

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:00 p.m. March 13, 2025 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor	Ted Henry	Trustees:	Tom Spillane
Clerk	Dennis Milem		Ken Engel
Treasurer	Shelley Thompson		Kathy Norris
			Doug Sherman

Attorney: Ken Tucker  
Deputy Supervisor: Rick Caruso

ROLL CALL: Members Present: Sherman, Thompson, Engel, Spillane, Henry, Norris and Milem.

AGENDA: MOTION by Milem and seconded by Thompson to approve agenda as presented.  
ROLL CALL: YES: Norris, Engel, Henry, Thompson, Sherman, Spillane and Milem. MOTION CARRIED.

MINUTES: MOTION by Thompson and seconded by Spillane to approve the February minutes of township board. ROLL CALL: YES: Spillane, Milem, Henry, Norris, Sherman, Engel and Thompson. MOTION CARRIED.

BILLS LIST: MOTION by Thompson and seconded by Milem to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Sherman, Henry, Engel, Norris and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Thompson and seconded by Engel to accept the treasurer's report as presented. ROLL CALL: YES: Henry, Sherman, Norris, Thompson, Engel, Spillane and Milem. MOTION CARRIED.

2025 BUDGET ADJUSTMENTS: No adjustments.

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE:

OLD BUSINESS

NEW BUSINESS:

SHREDDING: MOTION by Spillane and seconded by Engel to approve bid for township shredding by AJP Commercial Shredding for \$1210.00. ROLL CALL: YES: Thompson, Sherman, Engel, Norris, Spillane, Henry and Milem. MOTION CARRIED. RESOLUTION NO. 25-0313-01

APPOINTMENT OF PERSONNEL COMMITTEE MEMBERS: MOTION by Henry and seconded by Engel to appoint Ted Henry, Tom Spillane, Doug Sherman, Rich Caruso and Tammy Kapraun to 2025 personnel committee. ROLL CALL: YES: Norris, Engel, Sherman, Spillane, Milem, Thompson and Henry. MOTION CARRIED. RESOLUTION NO. 25-0313-02

COLLECTIVE BARGAINING: MOTION by Milem and seconded by Engel to delegate Ted Henry to represent the township in all collective bargaining agreements and whoever he wants to appoint to help him in that endeavor. ROLL CALL: YES: Milem, Sherman, Henry, Engel, Thompson, Spillane and Norris. MOTION CARRIED. RESOLUTION NO. 25-0313-03

2025 CLAYTON TOWNSHIP ROAD PLAN: MOTION by Spillane and seconded by Milem to approve 2025 road plan for Clayton Township. ROLL CALL: YES: Milem, Sherman, Spillane, Thompson, Engel, Norris and Henry. MOTION CARRIED. RESOLUTION NO. 25-0313-04

SCAFD BOARD APPOINTMENT: MOTION by Henry and seconded by Milem to appoint Tammy Kapraun to the 2025 SCAFD. ROLL CALL: YES: Sherman, Henry, Engel, Norris, Thompson, Spillane and Milem. MOTION CARRIED. RESOLUTION NO. 25-0313-05

CTI PHONE SERVICE: MOTION by Milem and seconded by Engel to approve bid by CTI for upgrade to township phone equipment for \$1363.00. ROLL CALL: Norris, Sherman, Henry, Milem, Spillane, Thompson and Engel. MOTION CARRIED. RESOLUTION NO. 25-0313-06

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker  
ZONING ADMINISTRATOR: Ted Henry  
ROADS AND BRIDGES: Ted Henry  
WATER AND WASTE: Ted Henry  
FIRE BOARD: Tom Spillane, Ken Engel  
PLANNING COMMISSION: Kathy Norris  
METROPOLITAN ALLIANCE: Shelley Thompson  
911: Tom Spillane, Ken Engel  
POLICE REPORT: Chief Brown

Meeting Adjourned: 7:02 p.m.

Minutes by

Minutes Accepted by

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Dennis Milem, Clerk

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Ted Henry, Supervisor



