: Thompson, Milem, Spillane, Norris, Sherman, Henry, and Engel. MOTION CARRIED

BILL LIST: MOTION by Thompson and Seconded by Engel to approve the Bills List as presented. ROLL CALL: YES: Milem, Sherman, Thompson, Henry, Engel, Norris, and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Thompson and seconded by Milem to accept the treasurer's report as presented. ROLL CALL: YES: Sherman, Henry, Engel, Norris, Thompson, Spillane, and Milem. MOTION CARRIED.

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2025 BUDGET REVIEW AND ADJUSTMENTS: Motion by Milem and seconded by Engel to accept the 2025 Budget Review and Adjustments. ROLL CALL: YES: Norris, Sherman, Henry, Milem, Spillane, Thompson, and Engel. MOTION CARRIED. RESOLUTION NO. 25-1211-02

PUBLIC COMMENT:

BOARD COMMENT:

CORRESPONDENCE:

OLD BUSINESS:

NEW BUSINESS:

6. DAVE PLUMB FIRE CHIEF: Chief explained the importance of the need for fire dept to extend with EMS. Board discussed the EMS plan. Motion by Thompson and seconded by Spillane to continue the EMS program as Chief Plumb presented for coming year of 2026. ROLL CALL: YES: Engel, Norris, Sherman, Spillane, Henry, Milem, and Thompson. MOTION CARRIED. RESOLUTION NO. 25-1211-03

7. (ACH) AGREEMENT: Motion by Thompson and seconded by Milem to accept the Clayton Township 2026 ACH agreement. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Sherman, Henry, and Engel. MOTION CARRIED. RESOLUTION NO. 25-1211-04

8. 2026 FEDERAL POVERTY GUIDELINES: Motion by Thompson and seconded by Milem to adopt the federal 2026 poverty guidelines. ROLL CALL: YES: Milem, Sherman, Thompson, Henry, Engel, Norris, and Spillane. MOTION CARRIED. RESOLUTION NO. 25-1211-05

9. TOWNSHIP CALENDAR FOR 2026: Motion by Engel and seconded by Spillane to approve the township calendar for 2026. ROLL CALL: YES: Sherman, Henry, Engel, Norris, Spillane, and Milem. NO: Thompson MOTION CARRIED. RESOLUTION NO. 25-1211-06

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10. MUNICIPAL INSURANCE RENEWAL FOR TOWNSHIP AND POLICE LIABILITY: Motion by Milem and seconded by Spillane to accept renewal of township liability insurance from Par Plan for \$74,553.00 for 2026. Discussion on policy and used them for 10+ yrs. ROLL CALL: YES: Norris, Sherman, Henry, Milem, Spillane, Thompson, and Engel. MOTION CARRIED. RESOLUTION NO. 25-1211-07

11. GENESEE COUNTY RENEWAL OF 10 YEAR CMOM PROGRAM: Motion by Milem and seconded by Henry to accept renewal of 10 yr. CMOM program from Genesee County Water and Waste. ROLL CALL: YES: Henry, Sherman, Norris, Thompson, Engel, Spillane, and Milem. MOTION CARRIED. RESOLUTION NO. 25-1211-08

12. STAFF WAGES: Motion by Milem and seconded by Spillane to raise all hourly employees not covered by the bargaining agreement to \$1 more per hour. ROLL CALL: Sherman, Thompson, Engel, Spillane, Henry, Norris, and Milem. MOTION CARRIED. RESOLUTION NO. 25-1211-09

13. IN LIEU OF INCREASE: Motion by Milem and seconded by Sherman to approve in lieu of increase from \$3,000 to \$5,000 for Dennis Milem, Ted Henry, and Rebecca Berriman. ROLL CALL: YES: Norris, Milem, Henry, Engel, Sherman, Spillane, and Thompson. MOTION CARRIED. RESOLUTION NO. 25-1211-10

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker

ZONING ADMINISTRATOR: Ted Henry

ROADS AND BRIDGES: Ted Henry

WATER AND WASTE: Ted Henry

FIRE BOARD: Tom Spillane, Ken Engel

PLANNING COMMISSION: Kathy Norris
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane, Ken Engel

POLICE REPORT: Chief Brown

Meeting adjourned by Ted Henry, Supervisor at 7:32 p.m.

Minutes by

Minutes Accepted by

Dennis Milem

Ted Henry, Supervisor