

**CHARTER TOWNSHIP OF CLAYTON**

**REGULAR BOARD MEETING**

**Oct 9th, 2025**

**PAGE 1**

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:00 p.m. October 9th, 2025 at the Clayton Township Hall.

BOARD MEMBERS

Supervisor	Ted Henry	Trustees:	Tom Spillane
Clerk	Dennis Milem		Ken Engel
Treasurer	Shelley Thompson		Kathy Norris
			Doug Sherman

Attorney: Ken Tucker

Deputy Supervisor: Rick Caruso

Pledge to the Flag

ROLL CALL: Members Present: Engel, Thompson, Spillane, Sherman, Henry, Norris, and Milem.

AGENDA: MOTION by Milem and seconded by Spillane to accept agenda with the addition of 5b for culvert placement. ROLL CALL: YES: Norris, Henry, Spillane, Thompson, Engel, Sherman, and Milem MOTION CARRIED.

MINUTES: MOTION by Milem and seconded by Thompson to accept minutes for September 2025 meetings. ROLL CALL YES: Spillane, Milem, Sherman, Henry, Engel, Norris, and Thompson. MOTION CARRIED

BILL LIST: MOTION by Thompson and Seconded by Spillane to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Engel, Henry, Sherman, Norris, and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Thompson and seconded by Milem to accept the treasurer's report as presented. ROLL CALL: YES: Sherman, Engel, Henry, Norris, Thompson, Spillane, and Milem. MOTION CARRIED.

**CHARTER TOWNSHIP OF CLAYTON**  
**REGULAR BOARD MEETING**  
**Oct 9<sup>th</sup>, 2025**  
**PAGE 2**

2025 BUDGET REVIEW AND ADJUSTMENTS: No adjustments

5b: MOTION by Milem and supported by Engel to authorize \$187,000 for GENESEE COUNTY ROAD Agreement to replace Van Vleet Rd. culvert over Smith-Clayton Drain. Total amount is \$563,000 from Genesee County Road Commission and \$187,000 from Clayton Twp. Payment is not due until late 2026. Cost breakdown is \$600,000 for culvert replacement and \$150,000 for engineering & inspections for a total project cost of \$750,000. ROLL CALL: YES: Norris, Engel, Henry, Thompson, Sherman, Spillane, and Milem. MOTION CARRIED. RESOLUTION NO. 25-1009-01

PUBLIC COMMENT:

BOARD COMMENT:

CORRESPONDENCE:

OLD BUSINESS:

NEW BUSINESS:

METROPOLITAN PLANNING COMMISSION SIGNATURE CARDS: MOTION by Thompson and seconded by Spillane that the Supervisor and Clerk, Ted Henry and Denny Milem be added to Metropolitan Planning Commission signature cards. ROLL CALL: YES: Norris, Engel, Sherman, Spillane, Henry, Milem, and Thompson MOTION CARRIED.

RESOLUTION NO. 25-1009-02

AMERISCAN INVOICE: Motion by Thompson and seconded by Engel to pay final invoice for Ameriscan. Of \$350.00. ROLL CALL: YES Sherman, Henry, Engel, Norris, Spillane, Thompson, and Milem. MOTION CARRIED. RESOLUTION NO. 25-1009-03

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**Oct 9<sup>th</sup>, 2025**

**PAGE 3**

REZONING CASE #25-02 KURT STEPHENS: Motion by Milem and seconded by Engel to rezone CASE OF #25-02 Kurt Stephens, 04-01-400-006 from multi-family to FM. Residential. ROLL CALL: YES: Milem, Spillane, Thompson, Norris, Engel, Sherman, and Henry. MOTION CARRIED. RESOLUTION NO. 25-1009-04

SPECIAL CONDITIONAL USE #25-02 NEPTUNE ENTERPRISES, LLC: Motion by Spillane and seconded by Engel to approve SCU for Swartz Creek Meadows mobile home community, camping area. ROLL CALL: YES: Norris, Engel, Sherman, Spillane, Henry, Milem, and Thompson MOTION CARRIED. RESOLUTION NO. 25-10009-05

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker

ZONING ADMINISTRATOR: Ted Henry

ROADS AND BRIDGES: Ted Henry

WATER AND WASTE: Ted Henry

FIRE BOARD: Tom Spillane, Ken Engel

PLANNING COMMISSION: Kathy Norris

METROPOLITAN ALLIANCE: Shelley Thompson

911: Tom Spillane, Ken Engel

POLICE REPORT: Chief Brown

Meeting adjourned by Ted Henry, Supervisor at 6:26 p.m.

Minutes by

Minutes Accepted by

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Dennis Milem

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Ted Henry, Supervisor