

CHARTER TOWNSHIP OF CLAYTON

2011 South Morrish Road • Swartz Creek, Michigan 48473
Ph. (810) 635-4433 • Fax (810) 635-4526 • claytontownship.org

Ted Henry - Supervisor
Dennis Milem - Clerk
Shelley Thompson - Treasurer



Tom Spillane - Trustee
Ken Engel - Trustee
Kathy Norris - Trustee
Doug Sherman - Trustee

BOARD OF TRUSTEES SPECIAL MEETING AGENDA

DECEMBER 12, 2024 5:30 p.m.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT

BOARD COMMENT

OLD BUSINESS:

NEW BUSINESS:

1. PUBLIC HEARING ON THE 2025 BUDGET

PUBLIC COMMENT

BOARD COMMENT

ADJOURNMENT

DENNIS MILEM
CLERK

		12/31/2024		2025		2025		2025	
		Amended		YTD As Of		Projected		PROPOSED	
GL Number	Description	2023 Activity Budget	11/25/2024	2024	Projected	PROPOSED	Notes		
Fund 101 General Fund									
--- Estimated Revenue ---									
101-000-402.000	CURRENT PROPERTY TAX	250,634	271,100	271,100	271,100	290,739	Prop Tax Millage		
101-000-412.000	PRIOR YEAR PROPERTY TAXES	(2,723)	-	(993)	(993)	-			
101-000-448.000	TAX ADMIN COLLECTION FEES	92,143	95,000	-	95,000	95,000	Prop Tax Collections		
101-000-477.000	CABLE FRACTIONISE FEES	6,871	5,000	3,074	3,074	3,000			
101-000-478.000	TOWER LICENSING	200	-	200	200	200			
101-000-481.000	SPLIT FEES	825	500	-	-	-			
101-000-482.000	ZONING PERMITS	420	150	410	410	400	Fixed value estimate		
101-000-487.000	MOBILE HOME FEES	1,098	800	915	915	900	Fixed value estimate		
101-000-498.000	BUILDING PERMITS	53,270	35,000	45,474	45,474	40,000	Fixed value estimate		
101-000-498.100	ELECTRICAL PERMITS	8,792	5,000	5,615	5,615	5,000	Fixed value estimate		
101-000-498.200	MECHANICAL PERMITS	7,766	5,000	8,780	8,780	5,000	Fixed value estimate		
101-000-498.300	PLUMBING PERMITS	3,814	2,200	2,738	2,738	2,200	Fixed value estimate		
101-000-498.400	LICENSE REGISTRATION	300	-	300	300	-			
101-000-502.000	GRANT REVENUE	43,721	-	6,155	6,155	-			
101-000-573.000	LOCAL COMMUNITY STABILIZATION	112	-	8,519	8,519	-			
101-000-573.100	METRO ACT FROM LCSA	12,373	-	-	-	-			
101-000-574.000	STATE SHARED REVENUE	793,487	809,241	524,894	809,241	781,129	State of Michigan data		
101-000-602.000	ZONING & MEETINGS	(115)	-	-	-	-			
101-000-607.000	FEES & SERVICES	11,836	-	1,345	1,345	-			
101-000-607.100	HIDDEN CREEK SIGN	1,915	-	-	-	-			
101-000-644.000	CEMETERY LOTS	1,400	-	1,050	1,050	1,000	Fixed value estimate		
101-000-657.000	ORDINANCE FINES	550	-	710	710	500	Fixed value estimate		
101-000-665.000	INTEREST	99,622	-	134,135	150,000	60,000	Fixed value estimate		
101-000-665.206	INTEREST ON INTERFUND LOAN TO FIR	8,075	-	-	-	-			
101-000-673.000	SALE OF CAPITAL ASSET	12,729	-	-	-	-			
101-000-676.100	REIMBURSEMENTS - ELECTION EXPENS	-	-	28,619	28,619	-			
101-000-677.000	ADM. FEES - OTHER FUNDS	57,000	-	-	-	-			
101-000-678.000	BUILDING & PLANNING ESCROW REVE	-	-	2,069	2,069	-			
101-000-679.000	MISCELLANEOUS	1,259	1,250	601	601	1,250			
101-000-699.000	TRANSFER FROM OTHER FUNDS	235,322	98,708	37,708	37,708	-			
Total Estimated Revenue:		1,702,697	1,328,949	1,083,419	1,478,630	1,286,318			

		12/31/2024		2025	
		Amended		2024	
		YTD As Of		Projected	
		11/25/2024		PROPOSED	
GL Number	Description	2023 Activity Budget	2024 Projected	2025 PROPOSED	Notes

--- Appropriations ---

Township Board

101-101-702.000	ADMINISTRATION SALARIES	37,202	39,570	38,992	41,000	44,000	Celeste salary allocation
101-101-703.000	SALARIES	18,700	20,400	20,750	24,000	32,000	Board salaries (\$8k each)
101-101-704.000	PART TIME WAGES	17,287	23,600	18,041	23,600	24,000	Kristina salary
101-101-709.000	SOCIAL SECURITY	6,497	7,300	6,845	7,300	4,480	
101-101-712.000	HEALTH INS. ALT.	12,000	12,000	12,000	12,000	20,000	\$5k each
101-101-716.000	PENSION	5,106	10,500	5,840	7,000	10,000	
101-101-718.000	MEDICAL INSURANCE	23,821	22,000	23,234	25,000	25,000	
101-101-718.100	LIFE INSURANCE	713	1,650	565	1,000	1,700	
101-101-718.200	DISABILITY INSURANCE	2,710	1,500	1,670	1,900	1,700	
101-101-719.000	INSURANCE & BONDS	22,698	30,500	29,700	29,700	33,000	
101-101-807.000	AUDIT	19,250	20,000	20,500	20,500	22,000	Contract
101-101-826.000	LEGAL FEES	33,122	35,000	25,103	30,000	35,000	Contract
101-101-900.000	PRINTING & PUBLISHING	3,882	4,500	2,145	2,145	2,500	
101-101-955.200	MISCELLANEOUS	1,245	-	42	42	100	
101-101-958.000	MEMBERSHIP & DUES	6,713	7,500	7,307	7,307	8,000	
101-101-960.000	CONFERENCE & WORKSHOP	-	1,000	275	350	1,000	

Supervisor

101-171-703.000	SALARIES	31,820	33,000	30,373	33,000	42,000	Supervisor
101-215-703.200	PUBLIC SAFETY LIAISON					20,000	
101-171-704.600	ASSESSING	44,568	44,675	36,067	44,675	45,000	Contract
101-171-709.000	SOCIAL SECURITY	2,518	2,800	2,527	2,900	3,300	
101-171-718.100	LIFE INSURANCE	240	300	194	300	300	
101-171-727.000	POSTAGE	1,581	1,700	1,692	1,692	2,000	
101-171-801.000	PROFESSIONAL & CONTRACTUAL SER	-	6,000	900	900	6,000	
101-171-900.000	PRINTING OF ROLL	623	1,400	720	720	1,600	
101-171-955.000	MISCELLANEOUS	-	-	-	-	1,000	
101-171-960.000	CONFERENCE & WORKSHOP	-	500	-	-	500	

Clerk

101-215-703.000	SALARIES	31,820	33,000	30,373	33,000	42,000	Clerk
101-215-703.200	DEPUTY CLERK	4,052	4,800	4,395	4,800	6,000	Deputy wage
101-215-704.700	FINANCIAL ADMINISTRATOR SALAR	70,802	62,000	60,679	70,000	75,000	Contract
101-215-704.701	BOOKKEEPER/WATER & SEWER	17,665	22,000	20,561	22,000	33,696	Rebekah wage

GL Number	Description	12/31/2024		YTD As Of	2024	Projected	2025	Notes
		Amended	Budget					
101-215-705.500	UNUSED V/S/P	272	-	-	-	-	-	
101-215-709.000	SOCIAL SECURITY	4,116	4,600	4,371	5,000	5,000	5,500	
101-215-716.000	PENSION	4,059	3,900	3,477	4,000	4,000	4,500	
101-215-718.000	MEDICAL INSURANCE	-	-	-	-	-	6,000	
101-215-718.100	LIFE INSURANCE	330	500	393	500	500	500	
101-215-801.000	PROFESSIONAL & CONTRACTUAL SER	-	500	-	-	-	500	
101-215-960.000	CONFERENCE & WORKSHOP	90	250	215	215	215	300	
101-247-709.000	SOCIAL SECURITY	131	250	175	175	175	250	
101-247-725.000	PER DIEM	1,715	3,000	1,775	2,000	2,000	3,000	
101-247-960.000	CONFERENCE & WORKSHOP							1,000 training
Treasurer								
101-253-703.000	SALARIES	31,820	33,000	30,373	33,000	33,000	42,000	Treasurer
101-253-703.100	SECRETARY/DEPUTY TREASURER	4,052	4,800	4,395	4,800	4,800	6,000	Deputy wage
101-253-709.000	SOCIAL SECURITY	2,744	3,100	2,663	3,200	3,200	4,000	
101-253-716.000	PENSION	3,192	3,300	3,037	3,300	3,300	4,000	
101-253-718.000	MEDICAL INSURANCE						33,000	Treasurer Health Insurance
101-253-718.100	LIFE INSURANCE	202	500	399	500	500	500	
101-253-900.000	PRINTING OF ROLL TAX	1,230	2,000	620	2,000	2,000	2,500	Fixed value estimate
101-253-911.000	MEMBERSHIP & DUES	-	50	-	-	-	50	
101-253-955.000	MISCELLANEOUS	5,000	-	-	-	-	-	
101-253-960.000	CONFERENCE & WORKSHOP	-	50	-	-	-	500	
101-253-977.000	OFFICE EQUIPMENT	-	-	-	-	-	2,500	Office Equipment
Elections								
101-262-709.000	SOCIAL SECURITY	56	500	255	255	255	500	
101-262-725.100	ELECTION WORKERS	3,505	44,000	41,885	41,885	41,885	13,000	
101-262-725.400	OTHER ELECTION WORKERS	-	4,000	2,722	3,000	3,000	4,000	
101-262-727.000	POSTAGE	450	11,000	6,824	6,824	6,824	2,000	
101-262-752.000	OFFICE SUPPLIES	10,091	12,400	8,190	9,000	9,000	3,000	
101-262-802.200	COUNTY ELECTION EXPENSE	300	1,200	1,200	1,200	1,200	600	
101-262-940.000	PRECINCT RENTAL	300	900	1,100	1,100	1,100	600	
101-262-955.000	MISCELLANEOUS	-	-	-	-	-	1,000	
101-262-978.100	ELECTION MACHINES	13,084	3,000	2,196	2,196	2,196	3,000	

GL Number	Description	12/31/2024		2024		2025		Notes
		Amended Budget	YTD As Of 11/25/2024	Projected	PROPOSED			
Township Hall								
101-265-727.000	POSTAGE	2,275	3,886	4,000	3,000			
101-265-752.000	OFFICE SUPPLIES	3,798	4,014	4,100	4,500			
101-265-801.000	PROFESSIONAL & CONTRACTUAL SE	32,114	24,983	32,000	35,500			Lawn, snow, pest, drinking water
101-265-801.100	HOUSEKEEPING	1,140	1,638	1,600	2,200			
101-265-850.000	TELEPHONE	255	420	1,500	1,500			
101-265-920.000	UTILITIES	7,208	6,380	9,500	9,500			
101-265-930.000	REPAIR & MAINTENANCE	1,719	10,681	12,000	15,000			
101-265-934.000	SIREN MAINTENANCE	3,496	3,856	3,856	6,500			
101-265-955.000	MISCELLANEOUS	1,428	705	800	1,000			
101-265-970.000	CAPITAL OUTLAY	22,795	-	-	-			
101-265-977.000	OFFICE EQUIPMENT	1,005	1,193	1,300	5,000			
101-265-978.000	COMPUTER - ALPHA OMEGA	9,013	12,401	13,000	10,000			
Building								
101-371-704.100	BUILDING INSPECTOR	18,618	433	433	-			
101-371-704.200	ELECTRICAL INSPECTOR	5,250	2,950	3,500	4,000			
101-371-704.300	MECHANICAL & PLUMBING INSPECT	5,200	4,000	4,500	4,500			
101-371-704.400	SECRETARY SALARY	2,980	3,493	3,800	4,050			Celeste salary allocation
101-371-704.900	ZONING/CODE/LAND/BUILDING OFFIC	35,071	65,787	72,000	74,000			Land division, zoning, code & building
101-371-707.000	TEMPORARY INSPECTOR	400	200	200	1,000			
101-371-709.000	SOCIAL SECURITY	4,645	5,381	7,000	7,000			
101-371-716.000	PENSION	5,733	7,009	9,000	9,000			
101-371-718.000	MEDICAL INSURANCE	-	159	225	300			
101-371-718.100	LIFE INSURANCE	(149)	399	1,000	600			
101-371-752.000	OFFICE SUPPLIES	-	357	400	450			
101-371-801.000	PROFESSIONAL & CONTRACTUAL SER	19,020	1,300	2,000	15,000			Demolitions, blight
101-371-826.000	LEGAL FEES	-	-	-	-			
101-371-955.000	MISCELLANEOUS	1,200	-	-	1,000			
101-371-958.000	MEMBERSHIP & DUES	340	45	400	500			
101-371-960.000	CONFERENCE & WORKSHOP	866	896	896	2,000			
101-371-978.000	COMPUTER	1,326	1,955	2,500	2,500			

Public Service - Drain at large

		12/31/2024		2025		
		Amended		2024		
		YTD As Of		Projected		
		11/25/2024		PROPOSED		
GL Number	Description	2023 Activity Budget	11/25/2024	Projected	2025	Notes
101-445-849.000	DRAIN AT LARGE	21,101	15,836	15,836	22,000	
Public Service - Roads						
101-446-801.000	PROFESSIONAL & CONTRACTUAL SE	256,577	311,736	311,736	350,000	County Road Commission
Municipal Lighting						
101-448-920.000	UTILITIES	7,998	1,947	3,500	7,000	
Cemetery						
101-567-801.000	PROFESSIONAL & CONTRACTUAL SE	4,830	10,105	10,105	14,000	Contract
101-567-930.000	REPAIR & MAINTENANCE	3,375	4,184	4,184	8,000	Contract
101-567-955.000	MISCELLANEOUS	885	-	-	1,500	
Planning Commission						
101-701-709.000	SOCIAL SECURITY	(65)	506	600	720	
101-701-725.000	PER DIEM	4,200	7,500	9,000	9,000	Commissioner salaries
Zoning Board of Appeals						
101-702-709.000	SOCIAL SECURITY	15	38	115	240	
101-702-725.000	PER DIEM	200	500	1,000	3,000	Board of appeals salaries
101-702-960.000	CONFERENCE & WORKSHOP	-	200	200	600	
Interfund Transfer						
101-999-995.000	TRANSFERS OUT	483,942	-	-	-	
Total Appropriations:		1,473,176	1,252,110	1,034,826	1,118,767	1,322,836
Net of Revenues & A Net of Revenues & Appropriations Fun		229,521	76,839	48,593	359,863	(36,518)
Fund 206 Fire Millage						
--- Estimated Revenue ---						
206-000-402.000	CURRENT PROPERTY TAX	240,997	260,673	260,673	276,957	Prop Tax Millage
206-000-412.000	PRIOR YEAR PROPERTY TAXES	110	4	4	-	
206-000-573.000	LOCAL COMMUNITY STABILIZATION	82	-	-	-	
206-000-659.600	COST RECOVERY	-	18,231	18,231	-	
206-000-665.000	INTEREST	-	457	457	-	
206-000-699.000	TRANSFER FROM OTHER FUNDS	431,609	-	-	-	
Total Estimated Revenue:		672,797	260,673	279,365	279,365	276,957
--- Appropriations ---						
206-336-709.000	SOCIAL SECURITY	117	375	171	300	384

GL Number	Description	12/31/2024		2024		2025	
		Amended Budget	YTD As Of 11/25/2024	Projected	PROPOSED	Notes	
206-336-725.000	PER DIEM	1,600	4,800	2,850	4,000	4,800	Fire board
206-336-801.000	PROFESSIONAL & CONTRACTUAL SE	7,211	7,500	8,358	8,358	9,000	Contract
206-336-801.100	CONTRACT SERVICE-SWARTZ CREEK	118,589	186,790	153,016	186,790	185,549	Contract
206-336-801.200	FIRE RUNS	43,036	50,000	31,825	45,000	50,000	Contract
206-336-801.300	EMS RUNS	2,997	5,000	3,010	3,800	7,500	Contract
206-336-920.000	UTILITIES	1,296	1,500	1,335	1,500	2,500	
206-336-930.000	REPAIR & MAINTENANCE	655	2,500	322	500	2,500	
206-336-970.000	CAPITAL OUTLAY	469,294	-	107,012	107,012	-	
Total Appropriations:		644,797	258,465	307,899	357,260	262,233	
Net of Revenues & A Net of Revenues & Appropriations Fun		28,001	2,208	(28,534)	(77,895)	14,724	

Fund 207 Police Millage

--- Estimated Revenue ---		--- Appropriations ---	
207-000-402.000	CURRENT PROPERTY TAX	688,284	744,457
207-000-412.000	PRIOR YEAR PROPERTY TAXES	300	12
207-000-478.000	LIQUOR LICENSE FEES	3,812	7,189
207-000-573.000	LOCAL COMMUNITY STABILIZATION	307	-
207-000-647.000	REPORT FEES	1,410	1,800
207-000-657.000	ORDINANCE FINES	4,389	3,629
207-000-659.000	IMPOUNDED VEH.FEES/ROAD RUNNE	9,700	5,275
207-000-659.500	SALVAGE INSPECTIONS	1,300	800
207-000-665.000	INTEREST	-	9,395
207-000-673.000	SALE OF CAPITAL ASSET	15,000	-
207-000-673.100	SALE OF POLICE EQUIPMENT	5,468	-
207-000-675.000	LESO PROGRAM	3,264	1,198
207-000-675.100	LVE SCAN	2,715	2,665
207-000-676.000	REIMBURSEMENTS	1,120	10,320
207-000-679.000	MISCELLANEOUS	1,035	997
207-000-699.000	TRANSFER FROM OTHER FUNDS	-	60,432
207-302-675.100	LESO LIVE SCAN	(2,827)	(2,914)
Total Estimated Revenue:		735,277	845,255
		744,457	845,860
			806,351

--- Appropriations ---

GL Number	Description	12/31/2024			YTD As Of 11/25/2024	2024 Projected	2025 PROPOSED	Notes
		2023 Activity	Amended Budget					
207-301-702.000	POLICE ADMINISTRATION	69,143	75,000	68,373	75,000	75,000	Chief salary	
207-301-703.000	OFFICERS PART TIME	56,524	47,000	59,058	65,000	70,000	PT YOY estimated	
207-301-704.000	OFFICERS FULL TIME	201,758	222,000	207,439	225,000	229,000		
207-301-704.200	SHIFT PREMIUM	696	2,190	568	568	2,300		
207-301-705.000	VACATION	8,582	19,000	10,714	19,000	21,000		
207-301-705.100	SICK PAY	121	11,000	1,493	11,000	11,000		
207-301-705.200	PERSONAL TIME	2,264	7,000	2,578	7,000	7,000		
207-301-705.300	TRAINING	4,084	3,500	1,835	2,500	3,500		
207-301-705.400	COURT	1,779	1,200	477	600	1,000		
207-301-705.500	UNUSED V/S/P	13,878	-	-	-	-		
207-301-706.000	HOLIDAY PAY	14,035	15,000	14,032	15,000	16,000		
207-301-706.100	HOLIDAY OVERTIME	9,258	13,000	11,637	13,000	14,000		
207-301-707.000	POLICE SECRETARY	29,754	34,000	31,765	34,000	36,000		
207-301-709.000	SOCIAL SECURITY	32,712	38,000	32,106	40,000	42,000		
207-301-712.000	HEALTH INS. ALT.	12,000	12,000	12,000	12,000	20,000		
207-301-713.000	OVERTIME	4,091	5,000	609	5,000	7,000		
207-301-716.000	PENSION	35,639	44,000	34,540	44,000	47,000		
207-301-718.000	MEDICAL INSURANCE	31,117	42,000	31,908	42,000	45,000		
207-301-718.100	LIFE INSURANCE	552	800	529	800	800		
207-301-718.200	DISABILITY INSURANCE	7,376	7,200	6,242	7,200	7,500		
207-302-719.000	INSURANCE & BONDS	18,844	23,000	22,656	22,656	24,000		
207-302-727.000	POSTAGE	30	300	29	29	200		
207-302-730.000	MEDICALS/PHYSICALS	-	500	350	500	500		
207-302-731.000	MEDICAL/BLOOD DRAWS	500	750	500	750	750		
207-302-752.000	OFFICE SUPPLIES	1,714	3,000	2,870	3,000	3,200		
207-302-801.000	PROFESSIONAL & CONTRACTUAL SE	3,600	-	-	-	-		
207-302-815.100	LIABILITY INSURANCE	16,167	19,000	15,982	15,982	16,500		
207-302-816.000	AUTOMOBILE INSURANCE	7,650	10,000	7,650	7,650	10,000		
207-302-826.000	LEGAL FEES	18,591	25,000	21,297	25,000	25,000		
207-302-826.100	FORFEITURE COSTS	-	500	-	-	-		
207-302-850.000	TELEPHONE	4,133	4,400	3,284	4,400	4,400		
207-302-850.100	CELL PHONES	1,573	1,900	877	1,900	1,900		
207-302-920.000	UTILITIES	6,915	8,500	6,034	8,500	8,500		
207-302-930.000	REPAIR & MAINT. EQUIPMENT	492	1,500	414	1,000	1,000		

GL Number	Description	12/31/2024		2024 Projected	2025 PROPOSED	Notes
		Amended Budget	YTD As Of 11/25/2024			
207-302-932.000	VEHICLE REPAIR & MAINTENANCE	5,364	11,000	14,506	10,000	Anticipating replace tahoe
207-302-932.100	GASOLINE	14,724	18,000	13,164	18,000	
207-302-955.000	MISCELLANEOUS	660	1,000	510	1,000	
207-302-955.100	MISC - LESO PROGRAM	-	1,000	-	-	
207-302-955.200	MISC - LESO GAS	-	500	-	-	
207-302-955.300	MISC - LESO LIVE SCAN	-	1,500	-	-	
207-302-955.400	MISC - SALVAGE EXPENSES	-	500	-	-	
207-302-958.000	MEMBERSHIP & DUES	-	2,500	1,162	1,162	2,500
207-302-960.000	CONFERENCE & WORKSHOP	3,322	-	1,198	1,198	-
207-302-962.100	TRAINING FEES	507	1,500	-	-	-
207-302-965.000	UNIFORMS	-	1,500	913	1,200	1,500
207-302-970.000	CAPITAL OUTLAY	10,454	-	-	-	-
207-302-977.000	OFFICE EQUIPMENT	519	1,000	785	785	1,000
207-302-978.000	COMPUTER	14,119	6,500	8,704	9,500	10,000
207-302-979.100	POLICE EQUIPMENT	14,277	2,000	2,477	2,600	3,000
207-302-981.000	VEHICLE PURCHASES CAPEX	36,093	-	-	45,000	New vehicle replace tahoe
Total Appropriations:		715,612	745,740	653,263	760,990	843,050

Net of Revenues & A Net of Revenues & Appropriations Fun:	19,665	(1,283)	191,993	84,870	(36,699)
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Fund 213 Hidden Creek Road

--- Estimated Revenue ---						
213-000-450.000	SPECIAL ASSESSMENT REVENUE HIDD	17,010	17,256	-	17,256	-
213-000-670.000	INTEREST INCOME HIDDEN CREEK	3,070	1,744	23	23	-
Total Estimated Revenue:		20,080	19,000	23	17,279	-

--- Appropriations ---

213-000-991.000	BOND PRINCIPAL PAYMENT HIDDEN C	17,000	17,000	16,000	15,700	-
213-000-994.000	INTEREST ON DEBT	2,204	2,000	1,730	1,579	-
Total Appropriations:		19,204	19,000	17,730	17,279	-

Net of Revenues & A Net of Revenues & Appropriations Fun	876	-	(17,707)	-	-
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Fund 219 Lighting

		12/31/2024		2025	
		Amended		2024	
GL Number	Description	2023 Activity Budget	YTD As Of 11/25/2024	Projected	PROPOSED
				Notes	

--- Estimated Revenue ---					
219-000-402.000	CURRENT PROPERTY TAX	32,220	32,175	32,175	53,700
Total Estimated Revenue:		32,220	32,175	32,175	53,700

--- Appropriations ---					
219-448-925.000	RESIDENTIAL LIGHTING	39,262	32,175	40,327	50,000
Total Appropriations:		39,262	32,175	40,327	50,000

Net of Revenues & A Net of Revenues & Appropriations Fun		(7,042)	-	(8,152)	(12,825)
					3,700

Fund 226 Garbage					
--- Estimated Revenue ---					
226-000-402.000	CURRENT PROPERTY TAX	505,532	500,080	500,080	500,456
226-000-626.000	CUSTOMER ASSESSMENTS-CURRENT	65	-	-	-
226-000-665.000	INTEREST	-	3,100	3,100	2,344
226-000-679.000	MISCELLANEOUS	-	260	260	200
Total Estimated Revenue:		505,597	500,080	503,440	503,000

--- Appropriations ---					
226-528-919.000	WASTE & RUBBISH DISPOSAL	485,444	488,080	429,932	491,000
226-528-957.000	INTERFUND ADMIN CHARGES	12,000	12,000	-	12,000
Total Appropriations:		497,444	500,080	429,932	512,000
Net of Revenues & A Net of Revenues & Appropriations Fun		8,153	-	73,509	(8,560)

Fund 285 ARPA					
--- Estimated Revenue ---					
285-000-528.000	FED GRANT REVENUE ARPA	382,921	297,275	297,275	-
Total Estimated Revenue:		382,921	297,275	297,275	-

--- Appropriations ---					
285-000-995.000	TRANSFERS OUT	-	98,708	98,140	-
285-265-886.000	RENOVATION	382,921	199,275	199,275	-
Total Appropriations:		382,921	297,983	297,415	-

ARPA funds spent

GL Number	Description	2023 Activity Budget	12/31/2024 Amended Budget	YTD As Of 11/25/2024	2024 Projected	2025 PROPOSED	Notes
	Net of Revenues & A Net of Revenues & Appropriations Fun	-	(708)	(139)	(140)	-	

Fund 592 Water & Sewer

		12/31/2024				2025	
GL Number	Description	2023 Activity Budget	YTD As Of 11/25/2024	2024 Projected	PROPOSED	Notes	
--- Estimated Revenue ---							
592-000-630.100	SEWER TAPS	18,000	12,000	3,000	12,000		
592-000-630.200	WATER TAPS	4,000	-	-	-		
592-000-642.000	SEWER USAGE FEES - INCOME	700,810	700,000	700,000	750,000		
592-000-642.100	WATER USAGE FEES - INCOME	457,300	500,000	500,000	550,000		
592-000-643.000	LATE CHARGES - USAGE - INCOME	33,951	25,000	25,000	25,000		
592-000-665.000	INTEREST	32,250	47,000	47,000	30,000		
592-000-679.000	MISCELLANEOUS	330	1,000	1,000	1,000		
Total Estimated Revenue:		1,246,640	1,285,000	1,276,000	1,368,000		
--- Appropriations ---							
592-536-803.000	PUMP STATION EXPENSE	20,112	36,000	17,422	36,000		
592-536-804.000	HYDRANT EXPENSE	5,280	-	450	6,000		
592-536-805.000	SEWER MAINTENANCE	37,736	63,000	31,447	65,000		
592-536-806.000	TURN ON/TURN OFF-EXPENSE	578	2,000	1,045	2,500		
592-536-808.000	W & S EXPENSE - SWARTZ CREEK	2,000	-	2,000	-		
592-536-817.000	SEWER USAGE - EXPENSE	465,189	500,000	342,583	500,000		
592-536-818.000	WATER USAGE - EXPENSE	639,744	700,000	451,709	700,000		
592-536-818.100	COMPUTER BILLING EXP. - W & S	4,965	8,000	3,451	8,000		
592-536-957.000	INTERFUND ADMIN CHARGES	45,000	-	-	45,000		
592-536-968.000	DEPRECIATION EXPENSE	70,150	-	-	100,000		
Total Appropriations:		1,290,755	1,309,000	850,107	1,456,450	1,456,500	
Net of Revenues & A Net of Revenues & Appropriations Fun		(44,114)	(24,000)	(273,202)	(180,450)	(88,500)	

CHARTER TOWNSHIP OF CLAYTON

2011 South Morrish Road • Swartz Creek, Michigan 48473
Ph. (810) 635-4433 • Fax (810) 635-4526 • claytontownship.org

Ted Henry - Supervisor
Dennis Milem - Clerk
Shelley Thompson - Treasurer



Tom Spillane - Trustee
Ken Engel - Trustee
Kathy Norris - Trustee
Doug Sherman - Trustee

BOARD OF TRUSTEES REGULAR MEETING AGENDA DECEMBER 12, 2024 6:00 P.M.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

1. APPROVAL OF THE AGENDA
2. APPROVAL OF BOARD OF TRUSTEE MINUTES FOR NOVEMBER MEETINGS
3. APPROVAL OF BILLS LIST
4. TREASURER'S REPORT
5. 2024 BUDGET REVIEW AND ADJUSTMENTS (RYAN CLARK-WOODHILL)

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

6. TOWNSHIP INSURANCE
7. TOWNSHIP CALENDAR FOR 2025
8. TOWNSHIP BUILDING INSPECTOR AND ZONING ADMINISTRATOR POSITIONS
9. CHANGING REBEKAH DERBY TO FULL TIME
10. CHIEF BROWNS CONTRACT
11. 2025 WAGES FOR STAFF AND ELECTED OFFICIALS
12. TOWNSHIP ATTORNEY WAGES
13. APPOINTMENT TO 911

PUBLIC COMMENT

BOARD COMMENT

REPORTS

ASSESSOR
ATTORNEY REPORT
BUILDING DEPARTMENT
FIRE BOARD
ROADS & BRIDGES
WATER & WASTE

PLANNING COMMISSION
METROPOLITAN ALLIANCE
POLICE DEPARTMENT
ZONING BOARD OF APPEALS
911 ADVISORY COMMITTEE

"THIS MEETING IS A MEETING OF THE CLAYTON TOWNSHIP BOARD, HELD IN PUBLIC FOR THE PURPOSE OF CONDUCTING THE TOWNSHIP BOARD BUSINESS. THERE IS A TIME SET ASIDE FOR PUBLIC PARTICIPATION DURING THE MEETING AS INDICATED ON THE AGENDA."

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Spillane at 6:00 p.m. November 14, 2024 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor Tom Spillane
Clerk Dennis Milem
Treasurer Rick Caruso

Trustees: Greg Childers
Brad Anthony
Tammy Kapraun
Shelley Thompson

Attorney: Ken Tucker
Zoning Administrator: Ted Henry

Pledge to Flag

ROLL CALL: Members Present: Caruso, Milem, Spillane, Kapraun, Childers, and Thompson. Anthony absent.

AGENDA: MOTION by Milem and seconded by Kapraun to approve agenda as presented. ROLL CALL: YES: Spillane, Kapraun, Milem, Caruso, Childers and Thompson. MOTION CARRIED.

MINUTES: MOTION by Kapraun and seconded by Thompson to approve October minutes. of township board with following corrections: Minutes did not reflect that ordinances 2024-493 and 2024-494 had also been also been adopted as proven by resolutions. ROLL CALL: YES: Spillane, Milem, Childers, Caruso, Kapraun and Thompson. MOTION CARRIED.

BILLS LIST: MOTION by Kapraun and seconded by Milem to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Childers, Caruso, Kapraun, and Spillane. MOTION CARRIED.

Trustee Anthony arrived 6:04 p.m.

TREASURER'S REPORT: MOTION by Caruso and seconded by Kapraun to accept the treasurer's report as presented. ROLL CALL: YES: Milem, Thompson, Caruso, Kapraun, Childers, Anthony and Spillane. MOTION CARRIED.

2024 BUDGET ADJUSTMENTS: None.

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE:

OLD BUSINESS

NEW BUSINESS:

LIGHTING DISTRICT ASSESSMENTS: MOTION by Caruso and seconded by Childers to approve increasing Lighting districts assessments by \$75.00. ROLL CALL: YES: Childers, Thompson, Caruso, Spillane, Anthony, Kapraun and Milem. MOTION CARRIED. RESOLUTION NO. 24-1114-01

F.O.I.A. #S-14 FOR PATRICK MULLALY: MOTION BY Milem and seconded by Kapraun to deny appeal of F.O.I.A #S-14 for Patrick Mullaly. ROLL CALL: YES: Thompson, Kapraun, Milem, Anthony, Childers Spillane and Caruso. MOTION CARRIED. RESOLUTION NO. 24-1114-02

MAINTENANCE EXPENDITURE FOR CHURCH OF CHRIST POLLING LOCATION: MOTION BY Anthony and seconded by Childers to approve the expenditure of \$500.00 for carpet cleaning for Swartz Creek Church of Christ for carpet cleaning. ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Childers, Anthony and Caruso. MOTION CARRIED. RESOLUTION NO. 24-1114-03

SHRED-IT: MOTION BY Milem and seconded by Childers to employ Shred-It to do shredding for township. Discussion on township event for 3 hours or just township shredding. After discussion, Clerk Milem withdrew his motion. No Board Action.

MOTION by Kapraun and seconded by Milem to amend the agenda to approve individually the ordinances 2024-489 through 2024-494. ROLL CALL: YES: Thompson, Kapraun, Milem, Childers, Spillane and Caruso. NO: Anthony.

2nd READING OF TOWNSHIP ORDINANCES: MOTION by Milem and seconded by Kapraun to adopt 2nd reading of ordinance 2024-489. ROLL CALL: Yes: Milem, Kapraun, Caruso, Childers and Spillane. NO: Thompson and Anthony. MOTION CARRIED. RESOLUTION NO. 24-1114-04

MOTION by Milem and seconded by Kapraun to adopt 2nd reading of ordinance 2024-490. ROLL CALL: YES: Kapraun, Childers, Caruso, Spillane and Milem. NO: Thompson and Anthony. MOTION CARRIED. RESOLUTION NO. 24-1114-05

MOTION by Kapraun and seconded by Childers to adopt 2nd reading of ordinance 2024-491. ROLL CALL: YES: Milem, Kapraun, Caruso, Childers and Spillane. NO: Thompson and Anthony. MOTION CARRIED. RESOLUTION NO. 24-1114-06

MOTION by Milem and seconded by Kapraun to adopt 2nd reading of ordinance 2024-492. ROLL CALL: YES: Kapraun, Childers, Caruso, Spillane and Milem. NO: Anthony and Thompson. MOTION CARRIED. RESOLUTION NO. 24-1114-07

MOTION by Milem and seconded by Kapraun to adopt 2nd reading ordinance 2024- 493. ROLL CALL: YES: Childers, Caruso, Spillane, Kapraun and Milem. NO: Anthony and Thompson. MOTION CARRIED. RESOLUTION NO. 24-1114-08

MOTION by Kapraun and seconded by Childers to adopt 2nd reading of ordinance 2024-494.
ROLL CALL: YES: Caruso, Childers, Spillane. Kapraun and Milem. NO: Thompson and Anthony. MOTION CARRIED. RESOLUTION NO. 24-1114-09

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker
ZONING ADMINISTRATOR: Ted Henry
ROADS AND BRIDGES: Tom Spillane
WATER AND WASTE: Rick Caruso
FIRE BOARD: Tammy Kapraun
PLANNING COMMISSION: Rick Caruso
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane
POLICE REPORT: Chief Brown

Meeting Adjourned: 6:33 p.m.

Minutes by

Dennis Milem, Clerk

Minutes Accepted by

Tom Spillane, Supervisor

**CHARTER TOWNSHIP OF CLAYTON
PLANNING COMMISSION MINUTES
NOVEMBER 26, 2024**

Chairman DePottey opened the meeting at 6:00 p.m.

ROLL CALL

Members Present: Rick Caruso, Richard Derby, Corey Potter, Jon Mieczkowski, Kevin DePottey, Kathleen Norris, George Sippert

Others Present:

Ted Henry/Building Official, Zoning Administrator
Ken Tucker/Township Attorney

APPROVAL OF PROPOSED AGENDA WITH ADDITION

Add meeting change date to December 17, 2024

Action Taken: Motion by Derby, supported by Potter, to approve the proposed agenda for the November 26, 2024, Clayton Township Planning Commission meeting and to change date of December Planning Commission meeting to December 17, 2024.

MOTION CARRIED.

APPROVAL OF MINUTES: October 22, 2024

ACTION TAKEN: Motion by Potter, supported by Derby to approve minutes of October 22, 2024.

MOTION CARRIED.

COMMUNICATION:

Discussion about storage containers to residences article from California

REPORT OF OFFICERS AND ZONING ADMINISTRATOR:

None

PUBLIC COMMENT:

None

NEW BUSINESS/DISCUSSIONS:

1. Caruso gave the update on ordinances, approved on 2nd reading
2. Discussion on rental ordinance and which direction Commission will take on progressing with rental ordinance

OLD BUSINESS/DISCUSSIONS

Jon Mieczkowski gave a report on lawsuit in Lansing on Renewable Energy

ADDITIONAL ITEMS

FUTURE ITEMS

Commission will take up Business Licenses after Rental Ordinance

ADDITIONAL COMMENTS

ADJOURNMENT

Action Taken: Motion by Potter, supported by Norris, to adjourn the Planning Commission meeting at 6:41 p.m.

Kevin DePottey, Chairperson

Rick Caruso, Secretary

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank C1 GENERAL POOLED CASH						
11/04/2024	C1	25626	AP	1851	ALPHA & OMEGA TECHNOLOGY, LLC	250.00
11/04/2024	C1	25627	AP	2411	CHARTER COMMUNICATIONS	309.94
11/04/2024	C1	25628	AP	2237	MICHIGAN STATE POLICE	259.50
11/04/2024	C1	25629	AP	79	QUILL CORPORATION	43.37
11/04/2024	C1	25630	AP	1854	REPUBLIC SERVICES #237	42,759.32
11/04/2024	C1	25631	AP	503	SWARTZ CREEK AREA FIRE DEPT.	4,175.57
11/04/2024	C1	25632	AP	1952	T-MOBILE	87.72
11/04/2024	C1	25633	AP	6306	ANDREA WILKINSON	250.00
11/04/2024	C1	25634	AP	2417	ANDREA WILLMAN	335.00
11/04/2024	C1	25635	AP	6296	ANNITA LINN	515.00
11/04/2024	C1	25636	AP	2433	BARBARA YOUNG	200.00
11/04/2024	C1	25637	AP	2246	Carolyn Hysell	225.00
11/04/2024	C1	25638	AP	6303	CAROLYN PARKER	200.00
11/04/2024	C1	25639	AP	6336	Cheryl Lemieux	335.00
11/04/2024	C1	25640	AP	6328	Christopher Eves	200.00
11/04/2024	C1	25641	AP	2393	David Sanders	200.00
11/04/2024	C1	25642	AP	6310	DEBRA TURBETT	200.00
11/04/2024	C1	25643	AP	6299	DOROTHY RESKO	589.00
11/04/2024	C1	25644	AP	6304	ELOUISE KILMER	335.00
11/04/2024	C1	25645	AP	6297	FLO FRAZIER	335.00
11/04/2024	C1	25646	AP	6311	GARY TURBETT	200.00
11/04/2024	C1	25647	AP	6335	Hannah Derby	200.00
11/04/2024	C1	25648	AP	6312	JACK PAGAN	100.00
11/04/2024	C1	25649	AP	1958	JEANETTE GRIGGS	403.00
11/04/2024	C1	25650	AP	6300	JOANN HASKINS	180.00
11/04/2024	C1	25651	AP	6342	Jodi Spalding	360.00
11/04/2024	C1	25652	AP	6343	Joel Pagan	100.00
11/04/2024	C1	25653	AP	6298	KAITLIN YOUMANS	1,065.00
11/04/2024	C1	25654	AP	2431	KATHY BURLESON	403.00
11/04/2024	C1	25655	AP	6301	KATHY SMITH	270.00
11/04/2024	C1	25656	AP	1473	Larry Wilkinson	335.00
11/04/2024	C1	25657	AP	6330	Linda Smalley	335.00
11/04/2024	C1	25658	AP	6307	LISA ZITTERKOPF	200.00
11/04/2024	C1	25659	AP	6305	LYDIA DERBY	703.75
11/04/2024	C1	25660	AP	2416	MASON MILLER	470.00
11/04/2024	C1	25661	AP	6333	Melanie Jillson	335.00
11/04/2024	C1	25662	AP	6334	Michael Zitterkopf	200.00
11/04/2024	C1	25663	AP	2425	NANCY HYDE-DAVIS	565.00
11/04/2024	C1	25664	AP	2392	Roger Meier	135.00
11/04/2024	C1	25665	AP	685	Ronald Emmerling	225.00
11/04/2024	C1	25666	AP	2395	ROSE RICHARDSON	546.50
11/04/2024	C1	25667	AP	6302	TERRY MATZKE	385.00
11/04/2024	C1	25668	AP	2430	TOM ROOT	392.50
11/04/2024	C1	25669	AP	2271	VICKIE LAVIOLETTE	270.00
11/05/2024	C1	14280	PR	252	DERBY, REBEKAH	440.50
11/05/2024	C1	14281	PR	111	DERBY, RICHARD	355.54
11/05/2024	C1	EFT258 (E)	PR	IRS	IRS	135.42
11/06/2024	C1	14272	PR	197	CARUSO, FREDERICK	2,137.61
11/06/2024	C1	14273	PR	252	DERBY, REBEKAH	1,573.77
11/06/2024	C1	14274	PR	111	DERBY, RICHARD	92.35
11/06/2024	C1	14275	PR	163	HENRY, TED	3,154.13
11/06/2024	C1	14276	PR	255	NORRIS, KATHLEEN	88.10
11/06/2024	C1	14277	PR	256	POTTER, CORY	88.10
11/06/2024	C1	14278	PR	239	SIPPERT, GEORGE	92.35
11/06/2024	C1	14279	PR	121	SYWYK, CELESTE	1,866.91
11/06/2024	C1	DD2212 (A)	PR	175	BELANGER, TROY	1,430.70
11/06/2024	C1	DD2213 (A)	PR	214	BERRIMAN, REBECCA	2,339.93
11/06/2024	C1	DD2214 (A)	PR	139	BROWN, CHARLOTTE	1,926.56
11/06/2024	C1	DD2215 (A)	PR	230	CHAPKO, RYAN	2,954.44
11/06/2024	C1	DD2216 (A)	PR	260	DAVIDSON, CRYSTLE	1,521.03
11/06/2024	C1	DD2217 (A)	PR	158	DEPOTTEY, KEVIN	92.35
11/06/2024	C1	DD2218 (A)	PR	206	ENGEL, KENNETH	66.51
11/06/2024	C1	DD2219 (A)	PR	245	GOLIDY, ROBERT	2,964.49
11/06/2024	C1	DD2220 (A)	PR	118	KAPRAUN, TAMARA	92.35
11/06/2024	C1	DD2221 (A)	PR	237	LEE, RICHARD	3,048.79
11/06/2024	C1	DD2222 (A)	PR	258	MIECZKOWSKI, JONATHAN	92.35
11/06/2024	C1	DD2223 (A)	PR	190	MILEM, DENNIS	2,428.11

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
11/06/2024	C1	DD2224 (A)	PR	254	OGINSKY, MICHAEL	222.01
11/06/2024	C1	DD2225 (A)	PR	240	SPILLANE, THOMAS	2,137.61
11/06/2024	C1	DD2226 (A)	PR	232	YOUMANS, KRISTINA	763.15
11/06/2024	C1	EFT257 (E)	PR	IRS	IRS	10,329.16
11/12/2024	C1	25670	AP	1302	AMERICAN LEGAL PUB. CORP.	550.00
11/12/2024	C1	25671	AP	1661	DEBORAH D'AIGLE	90.00
11/12/2024	C1	25672	AP	483	GENESEE VALLEY VAULT, INC.	250.00
11/12/2024	C1	25673	AP	6270	LAFONTAINE AUTOMOTIVE GROUP	79.11
11/12/2024	C1	25674	AP	1634	LARKO'S LAWN CARE&LANDSCAPING	2,205.00
11/12/2024	C1	25675	AP	2305	LEGACY ASSESSING SERVICES INC.	3,508.33
11/12/2024	C1	25676	AP	53	MLIVE MEDIA GROUP	52.19
11/12/2024	C1	25677	AP	1736	PEC ELECTRIC	774.00
11/12/2024	C1	25678	AP	2436	SHEA AUTOMOTIVE GROUP, LLC	69.95
11/12/2024	C1	25679	AP	1923	SUPER-FLITE OIL CO., INC.	1,295.96
11/12/2024	C1	25680	AP	2404	VIEW NEWSPAPER GROUP	301.80
11/12/2024	C1	25681	AP	1912	KCI	1,760.14
11/19/2024	C1	184 (E)	AP	1329	UNUM LIFE INSURANCE	719.24
11/19/2024	C1	25682	AP	1851	ALPHA & OMEGA TECHNOLOGY, LLC	2,760.00
11/19/2024	C1	25683	AP	1313	BLUE CARE NETWORK OF MICHIGAN	5,525.66
11/19/2024	C1	25684	AP	2411	CHARTER COMMUNICATIONS	259.94
11/19/2024	C1	25685	AP	2352	CUTTER'S EDGE	55.50
11/19/2024	C1	25686	AP	1222	DOUGLAS WATER CONDITIONING	14.00
11/19/2024	C1	25687	AP	2403	FIRST NATIONAL BANK OF OMAHA	378.41
11/19/2024	C1	25688	AP	2403	FIRST NATIONAL BANK OF OMAHA	787.73
11/19/2024	C1	25689	AP	2403	FIRST NATIONAL BANK OF OMAHA	803.36
11/19/2024	C1	25690	AP	2195	GLC LAB L.L.C.	125.00
11/19/2024	C1	25691	AP	984	HUBBARD'S MILITARY SUPPLY	222.00
11/19/2024	C1	25692	AP	743	JOHN SOLECKI	190.00
11/19/2024	C1	25693	AP	1467	KENNETH R. TUCKER P.C.	3,365.08
11/19/2024	C1	25694	AP	2237	MICHIGAN STATE POLICE	173.00
11/19/2024	C1	25695	AP	2439	SPECTRUM PRINTERS, INC	1,063.78
11/19/2024	C1	25696	AP	2377	SUMMIT FIRE PROTECTION	354.25
11/19/2024	C1	25697	AP	72	SWARTZ CREEK CHURCH OF CHRIST	800.00
11/19/2024	C1	EFT259 (E)	PR	NATIONWIDE	NATIONWIDE	5,678.29
11/19/2024	C1	EFT260 (E)	PR	STATE OF MI	MICHIGAN DEPARTMENT OF TREASURY	1,981.99
11/19/2024	C1	EFT261 (E)	PR	VOYA	VOYA INSTITUTIONAL TRUST CO.	525.00
11/20/2024	C1	14282	PR	197	CARUSO, FREDERICK	1,002.50
11/20/2024	C1	14283	PR	252	DERBY, REBEKAH	759.83
11/20/2024	C1	14284	PR	163	HENRY, TED	2,102.93
11/20/2024	C1	14285	PR	246	MAC DERMAID, HEATHER	88.10
11/20/2024	C1	14286	PR	121	SYWYK, CELESTE	1,585.28
11/20/2024	C1	DD2227 (A)	PR	248	ANTHONY, BRAD	374.43
11/20/2024	C1	DD2228 (A)	PR	175	BELANGER, TROY	1,716.19
11/20/2024	C1	DD2229 (A)	PR	214	BERRIMAN, REBECCA	1,197.10
11/20/2024	C1	DD2230 (A)	PR	139	BROWN, CHARLOTTE	1,926.55
11/20/2024	C1	DD2231 (A)	PR	230	CHAPKO, RYAN	1,937.58
11/20/2024	C1	DD2232 (A)	PR	155	CHILDERS, GREG	392.49
11/20/2024	C1	DD2233 (A)	PR	260	DAVIDSON, CRYSTLE	860.20
11/20/2024	C1	DD2234 (A)	PR	206	ENGEL, KENNETH	11.00
11/20/2024	C1	DD2235 (A)	PR	245	GOLIDY, ROBERT	1,706.25
11/20/2024	C1	DD2236 (A)	PR	118	KAPRAUN, TAMARA	357.36
11/20/2024	C1	DD2237 (A)	PR	237	LEE, RICHARD	2,098.56
11/20/2024	C1	DD2238 (A)	PR	190	MILEM, DENNIS	1,377.76
11/20/2024	C1	DD2239 (A)	PR	254	OGINSKY, MICHAEL	222.01
11/20/2024	C1	DD2240 (A)	PR	259	REDDIS, EDDIE	901.12
11/20/2024	C1	DD2241 (A)	PR	240	SPILLANE, THOMAS	1,002.50
11/20/2024	C1	DD2242 (A)	PR	218	THOMPSON, SHELLEY	367.48
11/20/2024	C1	DD2243 (A)	PR	232	YOUMANS, KRISTINA	853.35
11/20/2024	C1	EFT262 (E)	PR	IRS	IRS	6,801.04
11/25/2024	C1	25698	AP	2389	ERC-LED, LLC	382.27
11/25/2024	C1	25699	AP	1659	GUARDIAN ALARM COMPANY	627.52
11/25/2024	C1	25700	AP	1467	KENNETH R. TUCKER P.C.	1,995.00
11/25/2024	C1	25701	AP	6270	LAFONTAINE AUTOMOTIVE GROUP	79.11
11/25/2024	C1	25702	AP	1837	MARX LOCKSMITH SERVICE, INC.	314.92

Total of 131 Checks:
 Less 0 Void Checks:
 Total of 131 Disbursements:

172,376.63
 0.00
 172,376.63

12/09/2024 01:35 PM
User: RCLARK
DB: CLAYTON TOWNSHIP

CHECK REGISTER FOR CLAYTON CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2024 - 11/30/2024

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank C2 TAX ACCOUNT						
11/12/2024	C2	7644	AP	295	FLUSHING SCHOOLS	1,023.54
11/12/2024	C2	7645	AP	294	GENESEE COUNTY ISD	520.74
11/12/2024	C2	7646	AP	67	GENESEE COUNTY TREASURER	6,206.42
Total of 3 Checks:						7,750.70
Less 0 Void Checks:						0.00
Total of 3 Disbursements:						<u>7,750.70</u>
Bank C3 WATER & SEWER ACCOUNT						
11/12/2024	C3	7828	AP	24	GENESEE COUNTY DRAIN COMM.	71,918.56
Total of 1 Checks:						71,918.56
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						<u>71,918.56</u>
Report Total of 135 Checks:						252,045.89
Less 0 Void Checks:						<u>0.00</u>
Report Total of 135 Disbursements:						252,045.89

Public Act 213 of 2007 Requires Treasurers to provide an investment report to the legislative body. Charter Township of Clayton requires Monthly Reports

Charter Township of Clayton
2024 Monthly Treasurer's Report

+/- = Governmental Funds

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Source
Checking														
A	Huntington (C1) # 8339	\$ 646,263	\$ 1,730,140	\$ 800,028	\$ 524,898	\$ 466,323	\$ 761,546	\$ 467,907	\$ 329,102	\$ 167,203	\$ 660,966	\$ 531,601	\$ 644,362	Bank Statement Ending Balance
	Interest (C1) # 8339	57	81	172	141	53	22	81	27	-	-	37	671	Bank Statement Interest
	Cash Analysis													
B1	Bank Debits (exclude investment xfers)	\$ 297,436	\$ 340,785	\$ 176,872	\$ 309,391	\$ 181,088	\$ 273,496	\$ 317,049	\$ 294,572	\$ 200,595	\$ 294,823	\$ 169,842		Bank Statement Activity
B2	Open Checks	70,000	27,857	23,500	5,450	47,673	31,872	28,332	34,459	3,100				BS&A Check Reconciliation Report
B2	Buffer/ Short-term Needs	200,000	200,000	500,000	500,000	400,000	400,000	400,000	400,000	200,000	200,000	100,000	100,000	Treasurer's Discretion (A/P Payroll, etc) Calculation
C	Cash Needs = B1 + B2	270,000	227,657	523,500	505,450	447,673	431,872	428,332	434,459	203,100	200,000	100,000	100,000	
=	Idle Cash = A - C	376,263	1,502,483	276,528	19,448	20,650	329,674	39,575	(105,357)	(35,897)	460,966	431,601	-	
	Investments													
	MI Class # MI-01-0190-01	2,427,537	2,439,147	3,454,201	3,468,488	3,485,378	3,500,806	3,516,868	3,532,898	3,548,088	3,061,381	3,073,515	\$ 3,228,028	Bank Statement Ending Balance
	Interest # MI-01-0190-01	10,322	10,597	16,321	14,428	16,942	15,450	16,143	16,057	15,189	12,170	12,134	156,243	Bank Statement Interest Earned
	Total Investments	2,427,537	2,439,147	3,454,201	3,468,488	3,485,378	3,500,806	3,516,868	3,532,898	3,548,088	3,061,381	3,073,515	-	
	Performance Metrics													
	Total Balance	\$3,073,799	\$4,169,287	\$4,254,229	\$3,993,386	\$3,953,701	\$4,262,352	\$3,984,775	\$3,862,000	\$3,715,291	\$3,722,347	\$3,605,116	\$ -	\$3,872,389
	Total Interest/Earnings	10,322	10,597	16,321	14,428	16,942	15,450	16,143	16,057	15,189	12,170	12,170	156,243	Calculation
	Annualized Yield	4.0%	3.0%	4.6%	4.3%	5.1%	4.3%	4.9%	5.0%	4.9%	4.3%	4.1%	4.4%	Calculation
	Approving for xfer \$To / \$From													
	Huntington (C1) # 8339	(1,000,000)												Treasurer's Discretion
	MI Class # MI-01-0190-01	1,000,000							(500,000)					Treasurer's Discretion
	Net zero verification													Calculation

Tax Fund (Trust)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Source
Checking														
A	Huntington (C2) #8313	\$2,999,054	\$1,786,329	\$736,673	\$291,926	\$294,659	\$11,027	\$447,385	\$620,276	\$1,013,087	\$385,429	\$191,815	2,607	Bank Statement Ending Balance
	Interest (C2) #8313	836	378	315	107	74	30	49	126	455	205	52		Bank Statement Interest Earned
	Water & Sewer Fund													
	Checking													
	A	Huntington (C3) # 8326	\$ 402,105	\$ 691,196	\$ 367,418	\$ 372,252	\$ 371,393	\$ 187,742	\$ 467,907	\$ 199,463	\$ 184,969	\$ 207,123		Bank Statement Ending Balance
	Interest (C3) # 8326	105	108	107	90	95	62	81	48	53	52	46		Bank Statement Interest
	Cash Analysis													
B1	Bank Debits (exclude investment xfers)	65,505	70,054	145,278	58,234	65,168	290,294	317,049	71,551	166,823	65,732	72,073		Bank Statement Activity
B2	Open Checks	107	107	107	107	107	107	107	107	107	107	107		BS&A Check Reconciliation Report
B2	Buffer/ Short-term Needs	100,000	100,000	200,000	200,000	200,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	Treasurer's Discretion (A/P Payroll, etc) Calculation
C	Cash Needs = B1 + B2 + B3	100,107	100,107	200,107	200,107	200,107	150,107	150,107	150,107	150,107	150,107	150,107	150,000	
=	Idle Cash = A - C	301,998	591,089	167,311	172,145	171,286	37,635	317,800	49,356	34,862	62,975	57,016	-	
	Investments													
	MI Class # MI-01-0190-04	312,740	314,236	616,834	619,385	622,402	775,732	779,291	782,843	786,209	789,514	792,643	31,226	Bank Statement Ending Balance
	Interest # MI-01-0190-04	1,322	1,355	2,739	2,551	3,016	3,330	3,559	3,366	3,305	3,129	3,129		Bank Statement Interest Earned
	Total Investments	601,388	602,881	616,834	619,385	622,402	775,732	779,291	782,843	786,209	789,514	792,643	-	
	Performance Metrics													
	Total Balance	\$1,003,491	\$1,294,077	\$84,252	\$991,637	\$993,794	\$963,474	\$1,247,198	\$824,306	\$971,178	\$1,002,596	\$999,766	\$ -	Calculation
	Total Interest/Earnings	1,427	1,462	2,846	2,641	3,111	3,392	3,640	3,600	3,419	3,358	3,175	31,226	Calculation
	Annualized Yield	1.7%	1.4%	3.5%	3.2%	3.8%	4.2%	3.5%	4.4%	4.2%	4.0%	3.8%	3.4%	Calculation
	Approving for xfer \$To / \$From													
	Huntington (C3) # 8326	(300,000)												Treasurer's Discretion
	MI Class # MI-01-0190-04	300,000												Treasurer's Discretion
	Net zero verification													Calculation

Note: All investments during this reporting period are in accordance with the Township's Investment Policy and State Statutes, and meet the Township's three investment objectives: 1) Preservation of Capital, 2) Liquidity, and 3) Yield

Approving for xfer from/to: _____

Respectfully Submitted,

Shelley Thompson, Treasurer
Charter Township of Clayton

GL NUMBER	DESCRIPTION	12/31/2023		2024		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		NORMAL	(ABNORMAL)	AMENDED BUDGET	NORMAL	11/30/2024	(ABNORMAL)		
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - NON-DEPARTMENTAL									
101-000-402.000	CURRENT PROPERTY TAX	250,634.33		271,100.00		271,100.00	0.00	0.00	100.00
101-000-412.000	PRIOR YEAR PROPERTY TAXES	(2,723.13)		0.00		(992.69)	992.69	992.69	100.00
101-000-448.000	TAX ADMIN COLLECTION FEES	92,143.06		95,000.00		56,121.41	38,878.59	38,878.59	59.08
101-000-477.000	CABLE FRANCHISE FEES	6,870.97		5,000.00		3,954.16	1,945.84	1,945.84	79.08
101-000-478.000	TOWER LICENSING	200.00		0.00		200.00	(200.00)	(200.00)	100.00
101-000-481.000	SPLIT FEES	825.00		500.00		0.00	500.00	500.00	0.00
101-000-482.000	ZONING PERMITS	420.00		150.00		410.00	(260.00)	(260.00)	273.33
101-000-487.000	MOBILE HOME FEES	1,098.00		800.00		1,006.50	(206.50)	(206.50)	125.81
101-000-498.000	BUILDING PERMITS	53,270.40		35,000.00		47,588.00	(12,588.00)	(12,588.00)	135.97
101-000-498.100	ELECTRICAL PERMITS	8,792.00		5,000.00		6,285.00	(1,285.00)	(1,285.00)	125.70
101-000-498.200	MECHANICAL PERMITS	7,766.00		5,000.00		9,265.00	(4,265.00)	(4,265.00)	185.30
101-000-498.300	PLUMBING PERMITS	3,814.00		2,200.00		2,738.00	(538.00)	(538.00)	124.45
101-000-498.400	LICENSE REGISTRATION	300.00		0.00		330.00	(330.00)	(330.00)	100.00
101-000-502.000	GRANT REVENUE	43,721.14		0.00		6,155.32	(6,155.32)	(6,155.32)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	112.10		0.00		8,519.30	(8,519.30)	(8,519.30)	100.00
101-000-573.100	METRO ACT FROM ICOSA	12,373.45		0.00		0.00	0.00	0.00	0.00
101-000-574.000	STATE SHARED REVENUE	793,487.00		809,241.00		524,893.80	284,347.20	284,347.20	64.86
101-000-602.000	ZONING & MEETINGS	(115.00)		0.00		0.00	0.00	0.00	0.00
101-000-607.000	FEES & SERVICES	11,836.08		0.00		1,345.00	(1,345.00)	(1,345.00)	100.00
101-000-607.100	HIDDEN CREEK SIGN	1,915.00		0.00		0.00	0.00	0.00	0.00
101-000-644.000	CEMETERY LOTS	1,400.00		0.00		2,550.00	(2,550.00)	(2,550.00)	100.00
101-000-657.000	ORDINANCE FINES	550.00		0.00		134,339.68	(134,339.68)	(134,339.68)	100.00
101-000-665.000	INTEREST	99,621.81		0.00		0.00	0.00	0.00	0.00
101-000-665.206	INTEREST ON INTERFUND LOAN TO FIRE	8,075.38		0.00		0.00	0.00	0.00	0.00
101-000-673.000	SALE OF CAPITAL ASSET	12,728.74		0.00		28,619.29	(28,619.29)	(28,619.29)	100.00
101-000-676.100	REIMBURSEMENTS - ELECTION EXPENSES	0.00		0.00		0.00	0.00	0.00	0.00
101-000-677.000	ADM. FEES - OTHER FUNDS	57,000.00		0.00		2,069.44	(2,069.44)	(2,069.44)	100.00
101-000-678.000	BUILDING & PLANNING ESCROW REVENUE	0.00		1,250.00		600.74	649.26	649.26	48.06
101-000-679.000	MISCELLANEOUS	1,258.97		98,708.00		37,707.94	61,000.06	61,000.06	38.20
101-000-699.000	TRANSFER FROM OTHER FUNDS	235,321.87							
Total Dept 000 - NON-DEPARTMENTAL		1,702,697.17		1,328,949.00		1,145,515.89	183,433.11	183,433.11	86.20
TOTAL REVENUES									
		1,702,697.17		1,328,949.00		1,145,515.89	183,433.11	183,433.11	86.20
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-702.000	ADMINISTRATION SALARIES	37,202.09		39,570.00		38,991.67	578.33	578.33	98.54
101-101-703.000	SALARIES	18,700.00		20,400.00		20,750.00	(350.00)	(350.00)	101.72
101-101-704.000	PART TIME WAGES	17,286.66		23,600.00		18,041.30	5,558.70	5,558.70	76.45
101-101-709.000	SOCIAL SECURITY	6,486.78		7,300.00		6,845.33	454.67	454.67	93.77
101-101-712.000	HEALTH INS. ALT.	12,000.00		12,000.00		12,000.00	0.00	0.00	100.00
101-101-716.000	PENSION	5,105.66		10,500.00		5,839.54	4,660.46	4,660.46	55.61
101-101-718.000	MEDICAL INSURANCE	23,820.74		22,000.00		23,233.90	(1,233.90)	(1,233.90)	105.61
101-101-718.100	LIFE INSURANCE	713.11		1,650.00		564.85	1,085.15	1,085.15	34.23
101-101-718.200	DISABILITY INSURANCE	2,710.11		1,500.00		1,670.13	(170.13)	(170.13)	111.34
101-101-719.000	INSURANCE & BONDS	22,699.18		30,500.00		29,699.81	800.19	800.19	97.38
101-101-807.000	AUDIT	19,250.00		20,000.00		20,500.00	(500.00)	(500.00)	102.50
101-101-826.000	LEGAL FEES	33,122.04		35,000.00		25,103.16	9,896.84	9,896.84	71.72
101-101-900.000	PRINTING & PUBLISHING	3,881.52		4,500.00		2,144.61	2,355.39	2,355.39	47.66
101-101-955.200	MISCELLANEOUS	1,244.62		0.00		42.10	(42.10)	(42.10)	100.00
101-101-958.000	MEMBERSHIP & DUES	6,712.70		7,500.00		7,307.46	192.54	192.54	97.43
101-101-960.000	CONFERENCE & WORKSHOP	0.00		1,000.00		275.00	725.00	725.00	27.50

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BUDGET USED
		AMENDED BUDGET	2024	11/30/2024	11/30/2024	NORMAL	ABNORMAL	
Fund 101 - GENERAL FUND Expenditures								
Total Dept 101 - TOWNSHIP BOARD		210,944.21	237,020.00	213,008.86	24,011.14			89.87
Dept 171 - SUPERVISOR								
101-171-703.000	SALARIES	31,819.61	33,000.00	30,372.66	2,627.34			92.04
101-171-704.600	ASSESSING	44,567.94	44,675.00	36,066.64	8,608.36			80.73
101-171-709.000	SOCIAL SECURITY	2,518.32	2,800.00	2,526.90	273.10			90.25
101-171-718.100	LIFE INSURANCE	240.12	300.00	194.41	105.59			64.80
101-171-727.000	POSTAGE	1,581.35	1,700.00	1,691.66	8.34			99.51
101-171-752.000	OFFICE SUPPLIES	51.94	100.00	0.00	100.00			0.00
101-171-801.000	PROFESSIONAL & CONTRACTUAL SER	0.00	6,000.00	900.00	5,100.00			15.00
101-171-807.300	ASSESSOR-SPECIAL WORK	501.00	0.00	0.00	0.00			0.00
101-171-900.000	PRINTING OF ROLL	622.70	1,400.00	719.90	680.10			51.42
101-171-960.000	CONFERENCE & WORKSHOP	0.00	500.00	0.00	500.00			0.00
Total Dept 171 - SUPERVISOR		81,902.98	90,475.00	72,472.17	18,002.83			80.10
Dept 215 - CLERK								
101-215-703.000	SALARIES	31,819.60	33,000.00	30,372.67	2,627.33			92.04
101-215-703.200	DEPUTY CLERK	4,051.68	4,800.00	4,394.88	405.12			91.56
101-215-704.700	FINANCIAL ADMINISTRATOR SALAR	70,802.18	62,000.00	60,678.95	1,321.05			97.87
101-215-704.701	BOOKKEEPER/WATER & SEWER	17,665.10	22,000.00	20,561.40	1,438.60			93.46
101-215-705.500	UNUSED V/S/P	272.04	0.00	0.00	0.00			0.00
101-215-709.000	SOCIAL SECURITY	4,116.37	4,600.00	4,371.15	228.85			95.03
101-215-716.000	PENSION	4,058.67	3,900.00	3,476.65	423.35			89.14
101-215-718.000	MEDICAL INSURANCE	0.00	0.00	198.13	(198.13)			100.00
101-215-718.100	LIFE INSURANCE	330.31	500.00	392.91	107.09			78.58
101-215-801.000	PROFESSIONAL & CONTRACTUAL SER	0.00	500.00	0.00	500.00			0.00
101-215-960.000	CONFERENCE & WORKSHOP	90.00	250.00	215.00	35.00			86.00
Total Dept 215 - CLERK		133,205.95	131,550.00	124,661.74	6,888.26			94.76
Dept 247 - BOARD OF REVIEW								
101-247-709.000	SOCIAL SECURITY	131.20	250.00	174.92	75.08			69.97
101-247-725.000	PER DIEM	1,715.00	3,000.00	1,774.72	1,225.28			59.16
Total Dept 247 - BOARD OF REVIEW		1,846.20	3,250.00	1,949.64	1,300.36			59.99
Dept 253 - TREASURER								
101-253-703.000	SALARIES	31,819.61	33,000.00	30,372.66	2,627.34			92.04
101-253-703.100	SECRETARY/DEPUTY TREASURER	4,051.67	4,800.00	4,394.89	405.11			91.56
101-253-709.000	SOCIAL SECURITY	2,744.11	3,100.00	2,663.15	436.85			85.91
101-253-716.000	PENSION	3,191.88	3,300.00	3,037.20	262.80			92.04
101-253-718.100	LIFE INSURANCE	201.50	500.00	399.45	100.55			79.89
101-253-900.000	PRINTING OF ROLL TAX	1,230.00	2,000.00	620.00	1,380.00			31.00
101-253-911.000	MEMBERSHIP & DUES	0.00	50.00	0.00	50.00			0.00
101-253-955.000	MISCELLANEOUS	5,000.00	0.00	220.57	(220.57)			100.00
101-253-960.000	CONFERENCE & WORKSHOP	0.00	50.00	0.00	50.00			0.00
Total Dept 253 - TREASURER		48,238.77	46,800.00	41,707.92	5,092.08			89.12
Dept 262 - ELECTIONS								

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 11/30/2024	AVAILABLE BALANCE	% BDT USED
		NORMAL (ABNORMAL)	AMENDED BUDGET			
Fund 101 - GENERAL FUND						
Expenditures						
101-262-709.000	SOCIAL SECURITY	56.45	500.00	255.01	244.99	51.00
101-262-725.100	ELECTION WORKERS	3,505.00	44,000.00	41,885.17	2,114.83	95.19
101-262-725.200	OTHER ELECTION WORKERS	238.07	0.00	0.00	0.00	0.00
101-262-725.400	OTHER ELECTION WORKERS	0.00	4,000.00	2,722.13	1,277.87	68.05
101-262-727.000	POSTAGE	450.00	11,000.00	6,823.52	4,176.48	62.03
101-262-752.000	OFFICE SUPPLIES	10,090.59	12,400.00	8,189.67	4,210.33	66.05
101-262-802.200	COUNTY ELECTION EXPENSE	300.00	1,200.00	1,200.00	0.00	100.00
101-262-940.000	PRECINCT RENTAL	300.00	900.00	1,100.00	(200.00)	122.22
101-262-955.100	MISC - LESO PROGRAM	432.99	1,000.00	0.00	1,000.00	0.00
101-262-978.100	ELECTION MACHINES	13,083.72	3,000.00	2,196.34	803.66	73.21
Total Dept 262 - ELECTIONS		28,456.82	78,000.00	64,371.84	13,628.16	82.53
Dept 265 - TOWNSHIP HALL						
101-265-727.000	POSTAGE	2,274.52	3,500.00	3,885.74	(385.74)	111.02
101-265-752.000	OFFICE SUPPLIES	3,798.44	3,800.00	4,014.30	(214.30)	105.64
101-265-801.000	PROFESSIONAL & CONTRACTUAL SE	32,114.16	32,000.00	24,983.19	7,016.81	78.07
101-265-801.100	HOUSEKEEPING	1,140.00	1,600.00	1,638.01	(38.01)	102.38
101-265-850.000	TELEPHONE	254.60	1,500.00	419.88	1,080.12	27.99
101-265-900.000	PRINTING & PUBLISHING	0.00	250.00	0.00	250.00	0.00
101-265-920.000	UTILITIES	7,207.88	9,500.00	6,379.97	3,120.03	67.16
101-265-930.000	REPAIR & MAINTENANCE	1,719.36	25,000.00	10,680.78	14,319.22	42.72
101-265-934.000	SIREN MAINTENANCE	3,496.37	6,500.00	3,856.40	2,643.60	59.33
101-265-955.000	MISCELLANEOUS	1,428.35	500.00	705.23	(205.23)	141.05
101-265-970.000	CAPITAL OUTLAY	22,795.00	0.00	0.00	0.00	0.00
101-265-977.000	OFFICE EQUIPMENT	1,004.91	5,000.00	1,193.05	3,806.95	23.86
101-265-977.100	BUILDING IMPROVEMENTS	1,460.00	15,000.00	0.00	15,000.00	0.00
101-265-978.000	COMPUTER - ALPHA OMEGA	9,013.29	13,000.00	12,401.05	598.95	95.39
Total Dept 265 - TOWNSHIP HALL		87,406.88	117,150.00	70,157.60	46,992.40	59.89
Dept 371 - BUILDING DEPARTMENT						
101-371-704.100	BUILDING INSPECTOR	18,617.50	15,000.00	432.50	14,567.50	2.88
101-371-704.200	ELECTRICAL INSPECTOR	5,250.00	4,000.00	2,950.00	1,050.00	73.75
101-371-704.300	MECHANICAL & PLUMBING INSPECT	5,200.00	4,000.00	4,000.00	0.00	100.00
101-371-704.400	SECRETARY SALARY	2,980.13	3,500.00	3,493.12	6.88	99.80
101-371-704.900	ZONING/CODE/LAND/BUILDING OFFICIAL	35,070.92	74,000.00	65,786.71	8,213.29	88.90
101-371-705.500	UNUSED V/S/P	3,148.20	0.00	0.00	0.00	0.00
101-371-707.000	TEMPORARY INSPECTOR	400.00	1,000.00	200.00	800.00	20.00
101-371-709.000	SOCIAL SECURITY	4,644.75	7,000.00	5,381.42	1,618.58	76.88
101-371-716.000	PENSION	5,732.77	9,000.00	7,008.74	1,991.26	77.87
101-371-718.000	MEDICAL INSURANCE	0.00	0.00	158.85	(158.85)	100.00
101-371-718.100	LIFE INSURANCE	(148.50)	1,000.00	399.45	600.55	39.95
101-371-727.100	POSTAGE	0.00	100.00	0.00	100.00	0.00
101-371-752.000	OFFICE SUPPLIES	0.00	400.00	357.05	42.95	89.26
101-371-801.000	PROFESSIONAL & CONTRACTUAL SER	19,019.90	2,000.00	1,300.00	700.00	65.00
101-371-816.000	PROFESSIONAL SERVICES	0.00	8,000.00	0.00	8,000.00	0.00
101-371-826.000	LEGAL FEES	0.00	1,500.00	0.00	1,500.00	0.00
101-371-850.100	CELL PHONES	900.00	900.00	375.00	525.00	41.67
101-371-860.000	TRANSPORTATION	0.00	7,200.00	0.00	7,200.00	0.00
101-371-900.000	PRINTING & PUBLISHING	0.00	500.00	0.00	500.00	0.00
101-371-955.000	MISCELLANEOUS	1,200.00	2,500.00	0.00	2,500.00	0.00
101-371-958.000	MEMBERSHIP & DUES	340.00	500.00	45.00	455.00	9.00
101-371-960.000	CONFERENCE & WORKSHOP	866.40	2,000.00	895.74	1,104.26	44.79

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE		% BDTG USED
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2024	NORMAL (ABNORMAL)	BALANCE	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND										
Expenditures										
101-371-978.000	COMPUTER	1,326.00	2,500.00		1,955.00		545.00		78.20	
Total Dept 371 - BUILDING DEPARTMENT		104,548.07	146,600.00		94,738.58		51,861.42		64.62	
Dept 445 - PUBLIC SERV.-DRAIN AT LARGE										
101-445-849.000	DRAIN AT LARGE	21,101.43	0.00		15,836.00		(15,836.00)		100.00	
Total Dept 445 - PUBLIC SERV.-DRAIN AT LARGE		21,101.43	0.00		15,836.00		(15,836.00)		100.00	
Dept 446 - PUBLIC SERVICES-ROADS										
101-446-801.000	PROFESSIONAL & CONTRACTUAL SE	256,577.09	398,500.00		311,736.16		86,763.84		78.23	
Total Dept 446 - PUBLIC SERVICES-ROADS		256,577.09	398,500.00		311,736.16		86,763.84		78.23	
Dept 448 - MUNICIPAL LIGHTING										
101-448-920.000	UTILITIES	7,997.74	5,000.00		1,946.87		3,053.13		38.94	
Total Dept 448 - MUNICIPAL LIGHTING		7,997.74	5,000.00		1,946.87		3,053.13		38.94	
Dept 567 - CEMETERY										
101-567-801.000	PROFESSIONAL & CONTRACTUAL SE	4,830.00	7,000.00		10,105.00		(3,105.00)		144.36	
101-567-930.000	REPAIR & MAINTENANCE	3,375.00	9,000.00		4,183.92		4,816.08		46.49	
101-567-955.000	MISCELLANEOUS	884.78	1,500.00		0.00		1,500.00		0.00	
Total Dept 567 - CEMETERY		9,089.78	17,500.00		14,288.92		3,211.08		81.65	
Dept 701 - PLANNING COMMISSION										
101-701-709.000	SOCIAL SECURITY	(64.96)	600.00		505.57		94.43		84.26	
101-701-725.000	PER DIEM	4,200.00	9,000.00		7,500.00		1,500.00		83.33	
101-701-816.000	PROFESSIONAL SERVICES	566.25	0.00		0.00		0.00		0.00	
Total Dept 701 - PLANNING COMMISSION		4,701.29	9,600.00		8,005.57		1,594.43		83.39	
Dept 702 - ZONING BOARD OF APPEALS										
101-702-709.000	SOCIAL SECURITY	15.30	115.00		38.25		76.75		33.26	
101-702-725.000	PER DIEM	200.00	3,000.00		500.00		2,500.00		16.67	
101-702-960.000	CONFERENCE & WORKSHOP	0.00	600.00		200.00		400.00		33.33	
Total Dept 702 - ZONING BOARD OF APPEALS		215.30	3,715.00		738.25		2,976.75		19.87	
Dept 999 - TRANSFER OUT										
101-999-995.000	TRANSFERS OUT	483,941.70	0.00		0.00		0.00		0.00	
Total Dept 999 - TRANSFER OUT		483,941.70	0.00		0.00		0.00		0.00	
TOTAL EXPENDITURES		1,480,174.21	1,285,160.00		1,035,620.12		249,539.88		80.58	

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 11/30/2024		AVAILABLE BALANCE		% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED	

Fund 101 - GENERAL FUND

Fund 101 - GENERAL FUND:

TOTAL REVENUES	1,702,697.17	1,328,949.00	1,145,515.89	183,433.11	86.20
TOTAL EXPENDITURES	1,480,174.21	1,285,160.00	1,035,620.12	249,539.88	80.58
NET OF REVENUES & EXPENDITURES	222,522.96	43,789.00	109,895.77	(66,106.77)	250.97
BEG. FUND BALANCE	2,526,230.39	2,748,753.35	2,748,753.35		
END FUND BALANCE	2,748,753.35	2,792,542.35	2,858,649.12		

User: RCLARK
 DB: CLAYTON TOWNSHIP
 PERIOD ENDING 11/30/2024
 % Fiscal Year Completed: 91.53

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE	
		END BALANCE 12/31/2023	AMENDED BUDGET	11/30/2024	BALANCE	NORMAL (ABNORMAL)	% BDTG USED
Fund 206 - FIRE MILLAGE FUND							
Revenues							
Dept 000 - NON-DEPARTMENTAL							
206-000-402.000	CURRENT PROPERTY TAX	240,996.64	260,673.00	260,673.00	0.00	100.00	100.00
206-000-412.000	PRIOR YEAR PROPERTY TAXES	110.11	0.00	4.20	(4.20)	100.00	100.00
206-000-573.000	LOCAL COMMUNITY STABILIZATION	82.10	0.00	0.00	0.00	0.00	0.00
206-000-659.600	COST RECOVERY	0.00	0.00	18,266.22	(18,266.22)	100.00	100.00
206-000-665.000	INTEREST	0.00	0.00	456.95	(456.95)	100.00	100.00
206-000-699.000	TRANSFER FROM OTHER FUNDS	431,608.50	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - NON-DEPARTMENTAL		672,797.35	260,673.00	279,400.37	(18,727.37)	107.18	107.18
TOTAL REVENUES		672,797.35	260,673.00	279,400.37	(18,727.37)	107.18	107.18
Expenditures							
Dept 336 - PUBLIC SAFETY (FIRE)							
206-336-709.000	SOCIAL SECURITY	117.41	375.00	171.32	203.68	45.69	45.69
206-336-725.000	PER DIEM	1,600.00	4,800.00	2,850.00	1,950.00	59.38	59.38
206-336-801.000	PROFESSIONAL & CONTRACTUAL SE	7,211.32	7,500.00	8,358.32	(858.32)	111.44	111.44
206-336-801.100	CONTRACT SERVICE-SWARTZ CREEK	118,589.46	186,790.00	153,015.76	33,774.24	81.92	81.92
206-336-801.200	FIRE RUNS	43,036.23	50,000.00	31,824.53	18,175.47	63.65	63.65
206-336-801.300	EMS RUNS	2,996.89	5,000.00	3,009.55	1,990.45	60.19	60.19
206-336-920.000	UTILITIES	1,296.24	1,500.00	1,335.12	164.88	89.01	89.01
206-336-930.000	REPAIR & MAINTENANCE	655.00	2,500.00	322.00	2,178.00	12.88	12.88
206-336-970.000	CAPITAL OUTLAY	469,294.00	0.00	107,012.28	(107,012.28)	100.00	100.00
Total Dept 336 - PUBLIC SAFETY (FIRE)		644,796.55	258,465.00	307,898.88	(49,433.88)	119.13	119.13
Dept 905 - DEBT SERVICE							
206-905-994.000	INTEREST ON DEBT	8,075.38	0.00	0.00	0.00	0.00	0.00
Total Dept 905 - DEBT SERVICE		8,075.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		652,871.93	258,465.00	307,898.88	(49,433.88)	119.13	119.13
Fund 206 - FIRE MILLAGE FUND:							
TOTAL REVENUES		672,797.35	260,673.00	279,400.37	(18,727.37)	107.18	107.18
TOTAL EXPENDITURES		652,871.93	258,465.00	307,898.88	(49,433.88)	119.13	119.13
NET OF REVENUES & EXPENDITURES		19,925.42	2,208.00	(28,498.51)	30,706.51	1,290.69	1,290.69
BEG. FUND BALANCE		(15,689.00)	4,236.42	4,236.42	4,236.42	0.00	0.00
END FUND BALANCE		4,236.42	6,444.42	(24,262.09)	30,706.51	1,290.69	1,290.69

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 11/30/2024	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			
Fund 207 - POLICE FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
207-000-402.000	CURRENT PROPERTY TAX	688,284.15	744,457.00	744,457.00	0.00	100.00
207-000-412.000	PRIOR YEAR PROPERTY TAXES	300.43	0.00	12.00	(12.00)	100.00
207-000-478.000	LICQUOR LICENSE FEES	3,811.50	0.00	7,189.35	(7,189.35)	100.00
207-000-573.000	LOCAL COMMUNITY STABILIZATION REPORT FEES	306.67	0.00	0.00	0.00	0.00
207-000-647.000	ORDINANCE FINES	1,410.00	0.00	1,950.00	(1,950.00)	100.00
207-000-657.000	IMPOUNDED VEH.FEES/ROAD RUNNE	4,388.83	0.00	4,288.40	(4,288.40)	100.00
207-000-659.000	SALVAGE INSPECTIONS	9,700.00	0.00	6,025.00	(6,025.00)	100.00
207-000-665.000	INTEREST	1,300.00	0.00	800.00	(800.00)	100.00
207-000-673.000	SALE OF CAPITAL ASSET	0.00	0.00	9,394.95	(9,394.95)	100.00
207-000-673.100	SALE OF POLICE EQUIPMENT	15,000.00	0.00	0.00	0.00	0.00
207-000-675.000	LESO PROGRAM	5,468.00	0.00	0.00	0.00	0.00
207-000-675.100	LIVE SCAN	3,264.14	0.00	1,408.02	(1,408.02)	100.00
207-000-676.000	REIMBURSEMENTS	2,715.00	0.00	3,505.00	(3,505.00)	100.00
207-000-679.000	MISCELLANEOUS	1,120.40	0.00	10,319.78	(10,319.78)	100.00
207-000-699.000	TRANSFER FROM OTHER FUNDS	1,035.00	0.00	1,421.60	(1,421.60)	100.00
		0.00	0.00	60,432.02	(60,432.02)	100.00
Total Dept 000 - NON-DEPARTMENTAL		738,104.12	744,457.00	851,203.12	(106,746.12)	114.34
Dept 302 - POLICE OPERATING EXP.						
207-302-675.100	LIVE SCAN	(2,827.25)	0.00	(2,913.75)	2,913.75	100.00
Total Dept 302 - POLICE OPERATING EXP.		(2,827.25)	0.00	(2,913.75)	2,913.75	100.00
TOTAL REVENUES						
		735,276.87	744,457.00	848,289.37	(103,832.37)	113.95
Expenditures						
Dept 301 - POLICE PERSONNEL EXP.						
207-301-702.000	POLICE ADMINISTRATION	69,142.56	75,000.00	68,372.80	6,627.20	91.16
207-301-703.000	OFFICERS PART TIME	56,524.44	47,000.00	59,057.90	(12,057.90)	125.66
207-301-704.000	OFFICERS FULL TIME	201,758.25	222,000.00	207,438.54	14,561.46	93.44
207-301-704.200	SHIFT PREMIUM	696.24	2,190.00	568.06	1,621.94	25.94
207-301-705.000	VACATION	8,582.48	19,000.00	10,713.98	8,286.02	56.39
207-301-705.100	SICK PAY	120.52	11,000.00	1,492.56	9,507.44	13.57
207-301-705.200	PERSONAL TIME	2,263.88	7,000.00	2,577.87	4,422.13	36.83
207-301-705.300	TRAINING	4,083.79	3,500.00	1,835.04	1,664.96	52.43
207-301-705.400	COURT	1,779.48	1,200.00	477.11	722.89	39.76
207-301-705.500	UNUSED V/S/P	13,878.20	0.00	0.00	0.00	0.00
207-301-706.000	HOLIDAY PAY	14,035.39	15,000.00	14,032.32	967.68	93.55
207-301-706.100	HOLIDAY OVERTIME	9,258.11	13,000.00	11,636.65	1,363.35	89.51
207-301-707.000	POLICE SECRETARY	29,754.01	34,000.00	31,765.49	2,234.51	93.43
207-301-709.000	SOCIAL SECURITY	32,712.20	38,000.00	32,105.51	5,894.49	84.49
207-301-712.000	HEALTH INS. ALT.	12,000.00	12,000.00	12,000.00	0.00	100.00
207-301-713.000	OVERTIME	4,090.73	5,000.00	609.45	4,390.55	12.19
207-301-716.000	PENSION	35,639.21	44,000.00	34,539.60	9,460.40	78.50
207-301-718.000	MEDICAL INSURANCE	31,116.96	42,000.00	31,908.33	10,091.67	75.97
207-301-718.100	LIFE INSURANCE	551.70	800.00	529.00	271.00	66.13
207-301-718.200	DISABILITY INSURANCE	7,376.33	7,200.00	6,241.51	958.49	86.69
Total Dept 301 - POLICE PERSONNEL EXP.		535,364.48	598,890.00	527,901.72	70,988.28	88.15
Dept 302 - POLICE OPERATING EXP.						

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BDTG USED
		END BALANCE 12/31/2023	AMENDED BUDGET	11/30/2024	NORMAL (ABNORMAL)	BALANCE	NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND								
Expenditures								
207-302-719.000	INSURANCE & BONDS	18,844.00	23,000.00	22,656.00		344.00		98.50
207-302-727.000	POSTAGE	29.83	300.00	28.68		271.32		9.56
207-302-730.000	MEDICALS/PHYSICALS	0.00	500.00	350.00		150.00		70.00
207-302-731.000	MEDICAL/BLOOD DRAWS	500.00	750.00	500.00		250.00		66.67
207-302-752.000	OFFICE SUPPLIES	1,713.77	3,000.00	2,870.19		129.81		95.67
207-302-801.000	PROFESSIONAL & CONTRACTUAL SE	3,600.00	0.00	0.00		0.00		0.00
207-302-815.100	LIABILITY INSURANCE	16,166.82	19,000.00	15,982.44		3,017.56		84.12
207-302-816.000	AUTOMOBILE INSURANCE	7,650.00	10,000.00	7,650.00		2,350.00		76.50
207-302-826.000	LEGAL FEES	18,591.36	25,000.00	21,296.86		3,703.14		85.19
207-302-826.100	FORFEITURE COSTS	0.00	500.00	0.00		500.00		0.00
207-302-850.000	TELEPHONE	4,133.12	4,400.00	3,284.14		1,115.86		74.64
207-302-850.100	CELL PHONES	1,573.41	1,900.00	877.20		1,022.80		46.17
207-302-920.000	UTILITIES	6,914.70	8,500.00	6,033.97		2,466.03		70.99
207-302-930.000	REPAIR & MAINT. EQUIPMENT	491.63	1,500.00	413.67		1,086.33		27.58
207-302-932.000	VEHICLE REPAIR & MAINTENANCE	5,364.12	11,000.00	14,505.81		(3,505.81)		131.87
207-302-932.100	GASOLINE	14,724.13	18,000.00	13,163.51		4,836.49		73.13
207-302-955.000	MISCELLANEOUS	659.97	1,000.00	510.00		490.00		51.00
207-302-955.100	MISC - LESO PROGRAM	0.00	1,000.00	0.00		1,000.00		0.00
207-302-955.200	MISC - LESO GAS	0.00	500.00	0.00		500.00		0.00
207-302-955.300	MISC - LESO LIVE SCAN	0.00	1,500.00	0.00		1,500.00		0.00
207-302-955.400	MISC - SALVAGE EXPENSES	0.00	500.00	0.00		500.00		0.00
207-302-958.000	MEMBERSHIP & DUES	0.00	2,500.00	1,161.60		1,338.40		46.46
207-302-960.000	CONFERENCE & WORKSHOP	3,322.07	0.00	1,198.02		(1,198.02)		100.00
207-302-962.100	TRAINING FEES	507.00	1,500.00	0.00		1,500.00		0.00
207-302-965.000	UNIFORMS	0.00	1,500.00	912.50		587.50		60.83
207-302-970.000	CAPITAL OUTLAY	10,453.82	0.00	0.00		0.00		0.00
207-302-977.000	OFFICE EQUIPMENT	518.65	1,000.00	785.44		214.56		78.54
207-302-978.000	COMPUTER	14,119.46	6,500.00	8,704.22		(2,204.22)		133.91
207-302-979.100	POLICE EQUIPMENT	14,277.01	2,000.00	2,476.67		(476.67)		123.83
207-302-981.000	VEHICLE PURCHASES CAPEX	36,093.00	0.00	0.00		0.00		0.00
Total Dept 302 - POLICE OPERATING EXP.		180,247.87	146,850.00	125,360.92		21,489.08		85.37
TOTAL EXPENDITURES		715,612.35	745,740.00	653,262.64		92,477.36		87.60
Fund 207 - POLICE FUND:								
TOTAL REVENUES		735,276.87	744,457.00	848,289.37		(103,832.37)		113.95
TOTAL EXPENDITURES		715,612.35	745,740.00	653,262.64		92,477.36		87.60
NET OF REVENUES & EXPENDITURES		19,664.52	(1,283.00)	195,026.73		(196,309.73)		5,200.84
BEG. FUND BALANCE		136,267.12	155,931.64	155,931.64				
END FUND BALANCE		155,931.64	154,648.64	350,958.37				

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% B DGT
		AMENDED BUDGET	2024	11/30/2024	11/30/2024	NORMAL (ABNORMAL)	BALANCE	
Fund 213 - HIDDEN CREEK ROAD FUND								
Revenues								
Dept 000 - NON-DEPARTMENTAL			17,256.00	0.00	17,256.00		17,256.00	0.00
213-000-450.000	SPECIAL ASSESSMENT REVENUE HIDDEN CREEK		1,744.00	23.02	1,720.98		1,720.98	1.32
213-000-670.000	INTEREST INCOME HIDDEN CREEK							
Total Dept 000 - NON-DEPARTMENTAL			19,000.00	23.02	18,976.98		18,976.98	0.12
TOTAL REVENUES			19,000.00	23.02	18,976.98		18,976.98	0.12
Expenditures								
Dept 000 - NON-DEPARTMENTAL			17,000.00		16,000.00		1,000.00	94.12
213-000-991.000	BOND PRINCIPAL PAYMENT HIDDEN CREEK		2,000.00		1,729.84		270.16	86.49
213-000-994.000	INTEREST ON DEBT							
Total Dept 000 - NON-DEPARTMENTAL			19,000.00		17,729.84		1,270.16	93.31
TOTAL EXPENDITURES			19,000.00		17,729.84		1,270.16	93.31
Fund 213 - HIDDEN CREEK ROAD FUND:								
TOTAL REVENUES			19,000.00		18,976.98		0.12	
TOTAL EXPENDITURES			19,000.00		17,729.84		1,270.16	93.31
NET OF REVENUES & EXPENDITURES			0.00		(17,706.82)		17,706.82	100.00
BEG. FUND BALANCE			27,338.63		27,338.63			
END FUND BALANCE			27,338.63		9,631.81			

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2024	NORMAL (ABNORMAL)	BALANCE	% BDTG USED
Fund 214 - SPECIAL ASSESSMENT - SUN SET DRIVE							
Revenues							
Dept 000 - NON-DEPARTMENTAL							
214-000-450.000	SPECIAL ASSESSMENT - SUN SET DRI	2,440.00	0.00	0.00	2,440.00	0.00	0.00
214-000-670.100	INTEREST INCOME SUN SET DR	800.00	0.00	0.00	800.00	0.00	0.00
	Total Dept 000 - NON-DEPARTMENTAL	3,240.00	0.00	0.00	3,240.00	0.00	0.00
TOTAL REVENUES							
		3,240.00	0.00	0.00	3,240.00	0.00	0.00
Fund 214 - SPECIAL ASSESSMENT - SUN SET DRIVE:							
TOTAL REVENUES							
		3,240.00	0.00	0.00	3,240.00	0.00	0.00
TOTAL EXPENDITURES							
		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES							
		3,240.00	0.00	0.00	3,240.00	0.00	0.00
BEG. FUND BALANCE							
		10,539.55	10,539.55	10,539.55	10,539.55		
END FUND BALANCE							
		13,779.55	13,779.55	10,539.55	3,240.00		

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE		% BDT	USED
		12/31/2023	11/30/2024	AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2024	NORMAL (ABNORMAL)	BALANCE	NORMAL (ABNORMAL)		
Fund 219 - LIGHTING FUND											
Revenues											
Dept 000 - NON-DEPARTMENTAL	CURRENT PROPERTY TAX	32,220.00	32,175.00	32,175.00		32,175.00		0.00		100.00	
Total Dept 000 - NON-DEPARTMENTAL		32,220.00	32,175.00	32,175.00		32,175.00		0.00		100.00	
TOTAL REVENUES											
Expenditures											
Dept 448 - MUNICIPAL LIGHTING	RESIDENTIAL LIGHTING	39,261.57	32,175.00	32,175.00		40,327.20		(8,152.20)		125.34	
Total Dept 448 - MUNICIPAL LIGHTING		39,261.57	32,175.00	32,175.00		40,327.20		(8,152.20)		125.34	
TOTAL EXPENDITURES											
Fund 219 - LIGHTING FUND:											
TOTAL REVENUES											
TOTAL EXPENDITURES											
NET OF REVENUES & EXPENDITURES											
BEG. FUND BALANCE											
END FUND BALANCE											

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BDET
		AMENDED BUDGET	2024	11/30/2024	11/30/2024	NORMAL (ABNORMAL)	BALANCE	

Fund 226 - GARBAGE FUND								
Revenues								
Dept 000 - NON-DEPARTMENTAL								
226-000-402.000	CURRENT PROPERTY TAX	505,532.00	500,080.00	500,080.00	0.00	100.00	0.00	100.00
226-000-626.000	CUSTOMER ASSESSMENTS-CURRENT	65.00	0.00	0.00	0.00	0.00	0.00	0.00
226-000-665.000	INTEREST	0.00	0.00	3,100.40	(3,100.40)	100.00		100.00
226-000-679.000	MISCELLANEOUS	0.00	0.00	260.00	(260.00)	100.00		100.00

Total Dept 000 - NON-DEPARTMENTAL		505,597.00	500,080.00	503,440.40	(3,360.40)	100.67		100.67
TOTAL REVENUES		505,597.00	500,080.00	503,440.40	(3,360.40)	100.67		100.67

Expenditures								
Dept 528 - REFUSE COLLECTION/ DISPOSAL								
226-528-727.000	RECYCLING BINS	(390.00)	0.00	0.00	0.00	0.00	0.00	0.00
226-528-919.000	WASTE & RUBBISH DISPOSAL	485,443.80	488,080.00	429,931.84	58,148.16	88.09		88.09
226-528-957.000	INTERFUND ADMIN CHARGES	12,000.00	12,000.00	0.00	12,000.00	0.00		0.00

Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		497,053.80	500,080.00	429,931.84	70,148.16	85.97		85.97
TOTAL EXPENDITURES		497,053.80	500,080.00	429,931.84	70,148.16	85.97		85.97

Fund 226 - GARBAGE FUND:								
TOTAL REVENUES		505,597.00	500,080.00	503,440.40	(3,360.40)	100.67		100.67
TOTAL EXPENDITURES		497,053.80	500,080.00	429,931.84	70,148.16	85.97		85.97
NET OF REVENUES & EXPENDITURES		8,543.20	0.00	73,508.56	(73,508.56)	100.00		100.00
BEG. FUND BALANCE		(778.00)	7,765.20	7,765.20				
END FUND BALANCE		7,765.20	7,765.20	81,273.76				

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE	
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2024	NORMAL (ABNORMAL)	BALANCE	% BGD	USED
Fund 285 - ARPA GRANT FUND									
Revenues									
Dept 000 - NON-DEPARTMENTAL			297,275.00		297,275.04		(0.04)		100.00
285-000-528.000	FED GRANT REVENUE ARPA								
Total Dept 000 - NON-DEPARTMENTAL		382,921.39	297,275.00		297,275.04		(0.04)		100.00
TOTAL REVENUES									
Expenditures									
Dept 000 - NON-DEPARTMENTAL									
285-000-995.000	TRANSFERS OUT	0.00	98,708.00		98,139.96		568.04		99.42
Total Dept 000 - NON-DEPARTMENTAL		0.00	98,708.00		98,139.96		568.04		99.42
Dept 265 - TOWNSHIP HALL									
285-265-886.000	RENOVATION	382,921.39	199,275.00		199,274.57		0.43		100.00
Total Dept 265 - TOWNSHIP HALL		382,921.39	199,275.00		199,274.57		0.43		100.00
TOTAL EXPENDITURES									
Fund 285 - ARPA GRANT FUND:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
BEG. FUND BALANCE									
END FUND BALANCE									

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 11/30/2024	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			
Fund 592 - WATER & SEWER FUND						
Revenues						
Dept 000 - NON-DEPARTMENTAL						
592-000-630.100	SEWER TAPS	12,000.00		3,000.00	9,000.00	25.00
592-000-630.200	WATER TAPS	0.00		0.00	0.00	0.00
592-000-642.000	SEWER USAGE FEES - INCOME	700,000.00		268,083.97	431,916.03	38.30
592-000-642.100	WATER USAGE FEES - INCOME	500,000.00		263,116.57	236,883.43	52.62
592-000-643.000	LATE CHARGES - USAGE - INCOME	25,000.00		13,422.46	11,577.54	53.69
592-000-665.000	INTEREST	47,000.00		29,167.53	17,832.47	62.06
592-000-679.000	MISCELLANEOUS	1,000.00		159.50	840.50	15.95
	Total Dept 000 - NON-DEPARTMENTAL	1,285,000.00		576,950.03	708,049.97	44.90
	TOTAL REVENUES	1,285,000.00		576,950.03	708,049.97	44.90
Expenditures						
Dept 536 - WATER AND/OR SEWER SYSTEMS						
592-536-803.000	PUMP STATION EXPENSE	36,000.00		17,422.36	18,577.64	48.40
592-536-804.000	HYDRANT EXPENSE	0.00		450.00	(450.00)	100.00
592-536-805.000	SEWER MAINTENANCE	63,000.00		31,446.70	31,553.30	49.92
592-536-806.000	TURN ON/TURN OFF-EXPENSE	2,000.00		1,045.05	954.95	52.25
592-536-808.000	W & S EXPENSE - SWARTZ CREEK	0.00		2,000.00	(2,000.00)	100.00
592-536-817.000	SEWER USAGE - EXPENSE	500,000.00		342,582.64	157,417.36	68.52
592-536-818.000	WATER USAGE - EXPENSE	700,000.00		451,709.18	248,290.82	64.53
592-536-918.100	COMPUTER BILLING EXP. - W & S	8,000.00		3,451.29	4,548.71	43.14
592-536-957.000	INTERFUND ADMIN CHARGES	0.00		0.00	0.00	0.00
592-536-968.000	DEPRECIATION EXPENSE	0.00		0.00	0.00	0.00
	Total Dept 536 - WATER AND/OR SEWER SYSTEMS	1,309,000.00		850,107.22	458,892.78	64.94
	TOTAL EXPENDITURES	1,309,000.00		850,107.22	458,892.78	64.94
Fund 592 - WATER & SEWER FUND:						
TOTAL REVENUES		1,285,000.00		576,950.03	708,049.97	44.90
TOTAL EXPENDITURES		1,309,000.00		850,107.22	458,892.78	64.94
NET OF REVENUES & EXPENDITURES		(24,000.00)		(73,157.19)	249,157.19	1,138.15
BEG. FUND BALANCE		4,208,763.27		4,208,763.27		
FUND BALANCE ADJUSTMENTS				1,295,744.23		
END FUND BALANCE		4,184,763.27		5,231,350.31		
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		4,470,849.00		3,683,069.12	787,779.88	82.38
NET OF REVENUES & EXPENDITURES		4,447,603.00		3,632,292.27	815,310.73	81.67
BEG. FUND BALANCE - ALL FUNDS		23,246.00		50,776.85		
FUND BALANCE ADJ - ALL FUNDS		7,171,266.40		7,171,266.40		
END FUND BALANCE - ALL FUNDS		7,194,512.40		8,517,787.48	(27,530.85)	218.43

12/09/2024 REVENUE AND EXPENDITURE REPORT FOR CLAYTON CHARTER TOWNSHIP
 STATUTORY BUDGET ADJUSTMENTS
 BOARD MEETING 12/12/2024

GL #	DESCRIPTION	END BALANCE		YTD BALANCE		AVAILABLE		2024.12 PROPOSED BUDGET AMENDMENTS		Notations:
		12/09/2023		06/30/2024		BALANCE		% BDGT		
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	USED	Increase	
101-000-478.000	TOWER LICENSING	200.00		200.00		(200.00)		100.00	200.00	Adj for actual
101-000-502.000	GRANT REVENUE	43,721.14		6,155.32		(6,155.32)		100.00	6,000.00	Adj for actual
101-000-573.000	LOCAL COMMUNITY STABILIZATION	112.10		8,519.30		(8,519.30)		100.00	8,500.00	Adj for actual
101-000-607.000	FEES & SERVICES	11,836.08		1,345.00		(1,345.00)		100.00	1,400.00	Adj for actual
101-000-644.000	CEMETERY LOTS	1,400.00		2,550.00		(2,550.00)		100.00	2,500.00	Adj for actual
101-000-665.000	INTEREST	99,621.81		134,339.68		(134,339.68)		100.00	150,000.00	Interest Income
101-000-676.100	REIMBURSEMENTS - ELECTION EXPENSES	0.00		28,619.29		(28,619.29)		100.00	29,000.00	Adj for actual
101-000-678.000	BUILDING & PLANNING ESCROW REVENUE	0.00		2,069.44		(2,069.44)		100.00	2,000.00	Adj for actual
101-101-702.000	ADMINISTRATION SALARIES	37,202.09		40,619.89		(1,049.89)		102.65	1,500.00	Adj for actual
101-101-703.000	SALARIES	18,700.00		21,150.00		(750.00)		103.68	5,000.00	Adj for actual
101-101-718.000	MEDICAL INSURANCE	23,820.74		25,559.72		(3,559.72)		116.18	5,000.00	Adj for actual
101-101-718.200	DISABILITY INSURANCE	2,710.11		1,670.13		(1,700.00)		111.34	300.00	Adj for actual
101-101-807.000	AUDIT	19,250.00		20,500.00		(500.00)		102.50	500.00	Adj for actual
101-101-955.200	MISCELLANEOUS	1,244.62		42.10		(42.10)		100.00	50.00	Adj for actual
101-171-703.000	SALARIES	31,819.61		31,153.72		1,846.28		94.41	1,000.00	Adj for actual
101-171-709.000	SOCIAL SECURITY	2,518.32		2,538.22		261.78		90.65	1,000.00	Adj for actual
101-215-703.000	SALARIES	31,819.60		31,641.90		1,358.10		95.88	1,000.00	Adj for actual
101-215-704.700	FINANCIAL ADMINISTRATOR SALAR	70,802.18		60,678.95		1,321.05		97.87	5,000.00	Adj for actual
101-215-704.701	BOOKKEEPER/WATER & SEWER	17,665.10		22,000.00		894.60		95.93	2,000.00	Adj for actual
101-215-709.000	SOCIAL SECURITY	4,116.37		4,600.00		87.45		98.10	500.00	Adj for actual
101-215-716.000	PENSION	4,058.67		3,900.00		277.97		92.87	500.00	Adj for actual
101-215-718.000	MEDICAL INSURANCE	0.00		198.13		(198.13)		100.00	300.00	Adj for actual
101-253-716.000	PENSION	3,191.88		3,076.25		223.75		93.22	200.00	Adj for actual
101-253-955.000	MISCELLANEOUS	5,000.00		220.57		(220.57)		100.00	500.00	Adj for actual
101-253-960.000	CONFERENCE & WORKSHOP	0.00		50.00		50.00		0.00	500.00	Adj for actual
101-262-840.000	PRECINCT RENTAL	300.00		900.00		(200.00)		122.22	300.00	Adj for actual
101-265-727.000	POSTAGE	2,274.52		3,885.74		(385.74)		111.02	400.00	Adj for actual
101-265-752.000	OFFICE SUPPLIES	3,798.44		4,109.17		(309.17)		108.14	400.00	Adj for actual
101-265-801.100	HOUSEKEEPING	1,140.00		1,600.00		(128.01)		108.00	300.00	Adj for actual
101-265-955.000	MISCELLANEOUS	1,428.35		500.00		(205.23)		141.05	300.00	Adj for actual
101-265-978.000	COMPUTER - ALPHA OMEGA	9,013.29		13,000.00		598.95		95.39	250.00	Adj for actual
101-371-704.300	MECHANICAL & PLUMBING INSPECT	5,200.00		4,000.00		(1,400.00)		135.00	2,500.00	Adj for actual
101-371-704.400	SECRETARY SALARY	2,980.13		3,500.00		(141.14)		104.03	300.00	Adj for actual
101-371-718.000	MEDICAL INSURANCE	0.00		158.85		(158.85)		100.00	500.00	Adj for actual
101-445-849.000	DRAIN AT LARGE	21,101.43		0.00		(15,836.00)		100.00	17,000.00	Adj for actual
101-567-801.000	PROFESSIONAL & CONTRACTUAL SE	4,830.00		7,000.00		(3,105.00)		144.36	5,000.00	Adj for actual
206-000-659.600	COST RECOVERY	0.00		0.00		(18,266.22)		100.00	18,000.00	Adj for actual
206-000-665.000	INTEREST	0.00		0.00		(456.95)		100.00	600.00	Interest Income

12/09/2024 REVENUE AND EXPENDITURE REPORT FOR CLAYTON CHARTER TOWNSHIP
 STATUTORY BUDGET ADJUSTMENTS
 BOARD MEETING 12/12/2024

GL #	DESCRIPTION	END BALANCE		YTD BALANCE		AVAILABLE		2024.12 PROPOSED BUDGET AMENDMENTS		Notations:
		12/09/2023		06/30/2024		BALANCE		% BDGT		
		(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	USED	Increase	
206-336-801.000	PROFESSIONAL & CONTRACTUAL SE	7,211.32		8,431.32		(931.32)		112.42		5,000.00 Adj for actual
206-336-970.000	CAPITAL OUTLAY	469,294.00		107,012.28		(107,012.28)		100.00		108,000.00 Adj for actual
207-000-647.000	REPORT FEES	1,410.00		1,950.00		(1,950.00)		100.00		2,000.00 Adj for actual
207-000-657.000	ORDINANCE FINES	4,388.83		4,288.40		(4,288.40)		100.00		4,500.00 Adj for actual
207-000-659.000	IMPOUNDED VEH.FEES/ROAD RUNNE	9,700.00		6,025.00		(6,025.00)		100.00		6,200.00 Adj for actual
207-000-665.000	INTEREST	0.00		9,394.95		(9,394.95)		100.00		10,000.00 Interest Income
207-000-675.000	LESO PROGRAM	3,264.14		1,408.02		(1,408.02)		100.00		1,400.00 Adj for actual
207-000-675.100	LIVE SCAN	2,715.00		3,570.00		(3,570.00)		100.00		3,600.00 Adj for actual
207-000-676.000	REIMBURSEMENTS	1,120.40		10,319.78		(10,319.78)		100.00		10,500.00 Adj for actual
207-000-679.000	MISCELLANEOUS	1,035.00		1,421.60		(1,421.60)		100.00		1,500.00 Adj for actual
207-000-699.000	TRANSFER FROM OTHER FUNDS	0.00		60,432.02		(60,432.02)		100.00		60,432.02 Adj for actual
207-301-702.000	POLICE ADMINISTRATION	69,142.56		71,234.34		3,765.66		94.98		1,000.00 Adj for actual
207-301-703.000	OFFICERS PART TIME	56,524.44		60,790.40		(13,790.40)		129.34		30,000.00 PD part time
207-301-704.000	OFFICERS FULL TIME	201,758.25		216,512.54		5,487.46		97.53		25,000.00 PD full time
207-301-706.000	HOLIDAY PAY	14,035.39		16,260.58		(1,260.58)		108.40		5,000.00 Adj for actual
207-301-706.100	HOLIDAY OVERTIME	9,258.11		13,148.65		(148.65)		101.14		10,000.00 Adj for actual
207-301-707.000	POLICE SECRETARY	29,754.01		32,927.49		1,072.51		96.85		500.00 Adj for actual
207-301-712.000	HEALTH INS. ALT.	12,000.00		13,500.00		(1,500.00)		112.50		1,500.00 Adj for actual
207-302-932.000	VEHICLE REPAIR & MAINTENANCE	5,364.12		14,573.81		(3,573.81)		132.49		7,000.00 Adj for actual
207-302-960.000	CONFERENCE & WORKSHOP	3,322.07		1,198.02		(1,198.02)		100.00		2,500.00 Adj for actual
207-302-978.000	COMPUTER	14,119.46		8,704.22		(2,204.22)		133.91		4,000.00 Adj for actual
207-302-979.100	POLICE EQUIPMENT	14,277.01		2,476.67		(476.67)		123.83		1,500.00 Adj for actual
219-448-925.000	RESIDENTIAL LIGHTING	39,261.57		40,307.20		(8,132.20)		125.27		20,000.00 Actual adj
226-000-665.000	INTEREST	0.00		3,100.40		(3,100.40)		100.00		3,000.00 Interest Income
226-000-679.000	MISCELLANEOUS	0.00		260.00		(260.00)		100.00		1,000.00 Actual adj
226-528-919.000	WASTE & RUBBISH DISPOSAL	485,443.80		429,931.84		58,148.16		88.09		75,000.00 Actual adj
285-000-528.000	FED GRANT REVENUE ARPA	382,921.39		297,275.04		(0.04)		100.00		1.00 Rounding adj
592-536-804.000	HYDRANT EXPENSE	5,280.00		450.00		(450.00)		100.00		500.00 Actual adj
592-536-808.000	W & S EXPENSE - SWARTZ CREEK	2,000.00		2,000.00		(2,000.00)		100.00		2,000.00 Actual adj
703-000-401.000	TAX RECEIPTS	9,283,095.92		0.00		0.00		0.00		12,000,000.00 Statutory Requirement
703-000-959.000	TAX DISBURSEMENTS	9,283,095.92		0.00		0.00		0.00		12,000,000.00 Statutory Requirement

Premium and Options



Premium

Description	Premium
MTTP Insurance Package	\$60,255.00
Cyber	\$1,498.00
Total	\$61,753.00

Description

Notes

MTTP Grant Program
Unlimited Aggregate on Liability

2025 MEETING DATES - CHARTER TOWNSHIP OF CLAYTON

TOWNSHIP BOARD MEETING											
Meets the 2nd Thursday of each month at 6:00 p.m.											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
9	13	13	10	8	12	10	14	11	9	13	11

PLANNING COMMISSION											
Meets the 4th Tuesday of each month at 6:00 p.m.											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
28	25	25	22	27	24	22	26	23	28	25	23

ZONING BOARD OF APPEALS											
Meets the 2nd Monday of each month at 6:00 p.m.											
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
13	10	10	14	12	9	14	11	8	13	10	8

BOARD OF REVIEW												
MAR											DEC	
ORG MTG	4TH - TIME TBD	22ND - TIME TBD										9TH - TIME TBD
WEEK OF THE 10TH - DATES/TIMES TBD												

Township Offices will be closed to observe the following Holidays:

- | | |
|--|--|
| <p><u>JANUARY</u>
 WED 1/1 New Years Day
 MON 1/20 Martin Luther King Day
 <u>FEBRUARY</u>
 MON 2/17 Presidents' Day</p> | <p><u>MAY</u>
 MON 5/26 Memorial Day
 <u>JUNE</u>
 THURS 6/19 Juneteenth
 <u>JULY</u>
 THURS 7/3 INDEPENDENCE DAY
 <u>SEPTEMBER</u>
 MON 9/1 Labor Day</p> |
| <p><u>NOVEMBER</u>
 TUES 11/11 Veterans Day Observed
 THURS 11/27 Thanksgiving Day
 <u>DECEMBER</u>
 WED 12/24 Christmas Eve
 THURS 12/25 Christmas Day
 WED 12/31 New Years Eve</p> | |

CHARTER TOWNSHIP OF CLAYTON

2011 South Morrish Road • Swartz Creek, Michigan 48473
Ph. (810) 635-4433 • Fax (810) 635-4526 • claytontownship.org

Ted Henry - Supervisor
Dennis Milem - Clerk
Shelley Thompson - Treasurer



Tom Spillane - Trustee
Ken Engel - Trustee
Kathy Norris - Trustee
Doug Sherman - Trustee

To the Board:

Prior to the November election, Ted Henry was an employee of the township. He was building inspector, code enforcement and zoning administrator. When he was elected supervisor, he was no longer able to be an employee of the township without board approval. Since we are a township under 40,000 residents, he may be hired by the board to do these jobs or they may be contracted out.

Denny Milem
Clerk

officers going forth from 2024. ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Childers and Caruso. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-01

NO BOARD ACTION ON PANDEMIC POLICY. Covid policy ran out on 12/31/2023.

NEW BUSINESS:

COMPENSATION PACKAGE FOR BUILDING INSPECTOR, ZONING ADMINISTRATOR AND CODE ENFORCEMENT OFFICER: MOTION by Kapraun and seconded by Childers to approve recommendation of personnel committee to pay Ted Henry \$73,236.00 per year salary for the combined positions listed above plus \$3000.00 in-lieu of medical benefits and 10% contribution yearly to a 401-retirement account. This is retroactive to January 1, 2024. ROLL CALL: YES: Caruso, Spillane, Childers, Kapraun and Milem. NO: Anthony and Thompson. MOTION CARRIED. RESOLUTION NO. 24-0208-02

PA 116: MOTION by Kapraun and seconded by Thompson to allow Mitchell Walker to put parcel 04-12-100-027 into PA. 116. ROLL CALL: YES: Caruso, Childers, Spillane, Thompson, Anthony Kapraun and Milem. MOTION CARRIED. RESOLUTION NO. 24-0208-03

MOTION by Milem and seconded by Kapraun to allow Mitchell Walker to put parcel 04-03-100-009 into a PA. 116. ROLL CALL: YES: Thompson, Kapraun, Milem, Anthony, Childers, Spillane and Caruso. MOTION CARRIED. RESOLUTION NO. 24-0208-04

2024 POVERTY GUIDELINES: MOTION by Milem and seconded by Kapraun to adopt the 2024 Federal Poverty Guidelines and Clayton Township poverty guidelines. ROLL Call: YES: Milem, Anthony, Thompson, Kapraun, Caruso, Childers and Spillane. MOTION CARRIED. RESOLUTION NO. 24-0208-05

ADD FOR ASSESSOR: Information from the supervisor. No board actions.

PROPOSED FIRE APPARATUS MILLAGE: MOTION by Kapraun and seconded by Caruso to put language on the ballot for the August 6, 2024 election asking for a millage of .08 mills for a period of 5 years for fire apparatus. Millage will raise \$208,539.00 in the first year. ROLL CALL: YES: Milem, Thompson, Kapraun, Caruso, Childers and Spillane. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-06

MOTION by Milem and seconded by Kapraun to reappoint members of the planning commission for the term of their appointment. Kevin DePotty, Corey Potter, Rick Caruso, Kathleen Norris, Jon Mieczkowski, Richard Derby and Georg Sippert. ROLL CALL: YES: Caruso, Childers, Spillane, Kapraun, Milem and Thompson. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-07

MOTION by Milem and seconded by Thompson to reappoint members of the zoning board of appeals for the term of their appointment. Mike Messer, George Sippert, Paul Brown, Greg Childers, Patrick Kidder, Brian Castles (alternate) and Kimberly Castles (alternate). ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Childers and Caruso. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-08

CHARTER TOWNSHIP OF CLAYTON
SPECIAL BOARD MEETING
JUNE 14, 2022

The Special Board of Trustees meeting of the Charter Township of Clayton on June 14, 2022 was called to order by Supervisor Spillane at 6:00 p.m. in the Clayton Township Hall.

BOARD MEMBERS

Supervisor:	Tom Spillane	Trustees:	Tammy Kapraun
Clerk:	Dennis Milem		Brad Anthony
Treasurer:	Rick Caruso		Shelley Thompson
			Greg Childers

Call to Order
Pledge to Flag

ROLL CALL: Members Present: Spillane, Milem, Caruso, Kapraun, Thompson, Childers and Anthony.

AGENDA: MOTION by Kapraun and seconded by Milem to approve agenda. ROLL CALL: YES: Milem, Caruso, Childers, Kapraun, Anthony, Spillane and Thompson. MOTION CARRIED.

PUBLIC COMMENT
BOARD COMMENT

FINANCIAL ADMINISTRATOR: Motion by Caruso and seconded by Kapraun to hire the Woodhill Group as temporary agents to supply Clayton Township with bookkeeping and audit services in the wake of Sheryl Russo leaving the position on 6/13/2022. They will also assist in the replacement of a financial administrator. ROLL CALL: YES: Milem, Anthony, Thompson, Kapraun, Caruso, Childers and Spillane. MOTION CARRIED. RESOLUTION NO. 22-0614-01

TOWNSHIP EMPLOYEE HIRING: MOTION by Caruso and seconded by Kapraun to hire full time employee at \$14.00 per hour and benefits. ROLL CALL: YES: Childers, Thompson, Caruso, Spillane, Kapraun, Milem and Anthony. MOTION CARRIED. RESOLUTION NO. 22-0614-02

PERSONNEL COMMITTEE: MOTION by Kapraun and seconded by Childers to substitute Rick Caruso for Tammy Kapraun for Personnel Committee in Tammy's absence. ROLL CALL: YES: Childers, Thompson, Caruso, Spillane, Anthony, Kapraun and Milem. MOTION CARRIED. RESOLUTION NO. 22-0614-03

PUBLIC COMMENT
BOARD COMMENT

MEETING ADJOURNED AT 6:16 p.m.

Minutes by:

Minutes accepted by:

CHARTER TOWNSHIP OF CLAYTON

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Ted Henry - Supervisor
Dennis Milem - Clerk
Shelley Thompson - Treasurer



Tom Spillane - Trustee
Ken Engel - Trustee
Kathy Norris - Trustee
Doug Sherman - Trustee

To the Board:

Chief Brown is asking for a one year extension of her present contract with a raise in pay of \$2,700.00 per year starting January 1, 2025.

Denny Milem
Clerk

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Tom Spillane - Trustee
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Kathy Norris - Trustee
Doug Sherman - Trustee

To the Board:

All raises must be done by resolution of the Board.

Budget recommendations are:

All hourly employees (not in a bargaining contract) \$1.00 per hour.

Deputies: \$6000.00

Supervisor, Clerk and Treasurer: \$42,000.00

Trustees: \$8000.00

Denny Milem
Clerk

Ted Henry

From: Kenneth Tucker <attorneykentucker@gmail.com>
Sent: Friday, December 6, 2024 5:04 PM
To: Ted Henry
Subject: Attorney Fee Hourly Rate

Ted,

Per my discussion with you, I would like to discuss an increase in my hourly attorney fee rate. I have represented Clayton Township for over 16 years since 2008 and I have only adjusted my hour rate one time. I called several municipal attorneys around the county and found that their hourly fees range from \$135/hour to \$200/hr. I am currently using \$140/hour for Clayton Township.

I would respectfully ask that you and the Board consider a rate of \$160/hour effective January 1, 2025 which falls in the middle to lower end of the range.

If you have any questions, please call me at any time.

Sincerely,

Kenneth R. Tucker

Attorney At Law
2349 Stone Bridge Dr.
Building G
Flint, MI 48532
P: (810) 720-5991
F: (810) 720-5994
email: attorneykentucker@gmail.com
web: www.kennethrtuckerattorney.com

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Officer	Days	December 2024 Monthly Individual Reports									
		CFS	Accidents	Arrests	Police Assists	Tickets	CMV	Traffic Warnings	Vacation Checks		
Chief Brown		0	0	0	0	0	0	0	0	0	
Sgt. Belanger		0	0	0	0	0	0	0	0	0	
Ofc. Chapko	12	34	5	0	3	0	0	3	0	0	
Ofc. Engel	6	0	0	0	0	0	0	0	0	0	
Ofc. Davidson	12	19	5	0	0	0	0	3	0	0	
Ofc. Golidy	14	28	1	0	0	0	0	0	0	44	
Ofc. Lee	15	36	14	1	5	2	0	11	0	0	
Ofc. Oginsky	1	3	1	0	0	0	0	0	0	0	
Ofc. Stallings	0	0	0	0	0	0	0	0	0	0	
Ofc. Redds	10	21	0	0	0	1	0	0	0	0	
TOTALS	70	141	26	1	8	3	0	17	44		

TOTAL DEPT	December 2024 Department																															TOTALS
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Service Complaint	4	1	4	1	10	6	3	7	8	2	3	0	9	6	3	6	4	4	5	3	3	5	9	6	5	6	5	3	5	5	0	141
Felony Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Misd. Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Warrant Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	
PDA	0	0	0	1	1	1	0	1	5	0	0	2	2	2	1	0	0	2	4	0	1	0	0	1	0	0	1	0	1	0	0	24
PJA	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	2	
Business Check	14	22	20	23	8	14	17	16	13	14	14	16	18	22	22	16	23	17	13	8	22	15	22	22	8	16	17	14	12	19	0	497
Subdivision Ck	34	42	38	45	32	43	37	39	38	44	43	43	34	56	43	39	41	43	43	32	60	44	38	39	34	38	37	44	43	39	0	1225
Vacation	2	2	5	0	0	2	2	0	0	0	0	4	0	0	4	3	2	0	0	4	0	0	0	0	4	4	0	0	0	6	0	44
Parking Enforcement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Civil Infraction	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	3
Misdemeanor	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	4
CMV	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Warning (traffic)	0	0	0	3	2	0	0	2	1	1	0	0	0	2	0	0	2	0	2	0	0	1	1	0	0	0	0	0	0	0	0	17
Assist	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	3	0	0	2	0	0	0	0	8
TOTALS	54	67	67	73	54	66	59	66	67	61	60	63	63	91	74	64	74	66	68	47	86	66	74	71	51	64	62	61	61	69	0	1966