

Clayton Township Planning Commission

PLANNING COMMISSION MINUTES

June 24, 2025

Meeting opened by: Chairman DePottey Opened meeting at 6:00 p.m.

Roll Call

Members Present: George Sippert, Jon Mieczkowski, Rick Caruso, Kevin DePottey, Kathy Norris, Corey Potter, Richard Derby

Others Present: Ken Tucker/Township Attorney

Ted Henry/building official, Zoning administrator

Approval of proposed agenda

Action taken: Motion by Corey Potter, supported by Jon Mieczkowski, to approve the proposed agenda for the June 24, 2025 Clayton Township Planning Commission meeting.

Motion Carried

Approval of minutes May 27, 2025

Action taken: Motion by Jon Mieczkowski supported by Corey Potter

Communication: none

Report of Officers and Zoning Administrator: Township Board approved for 1st reading of Rental Ordinance- Depottey approved to hold public hearing

Public Comment

New Business/Discussions

1. public hearing, case #SCU 25-01 Elliott pgs. 5-30: Depottey opened public hearing at 6:03p.

Joseph Elliott presented his proposal for RV Repair business. Discussion from board members on what will be at the RV Repair shop (ex. How many campers at one time, how long they will be there, hrs. of operation etc.)

Public hearing closed at 6:10p. by Depottey.

Rick Caruso motioned to approve no more than 10 (ten) units for no more than 60 (sixty) days. George Sippert supports. All in favor, ROLL CALL: Depottey, Potter, Caruso, Norris, Mieczkowski, Sippert, and Derby. **Motion carried**

2. Public hearing, Case # rezone 25-01 Byers Pgs. 31-52: Depottey open Public Hearing at 6:16p. Depottey made clear that this is just a recommendation for approval for the board.

Nathan Byers presented his proposal for rezoning of property for future shop build.

Discussion of rezoning of property as commercial property. With the possibility of buying land locked property from land bank that is behind 04-18-300-007.

Public hearing closed at 6:26p

Rick Caruso motioned to send to Clayton Twp Board of Trustees approval and supported by Jon Mieczkowski. All in favor. **Motion carried**

3. Capital Improvement list- Caruso suggests new flooring for police Department. About \$20,000-\$28,000.00. Ted suggests draining be added. Depottey recommended \$200,000 to be put into capital improvement fund per year. Any money not used that year gets saved for a larger project. Caruso motion to put \$200,000 per year Derby supported. All in favor: **motion carried**

Old business/Discussion:

Additional Items: need to schedule public hearing for Rental Ordinance.

Future Items:

1.business license-just discuss at next meeting

Additional Comments:

Adjournment:

Action taken: motion by Jon Mieczkowski and supported by Richard Derby to adjourn the Planning Commission meeting @ 6:53 p.m.

Kevin DePottey, Chairperson

Kathy Norris, Secretary