

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Henry at 6:00 p.m. April 10, 2025 at the Clayton Township Hall.

**BOARD MEMBERS:**

Supervisor     Ted Henry  
Clerk             Dennis Milem  
Treasurer       Shelley Thompson

Trustees:     Tom Spillane  
                   Ken Engel  
                   Kathy Norris  
                   Doug Sherman

Attorney: Ken Tucker  
Deputy Supervisor: Rick Caruso

ROLL CALL: Members Present: Sherman, Engel, Spillane, Henry, Norris and Milem. Thompson absent.

AGENDA: MOTION by Henry and seconded by Milem to approve agenda with addition of BS&A online payments. ROLL CALL: YES: Norris, Engel, Henry, Sherman, Spillane and Milem. MOTION CARRIED.

MINUTES: MOTION by Milem and seconded by Engel to approve the March minutes of township board. ROLL CALL: YES: Spillane, Milem, Henry, Norris, Sherman and Engel. MOTION CARRIED.

BILLS LIST: MOTION by Milem and seconded by Engel to approve the Bills List as presented. ROLL CALL: YES: Milem, Sherman, Henry, Engel, Norris and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Milem and seconded by Norris to accept the treasurer's report as presented. Since treasurer was absent to give report, vote was to postpone until May. ROLL CALL: YES: Henry, Sherman, Norris, Engel and Spillane. NO: Milem. MOTION CARRIED.

2025 BUDGET ADJUSTMENTS: No adjustments.

**PUBLIC COMMENT**

Trustee Thompson arrived. 6:09 p.m.

**BOARD COMMENT**

**CORRESPONDENCE:**

**OLD BUSINESS**

**NEW BUSINESS:**

ACH POLICY: Tabled.

APPOINTMENT OF POLICY AND PROCEDURES COMMITTEE: MOTION by Engel and seconded by Spillane to appoint Tammy Kapraun, Ted Henry, Rick Caruso, Dennis Milem and Kathy Norris to policy and procedures committee. ROLL CALL: YES: Henry, Sherman, Norris, Engel, Spillane and Milem. NO: Thompson. MOTION CARRIED.

BRISTOL ROAD PAVEMENT PROJECT: MOTION by Thompson and seconded by Engel to approve \$50,000.00 expenditure ROLL CALL: YES: Norris, Engel, Sherman, Spillane, Milem, Thompson and Henry. MOTION CARRIED.

LEGACY ASSESSING 2026 AND 2027 CONTRACT: MOTION by Spillane and seconded by Milem to approve Legacy Assessing services new contract for 2026 and 2027. \$45,000.00 for 2026 and \$46,800.00 for 2027. ROLL CALL: YES: Milem, Sherman, Henry, Engel, Thompson, Spillane and Norris. MOTION CARRIED.

DEMOLITION OF PROPERTY AT 8109 CORUNNA: MOTION by Engle and seconded by Sherman to approve up to \$17,000.00 to demolish 8109 Corunna with Clayton Township being reimburse by sale of property or taxes ROLL CALL: Yes: Milem, Sherman, Henry, Engel and Norris. NO: Thompson, MOTION CARRIED.

BS&A: MOTION by Henry and seconded by Thompson to postpone implementing BS&A contract that Board had previously approved for more clarification. CALL: YES: Sherman, Henry, Engel, Norris, Spillane and Milem. NO: Thompson. MOTION CARRIED.

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker  
ZONING ADMINISTRATOR: Ted Henry  
ROADS AND BRIDGES: Ted Henry  
WATER AND WASTE: Ted Henry  
FIRE BOARD: Tom Spillane, Ken Engel  
PLANNING COMMISSION: Kathy Norris  
METROPOLITAN ALLIANCE: Shelley Thompson  
911: Tom Spillane, Ken Engel  
POLICE REPORT: Chief Brown

Meeting Adjourned: 7:20 p.m.

Minutes by

---

Dennis Milem, Clerk

Minutes Accepted by

---

Ted Henry, Supervisor



