

CHARTER TOWNSHIP OF CLAYTON

REGULAR BOARD MEETING

Aug 14th, 2025

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The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:00 p.m. Aug 14th, 2025 at the Clayton Township Hall.

BOARD MEMBERS

Supervisor	Ted Henry	Trustees:	Tom Spillane
Clerk	Dennis Milem		Ken Engel
Treasurer	Shelley Thompson		Kathy Norris
			Doug Sherman

Attorney: Ken Tucker

Deputy Supervisor: Rick Caruso

Pledge to the Flag

ROLL CALL: Members present: Engel, Thompson, Spillane, Henry, Norris, and Milem.
Members Absent: Sherman

AGENDA: MOTION by Milem and seconded by Spillane to accept agenda.

ROLL CALL: YES: Norris, Henry, Spillane, Thompson, Engel, and Milem MOTION CARRIED.

MINUTES: MOTION by Thompson and seconded by Henry to amend July minutes with the following amendments/corrections. **1.** In the public comment to strike out that Sue DeShaw “is part of FGEA” as she is not a part of that group. **2.** In Republic waste contract, to include how garbage fee are to be collected as it was not recorded in minutes with other things being discussed at the same time. Fees will be collected at \$228/parcel/year. **3.** To strike out fuel surcharge. ROLL CALL YES: Spillane, Milem, Henry, Engel, Norris, and Thompson. MOTION CARRIED. RESOLUTION NO. 25-0814-01

BILL LIST: MOTION by Thompson and Seconded by Engel to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Engel, Henry, Norris, and Spillane. MOTION CARRIED.

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TREASURER'S REPORT: MOTION by Thompson and seconded by Engel to accept the treasurer's report as presented. ROLL CALL: YES: Engel, Henry, Norris, Thompson, Spillane, and Milem. MOTION CARRIED.

2025 BUDGET REVIEW AND ADJUSTMENTS: No adjustments

PUBLIC COMMENT:

BOARD COMMENT:

CORRESPONDENCE: GENESEE COUNTY 911 DISPATCH AUTHORITY: New Address of 2050 S. Linden Rd. Flint, MI 48532

OLD BUSINESS:

NEW BUSINESS:

FIRE CHIEF PLUMB: The Fire Chief Requests approval to maintain the \$15,000 from the sale of a fire truck to be applied to the Fire Departments Maintenance and Repair line item to offset costs of an unanticipated \$17000+ truck repair, with any remaining funds at the end of 2025's budget year to be returned and split evenly between the municipalities. Thompson motions to allow SCFD to keep funds from sale and supported by Engel. ROLL CALL: YES: Norris, Engel, Spillane, Henry, Milem, and Thompson MOTION CARRIED. RESOLUTION NO. 25-0814-02

SCAFD FIREMAN AS RENTAL: city to hire firefighters for rental inspection. Firemen will be able to identify themselves as a fireman. No vote needed

2025-2028 SCAFD FIRE AGREEMENT: The Fire Chief requests the municipalities approve the 2025-2028 fire agreement as written and to have the Township Supervisor and Clerk sign the agreement on behalf of the township. (I believe the Supervisor indicated, as with past agreements; you will both initial each page after review. This is common practice in the past) Motion to accept by Thompson and supported by Milem ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Engel, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0814-03

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UPDATE ON AMERISCAN IMAGING SERVICES: Thompson motion to approve \$4300 to finish scanning project supported by Norris. ROLL CALL: YES: Norris, Thompson, Engel, Henry, Spillane, and Milem. MOTION CARRIED. RESOLUTION NO. 25-0814-04

2026 BLUE CROSS BENEFITS: Discussion on cost going up and estimated to go up next year also. Also estimated to lose estimated \$25,000 due to retirements. Would like to continue for one more year. Motion by Henry to to approve township medical benefits of \$113,630.28 and supported by Engel. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Engel, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0814-05

FIRST READING OF ORDINANCE #2025-495: Engel discussed his concerns about township taking on more responsibilities when there is still so much blight in the twp. Milem motioned to accept ordinance #2025-495 and supported by Henry. ROLL CALL: YES: Norris, Spillane, Henry, and Milem. NO: Engel and Thompson. MOTION CARRIED. RESOLUTION NO. 25-0814-06

SCRUMPY SKEDADDLE OCTOBER 5, 2025: Motion by Milem to approve county permit for race and supported by Thompson. ROLL CALL: YES: Engel, Norris, Spillane, Henry, Milem, and Thompson. MOTION CARRIED. RESOLUTION NO. 25-0814-07

BS&A ENTERPRISE ADMINISTRATOR POSITION: Motion by Henry to request that the supervisor be appointed to the enterprise administrator position and supported by Milem. Discussion on who should be the Enterprise Administrator. Thompson voiced concern of why certain people should and should not be in the enterprise administrator position. Thompson suggests that BS&A be the only administrator. Engel suggests that the Treasurer, Clerk's department, And Supervisor should all be Enterprise Administrators. Henry withdrew his motion and was supported by Milem. New motion by Thompson that the treasurer, clerk, and supervisor are the enterprise administrators for BS&A software and supported by Milem. ROLL CALL: YES: Engel, Norris, Milem, Spillane, Thompson, and Henry. MOTION CARRIED. RESOLUTION NO. 25-0814-08

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RETIREMENT LETTER OF POLICE CHIEF CHARLOTTE BROWN: Motion to accept letter by Norris and supported by Thompson. ROLL CALL: YES: Thompson, Milem, Spillane, Norris, Henry, and Engel. MOTION CARRIED. RESOLUTION NO. 25-0814-09

EXTENSION OF POLICE CHIEFS CONTRACT: Thompson motions to accept the extension of the police chiefs' contract, which is being extended to March 8TH, 2026 instead of Dec 31st, 2025, as original contract states, and supported by Milem. ROLL CALL: YES: Henry, Engel, Norris, Thompson, Spillane, and Milem. MOTION CARRIED. RESOLUTION NO. 25-0814-10

HIRING OF PART TIME POLICE OFFICERS-PROCEDURE: Motion by Engel to have personnel committee vet and recommend to township board hiring of part time police officers and supported by Spillane. Engel amended the motion to add Engel to the Personnel Committee and supported by Spillane. ROLL CALL: YES: Henry, Norris, Thompson, Engel, Spillane, and Milem. MOTION CARRIED. RESOLUTION NO. 25-0814-11

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker

ZONING ADMINISTRATOR: Ted Henry

ROADS AND BRIDGES: Ted Henry

WATER AND WASTE: Ted Henry

FIRE BOARD: Tom Spillane, Ken Engel

PLANNING COMMISSION: Kathy Norris

METROPOLITAN ALLIANCE: Shelley Thompson

911: Tom Spillane, Ken Engel

POLICE REPORT: Chief Brown

Meeting adjourned by Ted Henry, Supervisor at 8:25p.m.

Minutes by

Dennis Milem

Minutes Accepted by

Ted Henry, Supervisor