

Clayton Township Planning Commission

PLANNING COMMISSION MINUTES

August 26th, 2025

Meeting opened by: Chairman DePottey Opened meeting at 6:00 p.m.

Roll Call

Members Present: George Sippert, Jon Mieczkowski, Rick Caruso, Kevin DePottey, Kathy Norris, Corey Potter, Richard Derby

Others Present: Ken Tucker/Township Attorney

Ted Henry/building official, Zoning administrator

Approval of proposed agenda

Action taken: Motion by Jon Mieczkowski and supported by Richard Derby, to approve the proposed agenda for the Aug 26, 2025 Clayton Township Planning Commission meeting.

Motion Carried

Approval of minutes July22, 2025 pgs 2-3

Action taken: Motion by Richard Derby supported by Corey Potter

Communication: none

Report of Officers and Zoning Administrator: Homeboy BBQ was sold & plans to be a temporary egg building.

Public Comment

New Business/Discussions

1. AMEND RENTAL ORDINANCE-FAMILY TENANT EXEMPTION Pgs 4-10:

discussed how to add exemption for family tenants. Going to add in the definitions who qualifies as a family member per state requirements. Add to the fee schedule in Sec 4 to waive both Application fee and Inspection fee. Then it will be republished. All in favor, **Motion carried**

2. BUSINESS LICENSE: Discussion on intent to loosen ordinance & what is required for a business license. Plan to review business license ordinance and get together in the next few months. All in favor. **Motion carried**

Old business/Discussion:

Additional Items: Ted Henry presented site plan for new gas station and other possibilities for the old rite aid.

Future Items:

1. TWO CASES NEXT MONTH-SCU FOR SWARTZ CREEK MEADOWS

AND SITE PLAN REVIEW FOR THE OLD RITE AID: Ted Henry presented a map of the Swartz Creek meadows and plans for seasonal RV parking.

Additional Comments:

Adjournment:

Action taken: motion by Corey Potter and supported by Kathy Norris to adjourn the Planning Commission meeting @ 6:55 p.m.

Kevin DePottey, Chairperson

Kathy Norris, Secretary