

# **Clayton Township Planning Commission**

## **PLANNING COMMISSION MINUTES**

May 27th, 2025

**Meeting opened by:** Chairman DePottey Opened meeting at 6:00 p.m.

### **Roll Call**

**Members Present:** George Sippert, Jon Mieczkowski, Rick Caruso, Kevin DePottey, Kathy Norris, Corey Potter, Richard Derby, Ted Henry

**Members Absent:**

**Others Present:** Ken Tucker/Township Attorney

### **Approval of proposed agenda**

**Action taken:** Motion by Jon Mieczkowski, supported by Corey Potter, to approve the proposed agenda for the May 27th, 2025 Clayton Township Planning Commission meeting.

### **Motion Carried**

**Approval of minutes** April 22<sup>nd</sup>, 2025

**Action taken:** Motion by Richard Derby supported by Corey Potter

**Communication:** Kevin Depottey proposed to have a joint planning and board committee meeting so everyone is on board and understands the idea of the Capital Improvement Fund.

## **Report of Officers and Zoning Administrator:**

**Swartz Creek Plaza-** Zoning administrator, Ted Henry sale is moving forward and may ask to add a gas station.

**Update on M-13 storage unit-** Zoning administrator, Ted Henry, communicated update of storage unit.

## **Public Comment**

## **New Business/Discussions**

### **1. Rental ordinance Pgs. 5-11**

Kevin Depottey read over and discussed all the highlighted changes made to the ordinance per the last meeting. Added a few more changes in wording.

Ken Tucker suggested adding the link to the ordinance on Clayton Twp. home page.

Kathy Norris motioned to send ordinance to the Board for approval and it was seconded by Richard Derby. All in favor Roll Call: Depottey, Potter, Caruso, Norris, Mieczkowski, Sippert, Derby, And Henry. Motion carried.

### **2. Capital improvement funds-**

Discussion continued. Again, trying to communicate this is just a discussion and that it is just to figure out a budget for going forward. These projects are not set in stone.

Estimates for new roof for Police station and for Old part of Twp hall for \$55,000

Ted Henry suggests doing cemetery clean up in phases over 6 yrs and Kevin Depottey agrees.

Ted Henry is going to get some estimated numbers from the county for the ditches. He will also get list together for the board meeting.

**Old business/Discussion:**

**Additional Items:** Elms and Reid Rd. Triangular property was granted an easement, some of that was given by the trailer park.

**Future Items:**

1.business license

**Additional Comments:**

**Adjournment:**

**Action taken:** motion by Jon Mieczkowski and supported by Kathleen Norris to adjourn the Planning Commission meeting @ 6:51 p.m.

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Kevin DePottey, Chairperson

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Kathy Norris, Secretary