

**CHARTER TOWNSHIP OF CLAYTON
PLANNING COMMISSION MINUTES
DECEMBER 17, 2024**

Chairman DePottey opened the meeting at 6:00 p.m.

ROLL CALL

Members Present: Rick Caruso, Richard Derby, Jon Mieczkowski, Kevin DePottey, Kathleen Norris, George Sippert

Members Absent: Corey Potter

Others Present:

Ted Henry/Building Official, Zoning Administrator
Ken Tucker/Township Attorney

APPROVAL OF PROPOSED AGENDA

Action Taken: Motion by Sippert, supported by Caruso, to approve the proposed agenda for the December 17, 2024, Clayton Township Planning Commission meeting.

MOTION CARRIED.

APPROVAL OF MINUTES: November 26, 2024

ACTION TAKEN: Motion by Derby, supported by Norris to approve minutes of November 26, 2024.

MOTION CARRIED.

COMMUNICATION:

None

REPORT OF OFFICERS AND ZONING ADMINISTRATOR:

Discussion took place on the future of the J & K Canvas purchase by RV repair business

PUBLIC COMMENT:

None

NEW BUSINESS/DISCUSSIONS:

The Commission began to talk about developing the Rental Ordinance. The Commission started with the inspector check list.

OLD BUSINESS/DISCUSSIONS

ADDITIONAL ITEMS

FUTURE ITEMS

1. Business License
2. Storage Containers

ADDITIONAL COMMENTS

ADJOURNMENT

Action Taken: Motion by Sippert, supported by Derby, to adjourn the Planning Commission meeting at 7:12 p.m.

Kevin DePottey, Chairperson

Rick Caruso, Secretary