

**CHARTER TOWNSHIP OF CLAYTON
PLANNING COMMISSION MINUTES
FEBRUARY 25, 2025**

Chairman DePottey opened the meeting at 6:00 p.m.

ROLL CALL

Members Present: Rick Caruso, Richard Derby, Jon Mieczkowski, Kevin DePottey, Kathy Norris, Corey Potter

Members Absent: George Sippert

Others Present:

Ted Henry/Building Official, Zoning Administrator
Ken Tucker/Township Attorney

APPROVAL OF PROPOSED AGENDA

Action Taken: Motion by Potter, supported by Derby, to approve the proposed agenda for the February 25, 2025, Clayton Township Planning Commission meeting.

MOTION CARRIED.

APPROVAL OF MINUTES: January 28, 2025

ACTION TAKEN: Motion by Mieczkowski, supported by Caruso to approve minutes of January 28, 2025.

MOTION CARRIED.

COMMUNICATION:

None

REPORT OF OFFICERS AND ZONING ADMINISTRATOR:

Ted Henry, the Zoning Administrator noted a company called looking to buy property for a new cell tower at Beecher Road and N. Morrish Road area

PUBLIC COMMENT:

None

NEW BUSINESS/DISCUSSIONS:

Continued discussions on proposed rental ordinance

Zoning Administrator, Ted Henry, called for election of officers for new year. Opened call for nominations. Nomination by Caruso to keep existing officers, 2nd by Potter

Zoning Administrator, Ted Henry, call 2 more times for nominations – no more followed

Now a motion by Caruso and 2nd by potter to keep existing officers

Action Taken: Motion by Caruso, supported by Potter to keep existing officers. Roll Call
Vote: 6 Yes/0 No

OLD BUSINESS/DISCUSSIONS

ADDITIONAL ITEMS

FUTURE ITEMS

A short discussion on the new proposed business license

ADDITIONAL COMMENTS

ADJOURNMENT

Action Taken: Motion by Norris, supported by Potter, to adjourn the Planning Commission meeting at 6:18 p.m.

Kevin DePottey, Chairperson

Kathy Norris, Secretary