

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:00 p.m. February 13, 2025 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor Ted Henry
Clerk Dennis Milem
Treasurer Shelley Thompson

Trustees: Tom Spillane
 Ken Engel
 Kathy Norris
 Doug Sherman

Attorney: Ken Tucker
Pledge to Flag

ROLL CALL: Members Present: Sherman, Thompson, Engel, Spillane, Henry, Norris and Milem.

AGENDA: MOTION by Milem and seconded by Engel to approve agenda as amended to add Chief Plumb. ROLL CALL: YES: Norris, Engel, Henry, Thompson, Sherman, Spillane and Milem. MOTION CARRIED.

MOTION by Norris and seconded by Engel to add sick pay MCL 408.963 to agenda. ROLL CALL: YES: Sherman, Henry, Engel, Norris, Thompson, Spillane and Milem. MOTION CARRIED.

MINUTES: MOTION by Engel and seconded by Thompson to approve the January minutes of township board. ROLL CALL: YES: Spillane, Milem, Henry, Norris, Sherman, Engel and Thompson. MOTION CARRIED.

BILLS LIST: MOTION by Thompson and seconded by Engel to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Sherman, Henry, Engel, Norris and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Thompson and seconded by Engel to accept the treasurer's report as presented. ROLL CALL: YES: Henry, Sherman, Norris, Thompson, Engel, Spillane and Milem. MOTION CARRIED.

2025 BUDGET ADJUSTMENTS: No adjustments.

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE:

OLD BUSINESS

NEW BUSINESS:

SCAFD CHIEF PLUMB: Line item adjustments 4976 to 4709 \$17.00. 4976 to 4960 \$165.33. 4976 to 4988 \$3131.46. Total \$3313.79. ROLL CALL: YES: Henry, Thompson, Sherman, Spillane, Norris, Engel and Milem. MOTION CARRIED. RESOLUTION NO. 25-0213-01

APPOINTMENT TO BOARD OF REVIEW: MOTION by Milem and seconded by Thompson to appoint Ron Emmerling to the 2025 Board of Review. ROLL CALL: YES: Thompson, Sherman, Engel, Norris, Spillane, Henry and Milem. MOTION CARRIED. RESOLUTION NO. 25-0213-02

UPDATED TOWNSHIP FEE SCHEDULE: MOTION by Milem and seconded by Sherman approve updated township fee schedule for 2025. ROLL CALL: YES: Norris, Engel, Sherman, Spillane, Milem, and Henry. NO: Thompson. MOTION CARRIED. RESOLUTION NO. 25-0213-03

TOWNSHIP VACATION SCHEDULE: MOTION by Henry and seconded by Milem to add a fifth week of vacation for all full-time employees over 20 years of employment. ROLL CALL: YES: Milem, Sherman and Henry. NO: Thompson, Engel, Norris and Spillane. MOTION DENIED.

BS&A ONLINE PAYMENTS: MOTION by Thompson and seconded by Spillane for purchase and installation of BS&A software to allow residents to do online payments by credit cards. ROLL CALL: YES: Milem, Sherman, Spillane, Thompson, Engel and Norris. NO: Henry. MOTION CARRIED. RESOLUTION NO. 25-0213-04

MTA CAPITAL CONFERENCE: MOTION by Milem and seconded by Thompson to approve all elected officials to attend Capital Conference if they choose to do so. To be paid by the township. ROLL CALL: YES: Sherman, Henry, Engel, Norris, Thompson, Spillane and Milem. MOTION CARRIED. RESOLUTION NO. 25-0213-05

MICHIGAN EARNED SICK TIME ACT: MOTION by Thompson and seconded by Milem to approve and implement MCL 408.963 as of February 21, 2025. ROLL CALL: Norris, Sherman, Henry, Milem, Spillane, Thompson and Engel. MOTION CARRIED. RESOLUTION NO. 25-0213-06

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker
ZONING ADMINISTRATOR: Ted Henry
ROADS AND BRIDGES: Ted Henry
WATER AND WASTE: Ted Henry
FIRE BOARD: Tom Spillane, Ken Engel

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PLANNING COMMISSION: Kathy Norris
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane, Ken Engel
POLICE REPORT: Chief Brown

Meeting Adjourned: 7:18 p.m.

Minutes by

Dennis Miley, Clerk

Minutes Accepted by

Ted Henry, Supervisor

