

CHARTER TOWNSHIP OF CLAYTON

REGULAR BOARD MEETING

June 12th, 2025

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The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:00 p.m. June 12th, 2025 at the Clayton Township Hall.

BOARD MEMBERS

Supervisor Ted Henry
Clerk Dennis Milem
Treasurer Shelley Thompson

Trustees: Tom Spillane
Ken Engel
Kathy Norris
Doug Sherman

Attorney: Ken Tucker
Deputy Supervisor: Rick Caruso
Pledge to the Flag

ROLL CALL: Members present: Sherman, Thompson, Spillane, Henry, Norris, and Milem. Engel absent.

AGENDA: MOTION by Thompson and seconded by Spillane to approve agenda as submitted. ROLL CALL: YES: Norris, Henry, Sherman, Spillane, Thompson, and Milem. MOTION CARRIED.

MINUTES: MOTION by Milem and seconded by Thompson to approve the May minutes of Township board. ROLL CALL YES: Spillane, Milem, Henry, Norris, Sherman, and Thompson. MOTION CARRIED

BILL LIST: MOTION by Thompson and Seconded by Milem to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Sherman, Henry, Norris, and Spillane. MOTION CARRIED.

TREASURER’S REPORT: MOTION by Thompson and seconded by Milem to accept the treasurer’s report as presented. ROLL CALL: YES: Henry, Sherman, Norris, Thompson, Spillane, and Milem. MOTION CARRIED.

2025 BUDGET REVIEW AND ADJUSTMENTS: No adjustments

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PUBLIC COMMENT:

BOARD COMMENT:

CORRESPONDENCE: July 22 @ 3 p.m. BOR.

OLD BUSINESS:

NEW BUSINESS:

2025 AUDIT PRESENTATION BY TAYLOR & MORGAN: Motion by Milem and seconded by Thompson to accept audit report. Representative from Taylor and Morgan went over summary and graphs of audit report for 2024 for a quick understanding. ROLL CALL: YES: Norris, Sherman, Spillane, Henry, Milem, and Thompson MOTION CARRIED. RESOLUTION NO. 25-0612-01

ADOPTION OF L-4029 FOR 2025: Motion by Thompson and seconded by Spillane. Milem discussed more operations monies to be levied. Thompson motioned to amend the blank in (10) to be 1.04. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Sherman, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0612-02

IN-LIEU OF INSURANCE PAYMENT FOR 2025: Spillane motioned to accept the correction and was supported by Thompson. Discussion that payment was front loaded, and a letter of correction was sent to all employees who received the payment. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Sherman, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0612-03

MAINTENANCE AGREEMENT OF GENERATOR AT POLICE DEPARTMENT BY SHERMAN'S: Motion by Milem and seconded by Spillane to accept. Discussion about not turning on automatically. Also, this is an annual fee. ROLL CALL: YES: Norris, Henry, Spillane, Sherman, and Milem. NO: Thompson. MOTION CARRIED. RESOLUTION NO. 25-0612-04

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ORDINANCE NO. 2025-495, RENTAL PROPERTY: Motion by Clerk Milem to approve as is and supported by Norris. ROLL CALL: YES: Norris, Henry, Spillane, Sherman, and Milem. NO: Thompson. MOTION CARRIED. RESOLUTION NO. 25-0612-05

MICHIGAN TOWNSHIPS ASSOCIATION (MTA) DUES FOR 2025/2026: Thompson motioned to add premium pass and supported by Spillane. Norris motioned to accept as is at \$5773.01 with possibly being able to add premium at a later date. ROLL CALL: YES: Norris, Sherman, Henry, Spillane, and Thompson. NO: Milem. MOTION CARRIED. RESOLUTION NO. 25-0612-06

Board Comment Thompson to revisit premium package after hearing what it all included. Thompson motioned to add premium pass and supported by Spillane. ROLL CALL: YES: Norris, Sherman, Henry, Spillane, and Thompson. NO: Milem. MOTION CARRIED. RESOLUTION NO. 25-0612-09

PURCHASE OF PARCEL 04-12-576-028: Parcel is access to subdivision. Discussion on who will maintain, it will be the HOA. Motion by Spillane to purchase and supported by Sherman. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Sherman, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0612-07

CLAYTON TOWNSHIP POLICE CONTRACT (SENT IN ADVANCE): Milem motioned to accept supported by Thompson. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Sherman, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0612-08

PUBLIC COMMENT:

BOARD COMMENT: Thompson motioned to revisit Premium package for MTA supported by Spillane. (see roll call above)

REPORTS:

ATTORNEY: Ken Tucker

ZONING ADMINISTRATOR: Ted Henry

ROADS AND BRIDGES: Ted Henry

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WATER AND WASTE: Ted Henry
FIRE BOARD: Tom Spillane, Ken Engel
PLANNING COMMISSION: Kathy Norris
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane, Ken Engel

POLICE REPORT: Chief Brown

Meeting adjourned 6:56 p.m.

Minutes by

Dennis Milem

Minutes Accepted by

Ted Henry, Supervisor