

# +CHARTER TOWNSHIP OF CLAYTON

2011 South Morrish Road • Swartz Creek, Michigan 48473  
Ph. (810) 635-4433 • Fax (810) 635-4526 • claytontownship.org

Tom Spillane - Supervisor  
Dennis Milem - Clerk  
Rick Caruso - Treasurer



Greg Childers - Trustee  
Brad Anthony - Trustee  
Tamara Kapraun - Trustee  
Shelley Thompson - Trustee

BOARD OF TRUSTEES  
REGULAR MEETING AGENDA  
OCTOBER 10, 2024 6:00 P.M.

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

1. APPROVAL OF THE AGENDA
2. APPROVAL OF BOARD OF TRUSTEE MINUTES FOR SEPTEMBER MEETINGS
3. APPROVAL OF BILLS LIST
4. TREASURER'S REPORT
5. 2024 BUDGET REVIEW AND ADJUSTMENTS

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

6. ZONING ORDINANCES
7. BOARD RECOMMENDATIONS TO PLANNING COMMISSION
8. BIDS FOR LAWN AND SNOW PLOWING TO TOWNSHIP AND CEMETERY

PUBLIC COMMENT

BOARD COMMENT

REPORTS

ASSESSOR  
ATTORNEY REPORT  
BUILDING DEPARTMENT  
FIRE BOARD  
ROADS & BRIDGES  
WATER & WASTE

PLANNING COMMISSION  
METROPOLITAN ALLIANCE  
POLICE DEPARTMENT  
ZONING BOARD OF APPEALS  
911 ADVISORY COMMITTEE

“THIS MEETING IS A MEETING OF THE CLAYTON TOWNSHIP BOARD, HELD IN PUBLIC FOR THE PURPOSE OF CONDUCTING THE TOWNSHIP BOARD BUSINESS. THERE IS A TIME SET ASIDE FOR PUBLIC PARTICIPATION DURING THE MEETING AS INDICATED ON THE AGENDA.”

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Spillane at 6:00 p.m. September 12, 2024 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor Tom Spillane  
Clerk Dennis Milem  
Treasurer Rick Caruso

Trustees: Greg Childers  
Brad Anthony  
Tammy Kapraun  
Shelley Thompson

Attorney: Ken Tucker  
Zoning Administrator: Ted Henry

Pledge to Flag

ROLL CALL: Members Present: Caruso, Milem, Anthony, Spillane, Kapraun, Childers, and Thompson. Childers absent.

AGENDA: MOTION by Kapraun and seconded by Thompson to approve agenda as presented.  
ROLL CALL: YES: Spillane, Kapraun, Milem, Caruso, Anthony and Thompson. MOTION CARRIED.

MINUTES: MOTION by Thompson and seconded by Kapraun to approve August minutes of the township board with correction: Price for power washing by Cleaner Solutions should have been \$767.00 not \$575.00. ROLL CALL: YES: Spillane, Milem, Caruso, Kapraun and Thompson. NO: Anthony. MOTION CARRIED.

BILLS LIST: MOTION by Thompson and seconded by Kapraun to approve the Bills List as presented. ROLL CALL: YES: Milem, Thompson, Anthony Caruso, Kapraun, and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Caruso and seconded by Kapraun to accept the treasurer's report as presented. ROLL CALL: YES: Milem, Thompson, Caruso, Kapraun, Anthony and Spillane. MOTION CARRIED.

2024 BUDGET ADJUSTMENTS: None.

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE:

MTA ON OVERTIME PAY  
BOARD OF CANVASSERS CERTIFIED ELECTION RESULTS

OLD BUSINESS

NEW BUSINESS:

SCAFD BUDGET FOR 2025: MOTION by Thompson and seconded by Kapraun to adopt the 2025 SCAFD operating budget for 2025. ROLL CALL: YES: Caruso, Spillane, Anthony Kapraun, Milem, and Thompson. MOTION CARRIED. RESOLUTION NO. 24-0912-01

GENESEE COUNTY MANAGEMENT OPERATIONS AND MAINTENANCE AGREEMENT: MOTION by Milem and seconded by Anthony to extend the CMOM Contract to 11:59 p.m. December 31, 2025. ROLL CALL: YES: Caruso, Anthony, Spillane, Thompson, Kapraun and Milem. MOTION CARRIED. RESOLUTION NO. 24-0912-02

ADOPTION OF L-4029 FOR 2024: MOTION by Milem and seconded by Thompson to adopt the L-4029 for 2024. Operating 1.0400, Police (voted) 2.8293 (11/30/2026, Fire (voted) 0.9907 (11/30/2027 and Fire Vehicles (voted) 0.800 (11/30/2029. ROLL CALL: YES: Thompson, Kapraun, Milem, Anthony, Spillane and Caruso. MOTION CARRIED. RESOLUTION NO. 24-0912-03

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker  
ZONING ADMINISTRATOR: Ted Henry  
ROADS AND BRIDGES: Tom Spillane  
WATER AND WASTE: Rick Caruso  
FIRE BOARD: Tammy Kapraun  
PLANNING COMMISSION: Rick Caruso  
METROPOLITAN ALLIANCE: Shelley Thompson  
911: Tom Spillane  
POLICE REPORT: Chief Brown

Meeting Adjourned: 7:08 p.m.

Minutes by

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Dennis Milem, Clerk

Minutes Accepted by

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Tom Spillane, Supervisor

Check Date	Bank	Check	Vendor	Vendor Name	Invoice	Vendor	Amount	Status
Bank C1 GENERAL POOLED CASH								
09/23/2024	C1	160 (E)	1329	UNUM LIFE INSURANCE	UNUM LIFE INSURANCE		719.24	Open
09/03/2024	C1	25539	2411	CHARTER COMMUNICATIONS	CHARTER COMMUNICATIONS		309.94	Open
09/03/2024	C1	25540	1272	COCM	COCM		385.00	Open
09/03/2024	C1	25541	1661	DEBORAH D'AIGLE	DEBORAH D'AIGLE		90.00	Open
09/03/2024	C1	25542	25	GENESEEE COUNTY ROAD COMM	GENESEEE COUNTY ROAD COMM		13,124.20	Open
09/03/2024	C1	25543	1952	T-MOBILE	T-MOBILE		87.72	Open
09/03/2024	C1	25544	6299	DOROTHY RESKO	DOROTHY RESKO		45.00	Open
09/03/2024	C1	25545	6298	KAITLIN YOUHMANS	KAITLIN YOUHMANS		51.00	Open
09/03/2024	C1	25546	2431	KATHY BURLESON	KATHY BURLESON		45.00	Open
09/03/2024	C1	25547	6305	LYDIA DERBY	LYDIA DERBY		45.00	Open
09/09/2024	C1	25548	1851	ALPHA & OMEGA TECHNOLOGY	ALPHA & OMEGA TECHNOLOGY		250.00	Open
09/09/2024	C1	25549	1442	CAPITAL TIRE, INC	CAPITAL TIRE, INC		1,144.54	Open
09/09/2024	C1	25550	483	GENESEEE VALLEY VAULT, IN	GENESEEE VALLEY VAULT, IN		250.00	Open
09/09/2024	C1	25551	1875	JERROD LOCASCIO	JERROD LOCASCIO		500.00	Open
09/09/2024	C1	25552	1634	LARKO'S LAWN CARE&LANDSC	LARKO'S LAWN CARE&LANDSC		2,730.00	Open
09/09/2024	C1	25553	2305	LEGACY ASSESSING SERVICE	LEGACY ASSESSING SERVICE		3,508.33	Open
09/09/2024	C1	25554	1341	MERLE WEST	MERLE WEST		700.00	Open
09/09/2024	C1	25555	2305	MICHIGAN STATE POLICE	MICHIGAN STATE POLICE		389.25	Open
09/09/2024	C1	25555	2237	REPUBLIC SERVICES #237	REPUBLIC SERVICES #237		42,975.96	Open
09/09/2024	C1	25556	1854	SWARTZ CREEK AREA FIRE I	SWARTZ CREEK AREA FIRE I		3,298.68	Open
09/09/2024	C1	25557	503	TREE MAN TREE SERVICE	TREE MAN TREE SERVICE		750.00	Open
09/09/2024	C1	25558	2319	CLAYTON TOWNSHIP	CLAYTON TOWNSHIP		89.55	Open
09/16/2024	C1	25559	87	DEBORAH D'AIGLE	DEBORAH D'AIGLE		90.00	Open
09/16/2024	C1	25560	1661	DOUGLAS WATER CONDITIONI	DOUGLAS WATER CONDITIONI		20.00	Open
09/16/2024	C1	25561	1222	EUGENE HERBIG	EUGENE HERBIG		28.84	Open
09/16/2024	C1	25562	MISC	FIRST NATIONAL BANK OF C	FIRST NATIONAL BANK OF C		193.30	Open
09/16/2024	C1	25563	2403	FIRST NATIONAL BANK OF C	FIRST NATIONAL BANK OF C		284.50	Open
09/16/2024	C1	25564	2403	FIRST NATIONAL BANK OF C	FIRST NATIONAL BANK OF C		342.99	Open
09/16/2024	C1	25565	1467	KENNETH R. TUCKER P.C.	KENNETH R. TUCKER P.C.		3,675.73	Open
09/16/2024	C1	25566	1689	MEDICAL MUTUAL LIFE	MEDICAL MUTUAL LIFE		251.77	Open
09/16/2024	C1	25567	53	MLIVE MEDIA GROUP	MLIVE MEDIA GROUP		54.30	Open
09/16/2024	C1	25568	2047	RICOH USA, INC	RICOH USA, INC		775.78	Open
09/16/2024	C1	25569	1923	SUPER-FLITE OIL CO., INC	SUPER-FLITE OIL CO., INC		1,344.65	Open
09/23/2024	C1	25571	516	AFLAC	AFLAC		302.36	Open
09/23/2024	C1	25572	1851	ALPHA & OMEGA TECHNOLOGY	ALPHA & OMEGA TECHNOLOGY		27.50	Open
09/23/2024	C1	25573	1313	BLUE CARE NETWORK OF MIC	BLUE CARE NETWORK OF MIC		5,525.66	Open
09/23/2024	C1	25574	2389	ERC-LED, LLC	ERC-LED, LLC		382.27	Open
09/23/2024	C1	25575	25	GENESEEE COUNTY ROAD COMM	GENESEEE COUNTY ROAD COMM		39,461.16	Open
09/23/2024	C1	25576	1875	JERROD LOCASCIO	JERROD LOCASCIO		150.00	Open
09/23/2024	C1	25577	6270	LAFONTAINE AUTOMOTIVE	LAFONTAINE AUTOMOTIVE GF		539.84	Open
09/23/2024	C1	25578	1341	MERLE WEST	MERLE WEST		400.00	Open
09/23/2024	C1	25579	103	PRINTING SYSTEMS	PRINTING SYSTEMS		268.18	Open
09/23/2024	C1	25580	2412	THE WOODHILL GROUP, LLC	THE WOODHILL GROUP, LLC		4,968.75	Open
09/30/2024	C1	25581	1661	DEBORAH D'AIGLE	DEBORAH D'AIGLE		90.00	Open
09/30/2024	C1	25582	6339	FAST EDDIES	FAST EDDIES		240.00	Open
09/30/2024	C1	25583	2431	KATHY BURLESON	KATHY BURLESON		150.00	Open
09/30/2024	C1	25584	2315	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS		139.00	Open
09/30/2024	C1	25585	1952	T-MOBILE	T-MOBILE		87.72	Open

C1 TOTALS:

Total of 48 Checks: 131,282.71  
 Less 0 Void Checks: 0.00

Total of 48 Disbursements: 131,282.71

Bank C2 TAX ACCOUNT

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount	Status
09/10/2024	C2	7629	295	FLUSHING SCHOOLS	FLUSHING SCHOOLS	39,925.72	Open
09/10/2024	C2	7630	294	GENESEE COUNTY ISD	GENESEE COUNTY ISD	21,661.96	Open
09/10/2024	C2	7631	67	GENESEE COUNTY TREASURER	GENESEE COUNTY TREASURER	149,320.29	Open
09/23/2024	C2	7632	TAXRFD	CORELOGIC INC	CORELOGIC INC	13,348.28	Open
09/23/2024	C2	7633	TAXRFD	LERETA ATTN: CENTRAL REFLERETA	ATTN: CENTRAL REF	1,013.09	Open
09/23/2024	C2	7634	TAXRFD	SEVERANCE, KAYLA & DRAHESEVERANCE, KAYLA & DRAHE		1,976.17	Open
09/24/2024	C2	7635	295	FLUSHING SCHOOLS	FLUSHING SCHOOLS	313,580.68	Open
09/24/2024	C2	7636	294	GENESEE COUNTY ISD	GENESEE COUNTY ISD	216,218.46	Open
09/24/2024	C2	7637	67	GENESEE COUNTY TREASURER	GENESEE COUNTY TREASURER	1,742,325.37	Open
<b>C2 TOTALS:</b>							
Total of 9 Checks:							2,499,370.02
Less 0 Void Checks:							0.00
Total of 9 Disbursements:							2,499,370.02
<b>Bank C3 WATER &amp; SEWER ACCOUNT</b>							
09/09/2024	C3	7823	24	GENESEE COUNTY DRAIN CON	GENESEE COUNTY DRAIN COM	4,860.02	Open
09/16/2024	C3	7824	24	GENESEE COUNTY DRAIN CON	GENESEE COUNTY DRAIN COM	161,963.10	Open
<b>C3 TOTALS:</b>							
Total of 2 Checks:							166,823.12
Less 0 Void Checks:							0.00
Total of 2 Disbursements:							166,823.12

**REPORT TOTALS:**  
 Total of 59 Checks: 2,797,475.85  
 Less 0 Void Checks: 0.00  
 Total of 59 Disbursements: 2,797,475.85

# Charter Township of Clayton 2024 Monthly Treasurer's Report

Public Act 213 of 2007 Requires Treasurers to provide an investment report to the legislative body, Charter Township of Clayton. Requires Monthly Reports

+/-= Governmental Funds	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Source
<b>Checking</b>														
A	Huntington [C1] # 8339	\$ 646,263	\$ 1,750,140	\$ 800,028	\$ 524,898	\$ 468,923	\$ 761,546	\$ 467,907.00	\$ 329,102	\$ 167,203			\$ 655,046	Bank Statement Ending Balance
	Interest [C1] # 8339	57	81	172	141	53	22	81	27	-			634	Bank Statement Interest
<b>Cash Analysis</b>														
	Bank Debits (exclude investment xfers)	\$ 297,436	\$ 340,785	\$ 176,872	\$ 309,391	\$ 181,088	\$ 273,496	\$ 317,049	\$ 294,572	\$ 200,595				Bank Statement Activity
B1	Open Checks	70,000	27,657	23,500	5,450	47,673	31,872	28,332	34,459	3,100				BS&A Check Reconciliation Report
B2	Buffer/ Short-term Needs	200,000	200,000	500,000	500,000	400,000	400,000	400,000	200,000	200,000	100,000	100,000	100,000	Treasurer's Discretion (A/P, Payroll, etc)
C	Cash Needs = B1 + B2	270,000	227,657	523,500	505,450	447,673	431,872	428,332	434,459	203,100	100,000	100,000	100,000	Calculation
=	Idle Cash = A - C	376,263	1,502,483	276,528	19,448	20,850	329,674	39,575	(105,357)	(35,897)				Calculation
<b>Investments</b>														
	MI Class # MI-01-0190-01	2,427,537	2,439,147	3,454,201	3,468,488	3,485,378	3,500,806	3,516,868	3,532,898	3,548,088			\$ 3,263,712	Bank Statement Ending Balance
	Interest # MI-01-0190-01	10,265	10,515	16,149	14,287	16,889	15,428	16,062	16,030	15,189			130,816	Bank Statement Interest Earned
	Total Investments	2,427,537	2,439,147	3,454,201	3,468,488	3,485,378	3,500,806	3,516,868	3,532,898	3,548,088				
<b>Performance Metrics</b>														
	Total Balance	\$3,073,799	\$4,169,287	\$4,254,229	\$3,993,386	\$3,953,701	\$4,262,352	\$3,984,775	\$3,862,000	\$ 3,715,291	\$ -	\$ -	\$ -	Calculation
	Total Interest/Earnings	10,322	10,597	16,321	14,428	16,942	15,450	16,143	16,057	15,189			131,450	Calculation
	Annualized Yield	4.0%	3.0%	4.6%	4.3%	5.1%	4.3%	4.9%	5.0%	4.3%	0.0%	0.0%	4.5%	Calculation
<b>Approving for xfer \$To / \$(from)</b>														
	Huntington [C1] # 8339	(1,000,000)												Treasurer's Discretion
	MI Class # MI-01-0190-01	1,000,000												Treasurer's Discretion
	Net zero verification	-	-	-	-	-	-	-	-	-	-	-	-	Calculation

Tax Fund (Trust)	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Source
<b>Checking</b>														
Huntington [C2] #8326	\$2,999,054	\$1,786,329	\$ 796,673	\$ 291,926	\$ 294,659	\$ 11,027	\$ 447,385	\$ 620,276	\$ 1,013,087					Bank Statement Ending Balance
Interest [C2] #8326	836	378	315	107	74	10	49	126	455				2,351	Bank Statement Interest Earned

Water & Sewer Fund	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Source
<b>Checking</b>														
Huntington [C3] # 8326	\$ 402,105	\$ 691,196	\$ 367,418	\$ 372,252	\$ 371,393	\$ 187,742	\$ 467,907	\$ 199,463	\$ 184,969					Bank Statement Ending Balance
Interest [C3] # 8326	105	108	107	90	95	62	81	48	53					Bank Statement Interest
<b>Cash Analysis</b>														
	Bank Debits (exclude investment xfers)	65,505	70,054	145,278	58,234	65,168	290,294	317,049	71,551	166,823				Bank Statement Activity
B1	Open Checks	107	107	107	107	107	107	107	107	107				BS&A Check Reconciliation Report
B2	Buffer/ Short-term Needs	100,000	100,000	200,000	200,000	200,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	Treasurer's Discretion (A/P, Payroll, etc)
C	Cash Needs = B1 + B2	100,107	100,107	200,107	200,107	200,107	150,107	150,107	150,107	150,107	150,000	150,000	150,000	Calculation
=	Idle Cash = A - C	301,998	591,089	167,311	172,145	171,286	37,635	317,800	49,356	34,862				Calculation
<b>Investments</b>														
	MI Class # MI-01-0190-04	312,740	314,236	616,834	619,385	622,402	775,732	779,291	782,843	786,209			24,791	Bank Statement Ending Balance
	Interest # MI-01-0190-04	1,322	1,355	2,739	2,551	3,016	3,330	3,559	3,552	3,366				Bank Statement Interest Earned
	Total Investments	601,386	602,881	616,834	619,385	622,402	775,732	779,291	782,843	786,209				
<b>Performance Metrics</b>														
	Total Balance	\$1,003,491	\$1,294,077	\$ 984,252	\$ 991,637	\$ 995,794	\$ 963,474	\$ 1,247,198	\$ 982,306	\$ 971,178	\$ -	\$ -	\$ -	Calculation
	Total Interest/Earnings	1,427	1,462	2,846	2,641	3,111	3,392	3,640	3,600	3,419			24,791	Calculation
	Annualized Yield	1.7%	1.4%	3.5%	3.2%	3.8%	4.2%	3.5%	4.4%	4.2%	0.0%	0.0%	3.3%	Calculation
<b>Approving for xfer \$To / \$(from)</b>														
	Huntington [C3] # 8326	(300,000)				(150,000)								Treasurer's Discretion
	MI Class # MI-01-0190-04	300,000				150,000								Treasurer's Discretion
	Net zero verification	-	-	-	-	-	-	-	-	-	-	-	-	Calculation

Note: All investments during this reporting period are in accordance with the Townships Investment Policy and State Statutes, and meet the Township's three investment objectives: 1) Preservation of Capital, 2) Liquidity, and 3) Yield

Approving for xfer from/to: \_\_\_\_\_

Respectfully Submitted,

Frederick C. Caruso, Treasurer  
Charter Township of Clayton

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BDTG USED
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - NON-DEPARTMENTAL								
101-000-402.000	CURRENT PROPERTY TAX	250,634.33	271,100.00	271,100.00	0.00	992.69	100.00	100.00
101-000-412.000	PRIOR YEAR PROPERTY TAXES	(2,723.13)	0.00	(992.69)	0.00	95,000.00	100.00	100.00
101-000-448.000	TAX ADMIN COLLECTION FEES	92,143.06	5,000.00	3,074.29	0.00	1,925.71	61.49	100.00
101-000-477.000	CABLE FRANCHISE FEES	6,870.97	0.00	200.00	0.00	500.00	0.00	100.00
101-000-478.000	TOWER LICENSING	200.00	0.00	150.00	0.00	(80.00)	153.33	100.00
101-000-481.000	SPLIT FEES	825.00	0.00	800.00	0.00	68.00	91.50	100.00
101-000-482.000	ZONING PERMITS	420.00	0.00	35,000.00	0.00	(4,592.00)	113.12	100.00
101-000-487.000	MOBILE HOME FEES	1,098.00	0.00	8,792.00	0.00	1,149.00	77.02	100.00
101-000-498.000	BUILDING PERMITS	53,270.40	0.00	7,766.00	0.00	(1,600.00)	132.00	100.00
101-000-498.100	ELECTRICAL PERMITS	8,792.00	0.00	3,814.00	0.00	213.00	90.32	100.00
101-000-498.200	MECHANICAL PERMITS	7,766.00	0.00	300.00	0.00	(225.00)	100.00	100.00
101-000-498.300	PLUMBING PERMITS	3,814.00	0.00	43,721.14	0.00	(8,519.30)	100.00	100.00
101-000-498.400	LICENSE REGISTRATION	300.00	0.00	112.10	0.00	0.00	0.00	100.00
101-000-502.000	GRANT REVENUE	43,721.14	0.00	12,373.45	0.00	427,190.40	47.21	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	112.10	0.00	793,487.00	0.00	382,050.60	47.21	100.00
101-000-573.100	METRO ACT FROM ICOSA	12,373.45	0.00	11,836.08	0.00	1,130.00	100.00	100.00
101-000-574.000	STATE SHARED REVENUE	793,487.00	809,241.00	1,915.00	0.00	(600.00)	100.00	100.00
101-000-602.000	ZONING & MEETINGS	(115.00)	0.00	550.00	0.00	(108,978.38)	100.00	100.00
101-000-607.000	FEES & SERVICES	11,836.08	0.00	99,621.81	0.00	0.00	0.00	100.00
101-000-607.100	HIDDEN CREEK SIGN	1,915.00	0.00	8,078.74	0.00	0.00	0.00	100.00
101-000-644.000	CEMETERY LOTS	1,400.00	0.00	57,000.00	0.00	(8,912.38)	100.00	100.00
101-000-657.000	ORDINANCE FINES	550.00	0.00	12,728.74	0.00	2,069.44	100.00	100.00
101-000-665.000	INTEREST	99,621.81	0.00	0.00	0.00	600.74	48.06	100.00
101-000-665.206	INTEREST ON INTERFUND LOAN TO FIRE	8,078.74	0.00	235,321.87	0.00	37,707.94	38.20	100.00
101-000-673.000	SALE OF CAPITAL ASSET	12,728.74	0.00	1,702,697.17	1,328,949.00	877,167.38	66.00	100.00
101-000-676.100	REIMBURSEMENTS - ELECTION EXPENSES	0.00	0.00	1,702,697.17	1,328,949.00	877,167.38	66.00	100.00
101-000-677.000	ADM. FEES - OTHER FUNDS	57,000.00	0.00	39,570.00	0.00	7,091.21	82.08	100.00
101-000-678.000	BUILDING & PLANNING ESCROW REVENUE	0.00	0.00	18,700.00	0.00	3,150.00	84.56	100.00
101-000-679.000	MISCELLANEOUS	1,258.97	0.00	17,286.66	0.00	8,441.39	64.23	100.00
101-000-699.000	TRANSFER FROM OTHER FUNDS	235,321.87	0.00	6,496.78	0.00	1,679.78	76.99	100.00
Total Dept 000 - NON-DEPARTMENTAL								
		1,702,697.17	1,328,949.00	877,167.38	0.00	451,781.62	66.00	100.00
TOTAL REVENUES								
		1,702,697.17	1,328,949.00	877,167.38	0.00	451,781.62	66.00	100.00
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-702.000	ADMINISTRATION SALARIES	37,202.09	39,570.00	32,478.79	0.00	7,091.21	82.08	100.00
101-101-703.000	SALARIES	18,700.00	20,400.00	17,250.00	0.00	3,150.00	84.56	100.00
101-101-704.000	PART TIME WAGES	17,286.66	23,600.00	15,158.61	0.00	8,441.39	64.23	100.00
101-101-709.000	SOCIAL SECURITY	6,496.78	7,300.00	5,620.22	0.00	1,679.78	76.99	100.00
101-101-712.000	HEALTH INS. ALT.	12,000.00	12,000.00	6,000.00	0.00	6,000.00	50.00	100.00
101-101-716.000	PENSION	5,105.66	10,500.00	4,933.22	0.00	5,566.78	46.98	100.00
101-101-718.000	MEDICAL INSURANCE	23,820.74	22,000.00	18,582.26	0.00	3,417.74	84.46	100.00
101-101-718.100	LIFE INSURANCE	713.11	1,650.00	513.50	0.00	1,136.50	31.12	100.00
101-101-718.200	DISABILITY INSURANCE	2,710.11	1,500.00	1,366.47	0.00	133.53	91.10	100.00
101-101-719.000	INSURANCE & BONDS	22,698.18	30,500.00	29,699.81	0.00	800.19	97.38	100.00
101-101-807.000	AUDIT	19,250.00	20,000.00	20,500.00	0.00	(500.00)	102.50	100.00
101-101-826.000	LEGAL FEES	33,122.04	35,000.00	21,638.16	0.00	13,361.84	61.82	100.00
101-101-900.000	PRINTING & PUBLISHING	3,881.52	4,500.00	1,023.83	0.00	3,476.17	22.75	100.00
101-101-955.200	MISCELLANEOUS	1,244.62	0.00	0.00	0.00	0.00	0.00	100.00
101-101-988.000	MEMBERSHIP & DUES	6,712.70	7,500.00	7,307.46	0.00	192.54	97.43	100.00
101-101-960.000	CONFERENCE & WORKSHOP	0.00	1,000.00	275.00	0.00	725.00	27.50	100.00

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BUDGET USED
		END BALANCE 12/31/2023	AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 101 - TOWNSHIP BOARD		210,944.21	237,020.00	182,347.33	54,672.67	76.93		
Dept 171 - SUPERVISOR								
101-171-703.000	SALARIES	31,819.61	33,000.00	25,295.74	7,704.26	76.65		
101-171-704.600	ASSESSING	44,567.94	44,675.00	28,849.98	15,825.02	64.58		
101-171-709.000	SOCIAL SECURITY	2,518.32	2,800.00	2,024.02	775.98	72.29		
101-171-718.100	LIFE INSURANCE	240.12	300.00	174.26	125.74	58.09		
101-171-727.000	POSTAGE	1,581.35	1,700.00	1,691.66	8.34	99.51		
101-171-752.000	OFFICE SUPPLIES	51.94	100.00	0.00	100.00	0.00		
101-171-807.300	ASSESSOR-SPECIAL WORK	501.00	6,000.00	500.00	5,500.00	8.33		
101-171-900.000	PRINTING OF ROLL	622.70	1,400.00	719.90	680.10	51.42		
101-171-955.000	MISCELLANEOUS	0.00	0.00	1,300.00	(1,300.00)	100.00		
101-171-960.000	CONFERENCE & WORKSHOP	0.00	500.00	0.00	500.00	0.00		
Total Dept 171 - SUPERVISOR		81,902.98	90,475.00	60,555.56	29,919.44	66.93		
Dept 215 - CLERK								
101-215-703.000	SALARIES	31,819.60	33,000.00	25,295.75	7,704.25	76.65		
101-215-703.200	DEPUTY CLERK	4,051.68	4,800.00	3,656.40	1,143.60	76.18		
101-215-704.700	FINANCIAL ADMINISTRATOR SALAR	70,802.18	62,000.00	54,560.11	7,439.89	88.00		
101-215-704.701	BOOKKEEPER/WATER & SEWER	17,665.10	22,000.00	16,838.40	5,161.60	76.54		
101-215-705.500	UNUSED V/S/P	272.04	0.00	0.00	0.00	0.00		
101-215-709.000	SOCIAL SECURITY	4,116.37	4,600.00	3,515.03	1,084.97	76.41		
101-215-716.000	PENSION	4,058.67	3,900.00	2,895.13	1,004.87	74.23		
101-215-718.000	MEDICAL INSURANCE	0.00	0.00	198.13	(198.13)	100.00		
101-215-718.100	LIFE INSURANCE	330.31	500.00	354.98	145.02	71.00		
101-215-801.000	PROFESSIONAL & CONTRACTUAL SER	0.00	500.00	0.00	500.00	0.00		
101-215-960.000	CONFERENCE & WORKSHOP	90.00	250.00	215.00	35.00	86.00		
Total Dept 215 - CLERK		133,205.95	131,550.00	107,528.93	24,021.07	81.74		
Dept 247 - BOARD OF REVIEW								
101-247-709.000	SOCIAL SECURITY	131.20	250.00	138.65	111.35	55.46		
101-247-725.000	PER DIEM	1,715.00	3,000.00	1,774.72	1,225.28	59.16		
Total Dept 247 - BOARD OF REVIEW		1,846.20	3,250.00	1,913.37	1,336.63	58.87		
Dept 253 - TREASURER								
101-253-703.000	SALARIES	31,819.61	33,000.00	25,295.74	7,704.26	76.65		
101-253-703.100	SECRETARY/DEPUTY TREASURER	4,051.67	4,800.00	3,656.41	1,143.59	76.18		
101-253-709.000	SOCIAL SECURITY	2,744.11	3,100.00	2,158.65	941.35	69.63		
101-253-716.000	PENSION	3,191.88	3,300.00	2,529.52	770.48	76.65		
101-253-718.100	LIFE INSURANCE	201.50	500.00	353.90	146.10	70.78		
101-253-900.000	PRINTING OF ROLL TAX	1,230.00	2,000.00	620.00	1,380.00	31.00		
101-253-911.000	MEMBERSHIP & DUES	0.00	50.00	0.00	50.00	0.00		
101-253-955.000	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	0.00		
101-253-960.000	CONFERENCE & WORKSHOP	0.00	50.00	0.00	50.00	0.00		
Total Dept 253 - TREASURER		48,238.77	46,800.00	34,614.22	12,185.78	73.96		
Dept 262 - ELECTIONS								



GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BDDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	BALANCE	(ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>								
<b>Expenditures</b>								
101-262-709.000	SOCIAL SECURITY	56.45	500.00	225.53	274.47	45.11		
101-262-725.100	ELECTION WORKERS	3,505.00	44,000.00	28,232.37	15,767.63	64.16		
101-262-725.200	OTHER ELECTION WORKERS	238.07	0.00	0.00	0.00	0.00		
101-262-725.400	ELECTION COMMISSION	0.00	4,000.00	1,944.38	2,055.62	48.61		
101-262-727.000	POSTAGE	450.00	11,000.00	6,823.52	4,176.48	62.03		
101-262-752.000	OFFICE SUPPLIES	10,090.59	12,400.00	7,742.30	4,657.70	62.44		
101-262-802.200	COUNTY ELECTION EXPENSE	300.00	1,200.00	900.00	300.00	75.00		
101-262-940.000	PRECINCT RENTAL	300.00	900.00	300.00	600.00	33.33		
101-262-955.100	MISC - LESO PROGRAM	432.99	1,000.00	0.00	1,000.00	0.00		
101-262-978.100	ELECTION MACHINES	13,083.72	3,000.00	1,132.56	1,867.44	37.75		
<b>Total Dept 262 - ELECTIONS</b>		<b>28,456.82</b>	<b>78,000.00</b>	<b>47,300.66</b>	<b>30,699.34</b>	<b>60.64</b>		
<b>Dept 265 - TOWNSHIP HALL</b>								
101-265-727.000	POSTAGE	2,274.52	3,500.00	2,125.60	1,374.40	60.73		
101-265-752.000	OFFICE SUPPLIES	3,798.44	3,800.00	3,192.60	607.40	84.02		
101-265-801.000	PROFESSIONAL & CONTRACTUAL SE	32,114.16	32,000.00	21,330.71	10,669.29	66.66		
101-265-801.100	HOUSEKEEPING	1,140.00	1,600.00	1,368.01	231.99	85.50		
101-265-850.000	TELEPHONE	254.60	1,500.00	139.96	1,360.04	9.33		
101-265-900.000	PRINTING & PUBLISHING	0.00	250.00	0.00	250.00	0.00		
101-265-920.000	UTILITIES	7,207.88	9,500.00	5,988.09	3,511.91	63.03		
101-265-930.000	REPAIR & MAINTENANCE	1,719.36	25,000.00	9,976.17	15,023.83	39.90		
101-265-934.000	SIREN MAINTENANCE	3,496.37	6,500.00	836.97	5,663.03	12.88		
101-265-955.000	MISCELLANEOUS	1,428.35	500.00	705.23	(205.23)	141.05		
101-265-970.000	CAPITAL OUTLAY	22,795.00	0.00	0.00	0.00	0.00		
101-265-977.000	OFFICE EQUIPMENT	1,004.91	5,000.00	838.80	4,161.20	16.78		
101-265-977.100	BUILDING IMPROVEMENTS	1,160.00	15,000.00	0.00	15,000.00	0.00		
101-265-978.000	COMPUTER	9,013.29	13,000.00	11,661.09	1,338.91	89.70		
<b>Total Dept 265 - TOWNSHIP HALL</b>		<b>87,406.88</b>	<b>117,150.00</b>	<b>58,163.23</b>	<b>58,986.77</b>	<b>49.65</b>		
<b>Dept 371 - BUILDING DEPARTMENT</b>								
101-371-704.100	BUILDING INSPECTOR	18,617.50	15,000.00	432.50	14,567.50	2.88		
101-371-704.200	ELECTRICAL INSPECTOR	5,250.00	4,000.00	2,900.00	1,100.00	72.50		
101-371-704.300	MECHANICAL & PLUMBING INSPECT	5,200.00	4,000.00	4,000.00	0.00	100.00		
101-371-704.400	SECRETARY SALARY	2,980.13	3,500.00	2,901.04	598.96	82.89		
101-371-704.900	ZON ADM./CODE ENF.	35,070.92	74,000.00	54,519.63	19,480.37	73.68		
101-371-705.500	UNUSED V/S/P	3,148.20	0.00	0.00	0.00	0.00		
101-371-707.000	TEMPORARY INSPECTOR	400.00	1,000.00	200.00	800.00	20.00		
101-371-709.000	SOCIAL SECURITY	4,644.75	7,000.00	4,411.72	2,588.28	63.02		
101-371-716.000	PENSION	5,732.77	9,000.00	5,822.82	3,177.18	64.70		
101-371-718.000	MEDICAL INSURANCE	(148.50)	0.00	158.85	(158.85)	100.00		
101-371-718.100	LIFE INSURANCE	0.00	1,000.00	353.90	646.10	35.39		
101-371-727.100	POSTAGE	0.00	100.00	0.00	100.00	0.00		
101-371-752.000	OFFICE SUPPLIES	0.00	400.00	313.79	86.21	78.45		
101-371-801.000	PROFESSIONAL & CONTRACTUAL SER	19,019.90	2,000.00	0.00	2,000.00	0.00		
101-371-816.000	PROFESSIONAL SERVICES	0.00	8,000.00	0.00	8,000.00	0.00		
101-371-826.000	LEGAL FEES	0.00	1,500.00	0.00	1,500.00	0.00		
101-371-850.100	CELL PHONES	900.00	900.00	375.00	525.00	41.67		
101-371-860.000	TRANSPORTATION	0.00	7,200.00	0.00	7,200.00	0.00		
101-371-900.000	PRINTING & PUBLISHING	0.00	500.00	0.00	500.00	0.00		
101-371-955.000	MISCELLANEOUS	1,200.00	2,500.00	0.00	2,500.00	0.00		
101-371-958.000	MEMBERSHIP & DUES	340.00	500.00	45.00	455.00	9.00		
101-371-960.000	CONFERENCE & WORKSHOP	866.40	2,000.00	340.00	1,660.00	17.00		

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE		% BDDT USED
		NORMAL (ABNORMAL)	(ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	09/30/2024	BALANCE	(ABNORMAL)	
Fund 101 - GENERAL FUND										
Expenditures										
101-371-978.000	COMPUTER	1,326.00		2,500.00		1,955.00		545.00		78.20
Total Dept 371 - BUILDING DEPARTMENT		104,548.07		146,600.00		78,729.25		67,870.75		53.70
Dept 445 - PUBLIC SERV.-DRAIN AT LARGE										
101-445-849.000	DRAIN AT LARGE	21,101.43		0.00		0.00		0.00		0.00
Total Dept 445 - PUBLIC SERV.-DRAIN AT LARGE		21,101.43		0.00		0.00		0.00		0.00
Dept 446 - PUBLIC SERVICES-ROADS										
101-446-801.000	PROFESSIONAL & CONTRACTUAL SE	256,577.09		398,500.00		369,438.50		29,061.50		92.71
Total Dept 446 - PUBLIC SERVICES-ROADS		256,577.09		398,500.00		369,438.50		29,061.50		92.71
Dept 448 - MUNICIPAL LIGHTING										
101-448-920.000	UTILITIES	7,997.74		5,000.00		1,515.67		3,484.33		30.31
Total Dept 448 - MUNICIPAL LIGHTING		7,997.74		5,000.00		1,515.67		3,484.33		30.31
Dept 567 - CEMETERY										
101-567-801.000	PROFESSIONAL & CONTRACTUAL SE	4,830.00		7,000.00		8,550.00		(1,550.00)		122.14
101-567-930.000	REPAIR & MAINTENANCE	3,375.00		9,000.00		3,683.92		5,316.08		40.93
101-567-955.000	MISCELLANEOUS	884.78		1,500.00		0.00		1,500.00		0.00
Total Dept 567 - CEMETERY		9,089.78		17,500.00		12,233.92		5,266.08		69.91
Dept 701 - PLANNING COMMISSION										
101-701-709.000	SOCIAL SECURITY	(64.96)		600.00		429.47		170.53		71.58
101-701-725.000	PER DIEM	4,200.00		9,000.00		6,100.00		2,900.00		67.78
101-701-816.000	PROFESSIONAL SERVICES	566.25		0.00		0.00		0.00		0.00
Total Dept 701 - PLANNING COMMISSION		4,701.29		9,600.00		6,529.47		3,070.53		68.02
Dept 702 - ZONING BOARD OF APPEALS										
101-702-709.000	SOCIAL SECURITY	15.30		115.00		38.25		76.75		33.26
101-702-725.000	PER DIEM	200.00		3,000.00		500.00		2,500.00		16.67
101-702-960.000	CONFERENCE & WORKSHOP	0.00		600.00		200.00		400.00		33.33
Total Dept 702 - ZONING BOARD OF APPEALS		215.30		3,715.00		738.25		2,976.75		19.87
Dept 999 - TRANSFER OUT										
101-999-995.000	TRANSFERS OUT	483,941.70		0.00		0.00		0.00		0.00
Total Dept 999 - TRANSFER OUT		483,941.70		0.00		0.00		0.00		0.00
TOTAL EXPENDITURES		1,480,174.21		1,285,160.00		961,608.36		323,551.64		74.82

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 09/30/2024		AVAILABLE BALANCE		% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	

Fund 101 - GENERAL FUND

Fund 101 - GENERAL FUND:  
 TOTAL REVENUES  
 TOTAL EXPENDITURES  
 NET OF REVENUES & EXPENDITURES  
 BEG. FUND BALANCE  
 END FUND BALANCE

1,702,697.17		1,328,949.00	877,167.38	451,781.62	66.00
1,480,174.21		1,285,160.00	961,608.36	323,551.64	74.82
222,522.96		43,789.00	(84,440.98)	128,229.98	192.84
2,526,230.39		2,748,753.35	2,748,753.35		
2,748,753.35		2,792,542.35	2,664,312.37		

PERIOD ENDING 09/30/2024  
 & Fiscal Year Completed: 74.86

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BDTG USED
		END BALANCE 12/31/2023	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
<b>Fund 206 - FIRE MILLAGE FUND</b>								
Revenues								
Dept 000 - NON-DEPARTMENTAL								
206-000-402.000	CURRENT PROPERTY TAX	240,996.64	260,673.00	260,673.00	0.00	0.00	100.00	100.00
206-000-412.000	PRIOR YEAR PROPERTY TAXES	110.11	0.00	4.20	(4.20)	0.00	100.00	100.00
206-000-573.000	LOCAL COMMUNITY STABILIZATION	82.10	0.00	0.00	0.00	0.00	100.00	100.00
206-000-659.600	COST RECOVERY	0.00	0.00	18,230.56	(18,230.56)	0.00	100.00	100.00
206-000-665.000	INTEREST	0.00	0.00	367.01	(367.01)	0.00	100.00	100.00
206-000-699.000	TRANSFER FROM OTHER FUNDS	431,608.50	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - NON-DEPARTMENTAL		672,797.35	260,673.00	279,274.77	(18,601.77)	107.14		
TOTAL REVENUES		672,797.35	260,673.00	279,274.77	(18,601.77)	107.14		
Expenditures								
Dept 336 - PUBLIC SAFETY (FIRE)								
206-336-709.000	SOCIAL SECURITY	117.41	375.00	168.42	206.58	44.91		
206-336-725.000	PER DIEM	1,600.00	4,800.00	2,650.00	2,150.00	55.21		
206-336-801.000	PROFESSIONAL & CONTRACTUAL SE	7,211.32	7,500.00	6,681.32	818.68	89.08		
206-336-801.100	CONTRACT SERVICE-SWARTZ CREEK	118,589.46	186,790.00	153,015.76	33,774.24	81.92		
206-336-801.200	FIRE RUNS	43,036.23	50,000.00	24,445.52	25,554.48	48.89		
206-336-801.300	EMS RUNS	2,996.89	5,000.00	2,509.30	2,490.70	50.19		
206-336-920.000	UTILITIES	1,296.24	1,500.00	1,112.60	387.40	74.17		
206-336-930.000	REPAIR & MAINTENANCE	655.00	2,500.00	322.00	2,178.00	12.88		
206-336-970.000	CAPITAL OUTLAY	469,294.00	0.00	0.00	0.00	0.00		
Total Dept 336 - PUBLIC SAFETY (FIRE)		644,796.55	258,465.00	190,904.92	67,560.08	73.86		
Dept 905 - DEBT SERVICE								
206-905-994.000 INTEREST ON DEBT								
Total Dept 905 - DEBT SERVICE		8,075.38	0.00	0.00	0.00	0.00		
TOTAL EXPENDITURES		652,871.93	258,465.00	190,904.92	67,560.08	73.86		
<b>Fund 206 - FIRE MILLAGE FUND:</b>								
TOTAL REVENUES		672,797.35	260,673.00	279,274.77	(18,601.77)	107.14		
TOTAL EXPENDITURES		652,871.93	258,465.00	190,904.92	67,560.08	73.86		
NET OF REVENUES & EXPENDITURES		19,925.42	2,208.00	88,369.85	(86,161.85)	4,002.26		
BEG. FUND BALANCE		(15,689.00)	4,236.42	4,236.42				
END FUND BALANCE		4,236.42	6,444.42	92,606.27				



User: RCLARK

PERIOD ENDING 09/30/2024

% Fiscal Year Completed: 74.86

DB: CLAYTON TOWNSHIP

GL NUMBER	DESCRIPTION	12/31/2023		2024		YTD BALANCE		09/30/2024		% BDTG USED
		END BALANCE	AMENDED BUDGET	NORMAL	ABNORMAL	NORMAL	ABNORMAL	NORMAL	ABNORMAL	
<b>Fund 207 - POLICE FUND</b>										
<b>Expenditures:</b>										
207-302-719.000	INSURANCE & BONDS	18,844.00	23,000.00			22,656.00		344.00		98.50
207-302-727.000	POSTAGE	29.83	300.00			19.89		280.11		6.63
207-302-730.000	MEDICALS/PHYSICALS	0.00	500.00			350.00		150.00		70.00
207-302-731.000	MEDICAL/BLOOD DRAWS	500.00	750.00			375.00		375.00		50.00
207-302-752.000	OFFICE SUPPLIES	1,713.77	3,000.00			2,238.11		761.89		74.60
207-302-801.000	PROFESSIONAL & CONTRACTUAL SE	3,600.00	0.00			0.00		0.00		0.00
207-302-815.100	LIABILITY INSURANCE	16,166.82	19,000.00			15,982.44		3,017.56		84.12
207-302-816.000	AUTOMOBILE INSURANCE	7,650.00	10,000.00			7,650.00		2,350.00		76.50
207-302-826.000	LEGAL FEES	18,591.36	25,000.00			16,346.70		8,653.30		65.39
207-302-826.100	FORFEITURE COSTS	0.00	500.00			0.00		500.00		0.00
207-302-850.000	TELEPHONE	4,133.12	4,400.00			2,954.22		1,445.78		67.14
207-302-850.100	CELL PHONES	1,573.41	1,900.00			789.48		1,110.52		41.55
207-302-920.000	UTILITIES	6,914.70	8,500.00			4,930.72		3,569.28		58.01
207-302-930.000	REPAIR & MAINT. EQUIPMENT	491.63	1,500.00			98.75		1,401.25		6.58
207-302-932.000	VEHICLE REPAIR & MAINTENANCE	5,364.12	11,000.00			13,521.71		(2,521.71)		122.92
207-302-932.100	GASOLINE	14,724.13	18,000.00			10,671.61		7,328.39		59.29
207-302-955.000	MISCELLANEOUS	659.97	1,000.00			510.00		490.00		51.00
207-302-955.100	MISC - LESO PROGRAM	0.00	1,000.00			0.00		1,000.00		0.00
207-302-955.200	MISC - LESO GAS	0.00	500.00			0.00		500.00		0.00
207-302-955.300	MISC - LESO LIVE SCAN	0.00	1,500.00			0.00		1,500.00		0.00
207-302-955.400	MISC - SALVAGE EXPENSES	0.00	500.00			0.00		500.00		0.00
207-302-958.000	MEMBERSHIP & DUES	0.00	2,500.00			1,161.60		1,338.40		46.46
207-302-960.000	CONFERENCE & WORKSHOP	3,322.07	0.00			0.00		0.00		0.00
207-302-962.100	TRAINING FEES	507.00	1,500.00			0.00		1,500.00		0.00
207-302-965.000	UNIFORMS	0.00	1,500.00			693.50		806.50		46.23
207-302-970.000	CAPITAL OUTLAY	10,453.82	0.00			0.00		0.00		0.00
207-302-977.000	OFFICE EQUIPMENT	518.65	1,000.00			785.44		214.56		78.54
207-302-978.000	COMPUTER	14,119.46	6,500.00			5,626.76		873.24		86.57
207-302-979.100	POLICE EQUIPMENT	14,277.01	2,000.00			1,729.68		270.32		86.48
207-302-981.000	VEHICLE PURCHASES CAPEX	36,093.00	0.00			0.00		0.00		0.00
<b>Total Dept 302 - POLICE OPERATING EXP.</b>		<b>180,247.87</b>	<b>146,850.00</b>			<b>109,091.61</b>		<b>37,758.39</b>		<b>74.29</b>
<b>TOTAL EXPENDITURES</b>		<b>715,612.35</b>	<b>745,740.00</b>			<b>546,454.42</b>		<b>199,285.58</b>		<b>73.28</b>
<b>Fund 207 - POLICE FUND:</b>										
<b>TOTAL REVENUES</b>		<b>735,276.87</b>	<b>744,457.00</b>			<b>838,078.82</b>		<b>(93,621.82)</b>		<b>112.58</b>
<b>TOTAL EXPENDITURES</b>		<b>715,612.35</b>	<b>745,740.00</b>			<b>546,454.42</b>		<b>199,285.58</b>		<b>73.28</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>19,664.52</b>	<b>(1,283.00)</b>			<b>291,624.40</b>		<b>(292,907.40)</b>		<b>12,729.88</b>
<b>BEG. FUND BALANCE</b>		<b>155,267.12</b>	<b>155,931.64</b>			<b>155,931.64</b>		<b>155,931.64</b>		
<b>END FUND BALANCE</b>		<b>155,931.64</b>	<b>154,648.64</b>			<b>447,556.04</b>		<b>447,556.04</b>		

REVENUE AND EXPENDITURE REPORT FOR CLAYTON CHARTER TOWNSHIP

PERIOD ENDING 09/30/2024  
 % Fiscal Year Completed: 74.86

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE		% BDT USED
		12/31/2023	NORMAL (ABNORMAL)	AMENDED BUDGET	2024	NORMAL	ABNORMAL	09/30/2024	NORMAL (ABNORMAL)	
Fund 213 - HIDDEN CREEK ROAD FUND										
Revenues										
Dept 000 - NON-DEPARTMENTAL										
213-000-450.000	SPECIAL ASSESSMENT REVENUE HIDDEN CREEK	17,010.00		17,256.00		0.00		17,256.00		0.00
213-000-670.000	INTEREST INCOME HIDDEN CREEK	3,069.91		1,744.00		23.02		1,720.98		1.32
Total Dept 000 - NON-DEPARTMENTAL		20,079.91		19,000.00		23.02		18,976.98		0.12
TOTAL REVENUES		20,079.91		19,000.00		23.02		18,976.98		0.12
Expenditures										
Dept 000 - NON-DEPARTMENTAL										
213-000-991.000	BOND PRINCIPAL PAYMENT HIDDEN CREEK	17,000.00		17,000.00		16,000.00		1,000.00		94.12
213-000-994.000	INTEREST ON DEBT	2,204.12		2,000.00		1,729.84		270.16		86.49
Total Dept 000 - NON-DEPARTMENTAL		19,204.12		19,000.00		17,729.84		1,270.16		93.31
TOTAL EXPENDITURES		19,204.12		19,000.00		17,729.84		1,270.16		93.31
Fund 213 - HIDDEN CREEK ROAD FUND:										
TOTAL REVENUES		20,079.91		19,000.00		23.02		18,976.98		0.12
TOTAL EXPENDITURES		19,204.12		19,000.00		17,729.84		1,270.16		93.31
NET OF REVENUES & EXPENDITURES		875.79		0.00		(17,706.82)		17,706.82		100.00
BEG. FUND BALANCE		26,462.84		27,338.63		27,338.63				
END FUND BALANCE		27,338.63		27,338.63		9,631.81				

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE	
		12/31/2023	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	BALANCE	% BGT USED
Fund 214 - SPECIAL ASSESSMENT - SUN SET DRIVE									
Revenues									
Dept 000 - NON-DEPARTMENTAL									
214-000-450.000	SPECIAL ASSESSMENT - SUN SET DRI	5,131.92		2,440.00		0.00		2,440.00	0.00
214-000-670.100	INTEREST INCOME SUN SET DR	825.12		800.00		0.00		800.00	0.00
Total Dept 000 - NON-DEPARTMENTAL		5,957.04		3,240.00		0.00		3,240.00	0.00
TOTAL REVENUES									
		5,957.04		3,240.00		0.00		3,240.00	0.00
Fund 214 - SPECIAL ASSESSMENT - SUN SET DRIVE:									
TOTAL REVENUES									
		5,957.04		3,240.00		0.00		3,240.00	0.00
TOTAL EXPENDITURES									
		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES									
		5,957.04		3,240.00		0.00		3,240.00	0.00
BEG. FUND BALANCE									
		4,582.51		10,539.55		10,539.55			
END FUND BALANCE									
		10,539.55		13,779.55		10,539.55			



REVENUE AND EXPENDITURE REPORT FOR CLAYTON CHARTER TOWNSHIP

PERIOD ENDING 09/30/2024  
 % Fiscal Year Completed: 74.86

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE	
		AMENDED BUDGET	2024	NORMAL	09/30/2024	NORMAL	ABNORMAL
Fund 219 - LIGHTING FUND							
Revenues							
Dept 000 - NON-DEPARTMENTAL							
219-000-402.000	CURRENT PROPERTY TAX	32,175.00	32,175.00	32,175.00	32,175.00	0.00	100.00
Total Dept 000 - NON-DEPARTMENTAL		32,175.00	32,175.00	32,175.00	32,175.00	0.00	100.00
TOTAL REVENUES							
		32,220.00	32,175.00	32,175.00	32,175.00	0.00	100.00
Expenditures							
Dept 448 - MUNICIPAL LIGHTING							
219-448-925.000	RESIDENTIAL LIGHTING	32,175.00	32,175.00	31,109.66	31,109.66	1,065.34	96.69
Total Dept 448 - MUNICIPAL LIGHTING		32,175.00	32,175.00	31,109.66	31,109.66	1,065.34	96.69
TOTAL EXPENDITURES							
		39,261.57	32,175.00	31,109.66	31,109.66	1,065.34	96.69
Fund 219 - LIGHTING FUND:							
TOTAL REVENUES							
		32,220.00	32,175.00	32,175.00	32,175.00	0.00	100.00
TOTAL EXPENDITURES							
		39,261.57	32,175.00	31,109.66	31,109.66	1,065.34	96.69
NET OF REVENUES & EXPENDITURES							
		(7,041.57)	0.00	1,065.34	1,065.34	(1,065.34)	100.00
BEG. FUND BALANCE							
		14,841.42	7,799.85	7,799.85	7,799.85		
END FUND BALANCE							
		7,799.85	7,799.85	8,865.19	8,865.19		

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 226 - GARBAGE FUND								
Revenues								
Dept 000 - NON-DEPARTMENTAL								
226-000-402.000	CURRENT PROPERTY TAX	500,080.00		500,080.00		0.00		100.00
226-000-626.000	CUSTOMER ASSESSMENTS-CURRENT	0.00		0.00		0.00		0.00
226-000-665.000	INTEREST	0.00		2,384.61		(2,384.61)		100.00
Total Dept 000 - NON-DEPARTMENTAL		500,080.00		502,464.61		(2,384.61)		100.48
TOTAL REVENUES								
		505,597.00		502,464.61		(2,384.61)		100.48
Expenditures								
Dept 528 - REFUSE COLLECTION/ DISPOSAL								
226-528-727.000	RECYCLING BINS	0.00		(260.00)		260.00		100.00
226-528-919.000	WASTE & RUBBISH DISPOSAL	488,080.00		344,304.88		143,775.12		70.54
226-528-955.000	ADMINISTRATION EXPENSE	12,000.00		0.00		12,000.00		0.00
226-528-957.000	INTERFUND ADMIN CHARGES	0.00		0.00		0.00		0.00
Total Dept 528 - REFUSE COLLECTION/ DISPOSAL		500,080.00		344,044.88		156,035.12		68.80
TOTAL EXPENDITURES								
		497,053.80		344,044.88		156,035.12		68.80
Fund 226 - GARBAGE FUND:								
TOTAL REVENUES								
		505,597.00		502,464.61		(2,384.61)		100.48
TOTAL EXPENDITURES								
		497,053.80		344,044.88		156,035.12		68.80
NET OF REVENUES & EXPENDITURES								
		8,543.20		158,419.73		(158,419.73)		100.00
		(778.00)		7,765.20				
BEG. FUND BALANCE								
		7,765.20		166,184.93				
END FUND BALANCE								

User: RCLARK

PERIOD ENDING 09/30/2024

DB: CLAYTON TOWNSHIP

% Fiscal Year Completed: 74.86

GL NUMBER	DESCRIPTION	END BALANCE		2024		YTD BALANCE		AVAILABLE		
		12/31/2023	NORMAL (ABNORMAL)	AMENDED BUDGET	09/30/2024	NORMAL	(ABNORMAL)	BALANCE	% BGT	
									USED	
Fund 285 - ARPA GRANT FUND										
Revenues										
Dept 000 - NON-DEPARTMENTAL										
285-000-528.000	FED GRANT REVENUE ARPA	382,921.39		297,275.00	297,275.04			(0.04)	100.00	
Total Dept 000 - NON-DEPARTMENTAL		382,921.39		297,275.00	297,275.04			(0.04)	100.00	
TOTAL REVENUES										
382,921.39		382,921.39		297,275.00	297,275.04			(0.04)	100.00	
Expenditures										
Dept 000 - NON-DEPARTMENTAL										
285-000-995.000	TRANSFERS OUT	0.00		98,708.00	98,139.96			568.04	99.42	
Total Dept 000 - NON-DEPARTMENTAL		0.00		98,708.00	98,139.96			568.04	99.42	
Dept 265 - TOWNSHIP HALL										
285-265-886.000	RENOVATION	382,921.39		199,275.00	199,274.57			0.43	100.00	
Total Dept 265 - TOWNSHIP HALL		382,921.39		199,275.00	199,274.57			0.43	100.00	
TOTAL EXPENDITURES										
382,921.39		382,921.39		297,983.00	297,414.53			568.47	99.81	
Fund 285 - ARPA GRANT FUND:										
TOTAL REVENUES										
382,921.39		382,921.39		297,275.00	297,275.04			(0.04)	100.00	
TOTAL EXPENDITURES										
382,921.39		382,921.39		297,983.00	297,414.53			568.47	99.81	
NET OF REVENUES & EXPENDITURES										
		0.00		(708.00)	(139.49)			(568.51)	19.70	
BEG. FUND BALANCE										
		138.49		138.49	138.49					
END FUND BALANCE										
		138.49		(569.51)	(1.00)					

GL NUMBER	DESCRIPTION	2024		YTD BALANCE		AVAILABLE		% BGET USED
		END BALANCE 12/31/2023	AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	BALANCE	
<b>Fund 592 - WATER &amp; SEWER FUND</b>								
<b>Revenues</b>								
Dept 000 - NON-DEPARTMENTAL								
592-000-630.100	SEWER TAPS	18,000.00	12,000.00		3,000.00		9,000.00	25.00
592-000-630.200	WATER TAPS	4,000.00	0.00		0.00		0.00	0.00
592-000-642.000	SEWER USAGE FEES - INCOME	700,809.68	700,000.00		268,083.97		431,916.03	38.30
592-000-642.100	WATER USAGE FEES - INCOME	457,300.13	500,000.00		263,116.57		236,883.43	52.62
592-000-643.000	LATE CHARGES - USAGE - INCOME	33,951.27	25,000.00		13,422.46		11,577.54	53.69
592-000-665.000	INTEREST	32,249.66	47,000.00		22,391.12		24,608.88	47.64
592-000-679.000	MISCELLANEOUS	329.65	1,000.00		166.75		833.25	16.68
<b>Total Dept 000 - NON-DEPARTMENTAL</b>		<b>1,246,640.39</b>	<b>1,285,000.00</b>		<b>570,180.87</b>		<b>714,819.13</b>	<b>44.37</b>
<b>TOTAL REVENUES</b>		<b>1,246,640.39</b>	<b>1,285,000.00</b>		<b>570,180.87</b>		<b>714,819.13</b>	<b>44.37</b>
<b>Expenditures</b>								
Dept 536 - WATER AND/OR SEWER SYSTEMS								
592-536-803.000	PUMP STATION EXPENSE	20,112.22	36,000.00		14,015.48		21,984.52	38.93
592-536-804.000	HYDRANT EXPENSE	5,280.00	0.00		450.00		(450.00)	100.00
592-536-805.000	SEWER MAINTENANCE	37,736.04	63,000.00		25,157.36		37,842.64	39.93
592-536-806.000	TURN ON/TURN OFF-EXPENSE	578.18	2,000.00		786.00		1,214.00	39.30
592-536-808.000	W & S EXPENSE - SWARTZ CREEK	2,000.00	0.00		0.00		0.00	0.00
592-536-817.000	SEWER USAGE - EXPENSE	465,189.39	500,000.00		284,111.52		215,888.48	56.82
592-536-818.000	WATER USAGE - EXPENSE	639,743.95	700,000.00		384,910.39		315,089.61	54.99
592-536-818.100	COMPUTER BILLING EXP. - W & S	4,964.76	8,000.00		3,026.34		4,973.66	37.83
592-536-957.000	INTERFUND ADMIN CHARGES	45,000.00	0.00		0.00		0.00	0.00
592-536-968.000	DEPRECIATION EXPENSE	70,150.12	0.00		0.00		0.00	0.00
<b>Total Dept 536 - WATER AND/OR SEWER SYSTEMS</b>		<b>1,290,754.66</b>	<b>1,309,000.00</b>		<b>712,457.09</b>		<b>596,542.91</b>	<b>54.43</b>
<b>TOTAL EXPENDITURES</b>		<b>1,290,754.66</b>	<b>1,309,000.00</b>		<b>712,457.09</b>		<b>596,542.91</b>	<b>54.43</b>
<b>Fund 592 - WATER &amp; SEWER FUND:</b>								
<b>TOTAL REVENUES</b>		<b>1,246,640.39</b>	<b>1,285,000.00</b>		<b>570,180.87</b>		<b>714,819.13</b>	<b>44.37</b>
<b>TOTAL EXPENDITURES</b>		<b>1,290,754.66</b>	<b>1,309,000.00</b>		<b>712,457.09</b>		<b>596,542.91</b>	<b>54.43</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(44,114.27)</b>	<b>(24,000.00)</b>		<b>(142,276.22)</b>		<b>118,276.22</b>	<b>592.82</b>
<b>BEG. FUND BALANCE</b>		<b>4,252,877.54</b>	<b>4,208,763.27</b>		<b>4,208,763.27</b>		<b>4,208,763.27</b>	
<b>FUND BALANCE ADJUSTMENTS</b>		<b>4,208,763.27</b>	<b>4,184,763.27</b>		<b>4,184,763.27</b>		<b>4,184,763.27</b>	
<b>END FUND BALANCE</b>		<b>5,304,187.12</b>	<b>4,470,849.00</b>		<b>3,396,639.51</b>		<b>1,074,209.49</b>	<b>75.97</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>5,077,854.03</b>	<b>4,447,603.00</b>		<b>3,101,723.70</b>		<b>1,345,879.30</b>	<b>69.74</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>226,333.09</b>	<b>23,246.00</b>		<b>294,915.81</b>		<b>(271,669.81)</b>	<b>1,268.67</b>
<b>BEG. FUND BALANCE - ALL FUNDS</b>		<b>6,944,933.31</b>	<b>7,171,266.40</b>		<b>7,171,266.40</b>		<b>7,171,266.40</b>	
<b>FUND BALANCE ADJ - ALL FUNDS</b>		<b>7,171,266.40</b>	<b>7,194,512.40</b>		<b>8,761,926.44</b>		<b>8,761,926.44</b>	
<b>END FUND BALANCE - ALL FUNDS</b>		<b>7,171,266.40</b>	<b>7,194,512.40</b>		<b>8,761,926.44</b>		<b>8,761,926.44</b>	

**CHARTER TOWNSHIP OF CLAYTON  
PLANNING COMMISSION MINUTES  
SEPTEMBER 24, 2024**

Chairman DePottey opened the meeting at 6:00 p.m.

**ROLL CALL**

**Members Present:** Rick Caruso, Richard Derby, Corey Potter, Jon Mieczkowski, Kevin DePottey, Kathleen Norris

**Members Absent:** George Sippert

**Others Present:**

Ken Tucker/Township Attorney

**APPROVAL OF PROPOSED AGENDA**

**Action Taken:** Motion by Potter, supported by Mieczkowski, to approve the proposed agenda for the September 24, 2024, Clayton Township Planning Commission meeting.

**MOTION CARRIED.**

**APPROVAL OF MINUTES: August 27, 2024**

**ACTION TAKEN:** Motion by Derby, supported by Potter to approve minutes of August 27, 2024.

**MOTION CARRIED.**

**COMMUNICATION:**

None

**REPORT OF OFFICERS AND ZONING ADMINISTRATOR:**

Discussion of Assessor's request for Zoning Administrator with regards to land splits and combinations

**PUBLIC COMMENT:**

None

**NEW BUSINESS:**

Mr. DePottey opened the Public Hearing regarding proposed amended Clayton Township Zoning Ordinances @ approximately 6:07 p.m.

**PUBLIC COMMENT:**

None

Public Hearing was closed at 6:10 p.m.

**Action Taken:** Motion by Mieczkowski, supported by Potter to recommend the Township Board to approve the proposed amended Township Zoning Ordinances. Roll Call Vote: 6 Yes/0 No

**OLD BUSINESS**

Discussed separating storage containers out of Ordinance 152.027 and making it a standalone ordinance

**ADDITIONAL COMMENTS FROM BOARD MEMBERS**

None

**FUTURE ITEMS:**

Wants the Township Board's recommendation on which one of the items to address next: business licenses, homeowner business or nuisance signs

**PUBLIC COMMENT**

No Comment

**ADJOURNMENT**

**Action Taken:** Motion by Potter, supported by Norris, to adjourn the Planning Commission meeting at 6:37 p.m.

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Kevin DePottey, Chairperson

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Rick Caruso, Secretary

**CLAYTON CHARTER TOWNSHIP  
2024-2026 LAWN & GROUND MAINTENANCE FOR  
PART 1--TOWNSHIP HALL COMPLEX & PART 2--FIRE STATION 2**

- (1) The **Township Complex** is located at **2011 S. Morrish Road**, the southeast intersection of the Corunna Road and Morrish Road (approximately 1 acre mowed of total 4.5 acres).
- (2) **Fire Station 2** is located at **1494 S. Seymour Road**, near the northwest intersection of Corunna Road and S. Seymour Road (1.5 acres).

The term of the contract is for two (2) years Starting Nov.1,2024. Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

**JOB REQUIREMENTS:**

**Bidder shall supply all equipment and**

- ✓ Complete a Spring clean-up and inspection, reporting findings to the township supervisor, prior to first mowing
- ✓ Mow a **minimum** of 15 times per year, or as required to keep ground cover no less than three inches (3") nor more than 4 inches (4") in height.
- ✓ Trim grass around buildings, trees shrubs, fence, white stop blocks, etc. after each mowing.
- ✓ Pick up and dispose of all debris.
- ✓ *Bi-weekly maintenance of all landscaped areas.*
- ✓ *Monthly reasonable trimming of shrubs and trees and removal of trimmings, such as: branches, leaves. Trimming and leaves will be dumped at Fick's Compost yard*
- ✓ Year end leaf cleanup.

**EACH VENDOR'S BID MUST BE ACCOMPANIED WITH THE FOLLOWING:**

- Copy of liability insurance in the amount of \$300,000.00.
- Copy of property damage insurance in the amount of \$50,000.00.
- Copy of Workers Compensation Insurance.

Any damage will be the responsibility of the bidder and all work must meet with the approval of the Township Supervisor. *Any performance dissatisfaction will be reported to the Clayton Charter Township Board of Trustees and may result in dismissal of the bidder upon notification of dissatisfaction.*

**BIDDER INFORMATION:**

Name: Miller LAWN & LANDSCAPE LLC

Address: P.O. Box 320781 Flint, MI 48532

Company phone: 810-250-3555

Cell Phone: 810-250-3555

Length of the contract to run to the 30<sup>th</sup> day of November 2024

CLAYTON CHARTER TOWNSHIP  
2024-2026 LAWN & GROUND MAINTENANCE FOR  
PART 3--BENDLE CEMETERY

Bendle Cemetery is located on the south side of Beecher Road, ¼ mile west of Seymour Road—(approximately 8.5 acres).

The term of the contract is for two (2) years. Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

JOB REQUIREMENTS:

**Bidder shall supply all equipment and**

- ✓ Complete a Spring clean-up and inspection, reporting findings to the township supervisor and/or cemetery sexton, as of April 1.
- ✓ Mow a minimum of 15 times per year, or as required to keep ground cover no less than three inches (3") in height and no more four inches (4"); with special attention to the grounds before Memorial Day, Labor Day and Fourth of July
- ✓ Trim grass around grave markers, memorials, buildings, trees shrubs, fence, etc. after each mowing.
- ✓ Pick up and dispose of all debris.
- ✓ Reasonable trimming of shrubs and trees and removal of trimmings, such as: branches, leaves. All material will be dumped at the Fick Compost yard at Corunna and Elms Road

EACH BID MUST BE MUST ACCOMPANIED WITH THE FOLLOWING:

- Copy of liability insurance in the amount of \$300,000.00 or more.
- Copy of property damage insurance in the amount of \$50,000.00 or more.
- Copy of Workers Compensation Insurance.

Any damage will be the responsibility of the bidder and all work must meet with the approval of the Township Supervisor. Any performance dissatisfaction will be reported to the Clayton Charter Township Board of Trustees and may result in dismissal of the bidder upon notification of dissatisfaction.

For budgetary purposes we would appreciate breakdown of the bid.

- (1- TOWNSHIP COMPLEX: \$ 380.00 each month
- (2- FIRE STATION 2: \$ 380.00 each month
- (3- CEMETERY: \$ 1,300.00 each month

**TOTAL BID:** \_\_\_\_\_



**CLAYTON CHARTER TOWNSHIP  
 SNOW / ICE REMOVAL BID 2026  
 SPECIFICATIONS FOR 11/01/2024- 4/30/2025 SEASON**

**A. Township Complex after 2":** shovel both police and township porches, handicap ramp and sidewalks to all entrances. Plow parking lot. Salt as needed in all areas. (Note: "salt only" when less than 1/2 inch of snow)

\$ <u>185.00</u>	Per occurrence	\$ <u>75.00</u> Salt Only
\$ _____	Monthly	\$ <u>20.00</u> SALT WALKS

|  
| PLOW LOT  
| SHOVEL WALKS  
| SALT LOT WALKS

Snow storage will be the southeast corner of property on lawn area requiring 3 parking bumpers to be moved, per administration, until spring as it is important that visibility be maintained at all drives. **All plowing must be complete by 8:00 a.m. for each occurrence.**

**B. Fire Station 2 Snow Removal after 2":** From parking lot and approaches into Station. Salt as needed. It is important that visibility be maintained at drive and approach to recycling trailer is keep clear of snow. **All plowing must be complete as soon after snowfall as is reasonable for 'municipal emergency facility' access.** (Note: "salt only" when less than 1/2 Inches of snow)

\$ <u>125.00</u>	Per occurrence	\$ <u>70.00</u> Salt Only
\$ _____	Monthly	\$ <u>20.00</u> SALT WALKS

|  
| PLOW LOT  
| SHOVEL WALKS  
| SALT LOT WALKS

**C. Bendle Cemetery Snow Removal:**  
 Snow plowing will be on an "on-call" basis from the cemetery superintendent. Remove snow from driveways.  
 Vendor will snow stake both sides of drive to indicate access

\$ <u>150.00</u>	Per occurrence	\$ _____ Salt Only
\$ _____	Monthly	

Proof of Liability Insurance in the amount not less than \$300,000 Bodily Damage and \$50,000 Property Damage and Workers Compensation Insurance **MUST** be filed with bid form.

Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

**CHARTER TOWNSHIP OF CLAYTON**  
**2024-2026 Season Tall Grass Lawn Mowing and**  
**Noxious Weed Mowing Bid Form**

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Bidders must have compatible equipment for a variety of mowing conditions. The contractor will be required to take a photograph of the parcel before and after mowing to be submitted with each cutting invoice to the township. The mowing contractor will cut weeds and grass at each location. Some locations will be vacant parcels while others may be uncut yards of an occupied household, which because of fences, trees and other improvements may require this parcel to be mowed with a push mower and trimmed with a weed trimmer. The mowing contractor is to bid a fee for up to one hour for each parcel and an hourly fee for each additional hour (or ½ half hour) regardless of type of equipment. Contractor will be chosen based on hourly bid and available equipment.

1. Bid price to mow/cut parcel for up to one hour, Contractor to provide before and after photo's of mowing.

Bid Price: \$ 98.25

2. Price for each additional hour to cut/mow same parcel.

Bid Price: \$ 72.00

3. Price for each addition ½ (half) hour to cut/mow same parcel.

Bid Price: \$ 48.00

You must attach the following to this bid:

- ✓ List of all equipment to be used.
- ✓ Copy of liability insurance in an amount of no less than \$300,000.
- ✓ Copy of property damage insurance in an amount of no less than \$50,000
- ✓ Copy of Workers Compensation Insurance.

**BIDDER INFORMATION:**

Name: MILLER LAWN & LANDSCAPE LLC

Address: P.O. Box 320781 Flint, MI 48532

Company phone: 810-250-3555

Cell Phone: 810-250-3555

— SKID STEER W/  
Brushhog  
— EXMARK ZERO TURN  
MOWER  
— WALK behind brushhog

PART 1 & 2  
TWP LWN MAIN BID

CLAYTON CHARTER TOWNSHIP  
2024-2026 LAWN & GROUND MAINTENANCE FOR  
PART 1--TOWNSHIP HALL COMPLEX & PART 2--FIRE STATION 2

- (1) The Township Complex is located at 2011 S. Morrish Road, the southeast intersection of the Corunna Road and Morrish Road (approximately 1 acre mowed of total 4.5 acres).
- (2) Fire Station 2 is located at 1494 S. Seymour Road, near the northwest intersection of Corunna Road and S. Seymour Road (1.5 acres).

The term of the contract is for two (2) years Starting Nov.1,2024. Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

**JOB REQUIREMENTS:**

**Bidder shall supply all equipment and**

- ✓ Complete a Spring clean-up and inspection, reporting findings to the township supervisor, prior to first mowing
- ✓ Mow a minimum of 15 times per year, or as required to keep ground cover no less than three inches (3") nor more than 4 inches (4") in height.
- ✓ Trim grass around buildings, trees shrubs, fence, white stop blocks, etc. after each mowing.
- ✓ Pick up and dispose of all debris.
- ✓ *Bi-weekly maintenance of all landscaped areas.*
- ✓ *Monthly reasonable trimming of shrubs and trees and removal of trimmings, such as: branches, leaves. Trimming and leaves will be dumped at Fick's Compost yard*
- ✓ Year end leaf cleanup.

**EACH VENDOR'S BID MUST BE ACCOMPANIED WITH THE FOLLOWING:**

- Copy of liability insurance in the amount of \$300,000.00.
- Copy of property damage insurance in the amount of \$50,000.00.
- Copy of Workers Compensation Insurance.

Any damage will be the responsibility of the bidder and all work must meet with the approval of the Township Supervisor. Any performance dissatisfaction will be reported to the Clayton Charter Township Board of Trustees and may result in dismissal of the bidder upon notification of dissatisfaction.

**BIDDER INFORMATION:**

Name: Ace Outdoor Services

Address: 2427 E. Sudd Rd. Burton, mi 48529

Company phone: 810-922-3764

Cell Phone: 810-922-3764

Length of the contract to run to the 30<sup>th</sup> day of November 2026

**CLAYTON CHARTER TOWNSHIP**  
**SNOW / ICE REMOVAL BID 2026**  
**SPECIFICATIONS FOR 11/01/2024- 4/30/2026 SEASON**

**A. Township Complex after 2":** shovel both police and township porches, handicap ramp and sidewalks to all entrances. Plow parking lot. Salt as needed in all areas. (Note: "salt only" when less than 1/2 inch of snow)

\$ 75-110 Per occurrence                      \$ 55.00 Salt Only  
 \$ 890.00 Monthly x 5

Snow storage will be the southeast corner of property on lawn area requiring 3 parking bumpers to be moved, per administration, until spring as it is important that visibility be maintained at all drives. **All plowing must be complete by 8:00 a.m. for each occurrence.**

**B. Fire Station 2 Snow Removal after 2":** From parking lot and approaches into Station. Salt as needed. It is important that visibility be maintained at drive and approach to recycling trailer is keep clear of snow. **All plowing must be complete as soon after snowfall as is reasonable for 'municipal emergency facility' access.** (Note: "salt only" when less than 1/2 Inches of snow)

\$ 95-140 Per occurrence                      \$ 74.00 Salt Only  
 \$ 1,110.60 Monthly x 5

**C. Bendle Cemetery Snow Removal:**  
 Snow plowing will be on an "on-call" basis from the cemetery superintendent. Remove snow from driveways.  
 Vendor will snow stake both sides of drive to indicate access

\$ 106-213 Per occurrence                      \$ 92.00 Salt Only  
 \$ 1,048.40 Monthly x 5

Proof of Liability Insurance in the amount not less than \$300,000 Bodily Damage and \$50,000 Property Damage and Workers Compensation Insurance **MUST** be filed with bid form.

Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

**CHARTER TOWNSHIP OF CLAYTON**  
**2021-2022 Season Tall Grass Lawn Mowing and**  
**Noxious Weed Mowing Bid Form**

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Bidders must have compatible equipment for a variety of mowing conditions. The contractor will be required to take a photograph of the parcel before and after mowing to be submitted with each cutting invoice to the township. The mowing contractor will cut weeds and grass at each location. Some locations will be vacant parcels while others may be uncut yards of an occupied household, which because of fences, trees and other improvements may require this parcel to be mowed with a push mower and trimmed with a weed trimmer. The mowing contractor is to bid a fee for up to one hour for each parcel and an hourly fee for each additional hour (or ½ half hour) regardless of type of equipment. Contractor will be chosen based on hourly bid and available equipment.

1. Bid price to mow/cut parcel for up to one hour, Contractor to provide before and after photo's of mowing.

Bid Price: \$ 65<sup>00</sup> per hour

2. Price for each additional hour to cut/mow same parcel.

Bid Price: \$ \_\_\_\_\_

3. Price for each addition ½ (half) hour to cut/mow same parcel.

Bid Price: \$ \_\_\_\_\_

You must attach the following to this bid:

- ✓ List of all equipment to be used.
- ✓ Copy of liability insurance in an amount of no less than \$300,000.
- ✓ Copy of property damage insurance in an amount of no less than \$50,000
- ✓ Copy of Workers Compensation Insurance.

**BIDDER INFORMATION:**

Name: ACE OUTDOOR SERVICES

Address: 2427 E. JUDD RT BURTON MI 48529

Company phone: 810-922-3764

Cell Phone: 810-922-3764

Length of the contract to run to the 30<sup>th</sup> day of November 202~~6~~



**Proposal**

Proposal #29007

Date: 9/24/2024

Customer:	Property:
Tom Spillane 2011 South Morrish Rd Swartz Creek, MI 48473	2011 S. Morrish Rd Swartz Creek, MI 48473

Ace Outdoor Services, LLC ("Ace") hereby agrees to furnish all necessary labor, equipment, and materials to provide Lawn care services for the property of Township Office and police , located at 2011 S. Morrish Rd Swartz Creek, MI 48473.

**Fixed Payment  
(Billed Monthly at a Fixed Rate Per Payment Schedule)**

Maintenance

<b>Spring Clean up</b>	<b>1</b>	<b>\$116.00</b>
<ul style="list-style-type: none"> <li>• Comprehensive parking lot clean-up.</li> <li>• Clean-up of leaves and debris in lawn and bed areas.</li> <li>• Disposal of all debris.</li> </ul>		
<b>Bi-Weekly Mowing Service</b>	<b>14</b>	<b>\$95.00</b>
<b>Fall Cleanup</b>	<b>1</b>	<b>\$261.00</b>
<ul style="list-style-type: none"> <li>• Clean-up of leaves and debris in lawn and bed areas.</li> <li>• Disposal of all debris.</li> </ul>		

Tree and Shrubs

<b>Shrub Trimming</b>	<b>2</b>	<b>\$144.00</b>
<ul style="list-style-type: none"> <li>• Shrubs and Hedges will be pruned and shaped of normal seasonal growth.</li> </ul>		

Extra Services

<b>Site Visit</b>	<b>7</b>	<b>\$0.00</b>
<ul style="list-style-type: none"> <li>• Quality Control Site Evaluation</li> </ul>		

**IF YOU WOULD LIKE THESE ADDITIONAL SERVICES PLEASE CONTACT US FOR A CURRENT QUOTE**

<input type="checkbox"/> Grub Control (Curative)	<b>Request Quote</b>
<input type="checkbox"/> Grub Control (Preventative)	<b>Request Quote</b>

- Mulch Install (T&M)
- Flower Install (T&M)
- Misc Irrigation Service

Request Quote  
Request Quote  
Request Quote

**PAYMENT SCHEDULE**

SCHEDULE	PRICE	SALES TAX	TOTAL PRICE
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$285.00	\$0.00	\$285.00
May	\$285.00	\$0.00	\$285.00
June	\$285.00	\$0.00	\$285.00
July	\$285.00	\$0.00	\$285.00
August	\$285.00	\$0.00	\$285.00
September	\$285.00	\$0.00	\$285.00
October	\$285.00	\$0.00	\$285.00
November	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00
	<b>\$1,995.00</b>	<b>\$0.00</b>	<b>\$1,995.00</b>

Ace Outdoor Services, LLC ("Ace") hereby agrees to furnish all necessary labor, equipment, and materials to provide lawn care services for the property of Township Office and police , located at 2011 S. Morrish Rd Swartz Creek, MI 48473 throughout the 2024 lawn care season.

Payment is to be remitted within 30 days of invoice date. A 3% charge will be applied to invoices not paid within 30 days and every 30 days thereafter. Failure to make full and timely payment makes this contract voidable at the option of Ace and relieves Ace of any further liability to the grounds. Customer will receive invoices for services monthly

All work is to be completed in accordance with standard industry practices. Any alteration or deviation from above specifications involving extra costs will be performed only after written or oral agreement and will be invoiced as an additional charge over and above the prices outlined herein. All agreements are contingent upon accidents or delays beyond our control. Any modification to services within this contract will require change orders and will result in repricing of the services within. This agreement is subject to acceptance within 30 days of the date above and voidable thereafter by Ace. Contract can be terminated by either party, requires written notification. Customer will be required to pay 15% of previous months invoice balance as a termination fee. Any collection of balances by Ace Outdoor Services that requires attorney involvement. Customer will be responsible for reasonable additional attorney fees.

If you want mowing service cancelled, and not to be mowed the day you are scheduled, Ace Outdoor Services needs 24 hour notice by calling 810-820-8313. If crew shows up on site the day of mowing and they are asked not to mow there will be a 25% charge for that week.

By \_\_\_\_\_  
Charles Brimmer  
Date 9/24/2024  
\_\_\_\_\_  
Ace Outdoor Services, LLC

By \_\_\_\_\_  
Date \_\_\_\_\_  
Tom Spillane





**Proposal**

Proposal #29009

Date: 9/24/2024

Customer:	Property:
Tom Spillane 2011 South Morrish Rd Swartz Creek, MI 48473	1494 Seymour rd Flint, MI 48532

Ace Outdoor Services, LLC ("Ace") hereby agrees to furnish all necessary labor, equipment, and materials to provide Lawn care services for the property of Fire Station #2, located at 1494 Seymour rd Flint, MI 48532.

**Fixed Payment  
(Billed Monthly at a Fixed Rate Per Payment Schedule)**

Maintenance

<b>Spring Clean up</b>	<b>1</b>	<b>\$116.00</b>
<ul style="list-style-type: none"> <li>• Comprehensive parking lot clean-up.</li> <li>• Clean-up of leaves and debris in lawn and bed areas.</li> <li>• Disposal of all debris.</li> </ul>		
<b>Bi-Weekly Mowing Service</b>	<b>14</b>	<b>\$94.00</b>
<b>Fall Cleanup</b>	<b>1</b>	<b>\$260.00</b>
<ul style="list-style-type: none"> <li>• Clean-up of leaves and debris in lawn and bed areas.</li> <li>• Disposal of all debris.</li> </ul>		

Extra Services

<b>Site Visit</b>	<b>7</b>	<b>\$0.00</b>
<ul style="list-style-type: none"> <li>• Quality Control Site Evaluation</li> </ul>		

**IF YOU WOULD LIKE THESE ADDITIONAL SERVICES PLEASE CONTACT US FOR A CURRENT QUOTE**

<input type="checkbox"/> Grub Control (Curative)	<b>TOTAL PRICE</b>
<input type="checkbox"/> Grub Control (Preventative)	Request Quote
<input type="checkbox"/> Mulch Install (T&M)	Request Quote
<input type="checkbox"/> Flower Install (T&M)	Request Quote
<input type="checkbox"/> Misc Irrigation Service	Request Quote

**PAYMENT SCHEDULE**

SCHEDULE	PRICE	SALES TAX	TOTAL PRICE
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$241.71	\$0.00	\$241.71
May	\$241.71	\$0.00	\$241.71
June	\$241.71	\$0.00	\$241.71
July	\$241.71	\$0.00	\$241.71
August	\$241.71	\$0.00	\$241.71
September	\$241.71	\$0.00	\$241.71
October	\$241.74	\$0.00	\$241.74
November	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00
	<b>\$1,692.00</b>	<b>\$0.00</b>	<b>\$1,692.00</b>

Ace Outdoor Services, LLC ("Ace") hereby agrees to furnish all necessary labor, equipment, and materials to provide lawn care services for the property of Fire Station #2, located at 1494 Seymour rd Flint, MI 48532 throughout the 2024 lawn care season.

Payment is to be remitted within 30 days of invoice date. A 3% charge will be applied to invoices not paid within 30 days and every 30 days thereafter. Failure to make full and timely payment makes this contract voidable at the option of Ace and relieves Ace of any further liability to the grounds. Customer will receive invoices for services monthly

All work is to be completed in accordance with standard industry practices. Any alteration or deviation from above specifications involving extra costs will be performed only after written or oral agreement and will be invoiced as an additional charge over and above the prices outlined herein. All agreements are contingent upon accidents or delays beyond our control. Any modification to services within this contract will require change orders and will result in repricing of the services within. This agreement is subject to acceptance within 30 days of the date above and voidable thereafter by Ace. Contract can be terminated by either party, requires written notification. Customer will be required to pay 15% of previous months invoice balance as a termination fee. Any collection of balances by Ace Outdoor Services that requires attorney involvement. Customer will be responsible for reasonable additional attorney fees.

If you want mowing service cancelled, and not to be mowed the day you are scheduled, Ace Outdoor Services needs 24 hour notice by calling 810-820-8313. If crew shows up on site the day of mowing and they are asked not to mow there will be a 25% charge for that week.

By \_\_\_\_\_  
 Charles Brimmer  
 Date 9/24/2024  
 \_\_\_\_\_  
 Ace Outdoor Services, LLC

By \_\_\_\_\_  
 \_\_\_\_\_  
 Date \_\_\_\_\_  
 \_\_\_\_\_  
 Tom Spillane



**Proposal**

Proposal #29011

Date: 9/24/2024

Customer:	Property:
Tom Spillane 2011 South Morrish Rd Swartz Creek, MI 48473	9385 Beecher Rd Flushing , MI 48433

Ace Outdoor Services, LLC ("Ace") hereby agrees to furnish all necessary labor, equipment, and materials to provide Lawn care services for the property of Bendle Cemetery, located at 9385 Beecher Rd Flushing , MI 48433.

**Per Service  
(Billed Monthly per occurrence)**

	Occurrences	Per Price
<b><u>Maintenance</u></b>		
<b>Spring Clean up</b>	1	\$782.00
<ul style="list-style-type: none"> <li>• Comprehensive parking lot clean-up.</li> <li>• Clean-up of leaves and debris in lawn and bed areas.</li> <li>• Disposal of all debris.</li> </ul>		
<b>Bi-Weekly Mowing Service</b>	15	\$699.00
<b>Fall Cleanup</b>	1	\$1,405.00
<ul style="list-style-type: none"> <li>• Clean-up of leaves and debris in lawn and bed areas.</li> <li>• Disposal of all debris.</li> </ul>		
<b><u>Extra Services</u></b>		
<b>Site Visit</b>	7	\$0.00
<ul style="list-style-type: none"> <li>• Quality Control Site Evaluation</li> </ul>		

**IF YOU WOULD LIKE THESE ADDITIONAL SERVICES PLEASE CONTACT US FOR A CURRENT QUOTE**

	TOTAL PRICE
<input type="checkbox"/> Grub Control (Curative)	Request Quote
<input type="checkbox"/> Grub Control (Preventative)	Request Quote
<input type="checkbox"/> Mulch Install (T&M)	Request Quote
<input type="checkbox"/> Flower Install (T&M)	Request Quote

Misc Irrigation Service

Request Quote

Ace Outdoor Services, LLC ("Ace") hereby agrees to furnish all necessary labor, equipment, and materials to provide lawn care services for the property of Bendle Cemetery, located at 9385 Beecher Rd Flushing , MI 48433 throughout the 2024 lawn care season.

Payment is to be remitted within 30 days of invoice date. A 3% charge will be applied to invoices not paid within 30 days and every 30 days thereafter. Failure to make full and timely payment makes this contract voidable at the option of Ace and relieves Ace of any further liability to the grounds. Customer will receive invoices for services monthly

All work is to be completed in accordance with standard industry practices. Any alteration or deviation from above specifications involving extra costs will be performed only after written or oral agreement and will be invoiced as an additional charge over and above the prices outlined herein. All agreements are contingent upon accidents or delays beyond our control. Any modification to services within this contract will require change orders and will result in repricing of the services within. This agreement is subject to acceptance within 30 days of the date above and voidable thereafter by Ace. Contract can be terminated by either party, requires written notification. Customer will be required to pay 15% of previous months invoice balance as a termination fee. Any collection of balances by Ace Outdoor Services that requires attorney involvement. Customer will be responsible for reasonable additional attorney fees.

If you want mowing service cancelled, and not to be mowed the day you are scheduled, Ace Outdoor Services needs 24 hour notice by calling 810-820-8313. If crew shows up on site the day of mowing and they are asked not to mow there will be a 25% charge for that week.

By \_\_\_\_\_

Charles Brimmer

Date 9/24/2024 \_\_\_\_\_

Ace Outdoor Services, LLC

By \_\_\_\_\_

Date \_\_\_\_\_

Tom Spillane

**CLAYTON CHARTER TOWNSHIP  
2024-2026 LAWN & GROUND MAINTENANCE FOR  
PART 1--TOWNSHIP HALL COMPLEX & PART 2--FIRE STATION 2**

- (1) The **Township Complex** is located at **2011 S. Morrish Road**, the southeast intersection of the Corunna Road and Morrish Road (approximately 1 acre mowed of total 4.5 acres).
- (2) **Fire Station 2** is located at **1494 S. Seymour Road**, near the northwest intersection of Corunna Road and S. Seymour Road (1.5 acres).

The term of the contract is for two (2) years Starting Nov.1,2024. Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

**JOB REQUIREMENTS:**

**Bidder shall supply all equipment and**

- ✓ Complete a Spring clean-up and inspection, reporting findings to the township supervisor, prior to first mowing
- ✓ Mow a **minimum** of 15 times per year, or as required to keep ground cover no less than three inches (3") nor more than 4 inches (4") in height.
- ✓ Trim grass around buildings, trees shrubs, fence, white stop blocks, etc. after each mowing.
- ✓ Pick up and dispose of all debris.
- ✓ *Bi-weekly maintenance of all landscaped areas.*
- ✓ *Monthly reasonable trimming of shrubs and trees and removal of trimmings*, such as: branches, leaves. Trimming and leaves will be dumped at Fick's Compost yard
- ✓ Year end leaf cleanup.

**EACH VENDOR'S BID MUST BE ACCOMPANIED WITH THE FOLLOWING:**

- Copy of liability insurance in the amount of \$300,000.00.
- Copy of property damage insurance in the amount of \$50,000.00.
- Copy of Workers Compensation Insurance.

Any damage will be the responsibility of the bidder and all work must meet with the approval of the Township Supervisor. *Any performance dissatisfaction will be reported to the Clayton Charter Township Board of Trustees and may result in dismissal of the bidder upon notification of dissatisfaction.*

**BIDDER INFORMATION:**

Name: Larko's Lawn Care & Landscaping LLC

Address: 9351 Duffield Rd Montrose 48453

Company phone: 810-217-0282

Cell Phone: 810-217-0282

Length of the contract to run to the 30<sup>th</sup> day of November 2024

CLAYTON CHARTER TOWNSHIP  
2024-2026 LAWN & GROUND MAINTENANCE FOR  
PART 3--BENDLE CEMETERY

Bendle Cemetery is located on the south side of Beecher Road, ¼ mile west of Seymour Road—(approximately 8.5 acres).

The term of the contract is for two (2) years. Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

JOB REQUIREMENTS:

**Bidder shall supply all equipment and**

- ✓ Complete a Spring clean-up and inspection, reporting findings to the township supervisor and/or cemetery sexton, as of April 1.
- ✓ Mow a minimum of 15 times per year, or as required to keep ground cover no less than three inches (3") in height and no more four inches (4"); with special attention to the grounds before Memorial Day, Labor Day and Fourth of July
- ✓ Trim grass around grave markers, memorials, buildings, trees shrubs, fence, etc. after each mowing.
- ✓ Pick up and dispose of all debris.
- ✓ Reasonable trimming of shrubs and trees and removal of trimmings, such as: branches, leaves. All material will be dumped at the Fick Compost yard at Corunna and Elms Road

EACH BID MUST BE MUST ACCOMPANIED WITH THE FOLLOWING:

- Copy of liability insurance in the amount of \$300,000.00 or more.
- Copy of property damage insurance in the amount of \$50,000.00 or more.
- Copy of Workers Compensation Insurance.

Any damage will be the responsibility of the bidder and all work must meet with the approval of the Township Supervisor. Any performance dissatisfaction will be reported to the Clayton Charter Township Board of Trustees and may result in dismissal of the bidder upon notification of dissatisfaction.

For budgetary purposes we would appreciate breakdown of the bid.

- (1- TOWNSHIP COMPLEX: \$ 6845.00
- (2- FIRE STATION 2: \$ 6845.00
- (3- CEMETERY: \$ 23,225.00

TOTAL BID: \$ 36,915.00

2 years

**CLAYTON CHARTER TOWNSHIP  
SNOW / ICE REMOVAL BID  
SPECIFICATIONS FOR 11/01/2024- 4/30/2025 SEASON**

**A. Township Complex after 2":** shovel both police and township porches, handicap ramp and sidewalks to all entrances. Plow parking lot. Salt as needed in all areas. (Note: "salt only" when less than 1/2 inch of snow)

\$ 210.00 with salt Per occurrence      \$ 95.00 Salt Only

\$ 950.00 Monthly

Snow storage will be the southeast corner of property on lawn area requiring 3 parking bumpers to be moved, per administration, until spring as it is important that visibility be maintained at all drives. **All plowing must be complete by 8:00 a.m. for each occurrence.**

**B. Fire Station 2 Snow Removal after 2":** From parking lot and approaches into Station. Salt as needed. It is important that visibility be maintained at drive and approach to recycling trailer is keep clear of snow. **All plowing must be complete as soon after snowfall as is reasonable for 'municipal emergency facility' access.** (Note: "salt only" when less than 1/2 Inches of snow)

\$ 200.00 with salt Per occurrence      \$ 90.00 Salt Only

\$ 875.00 Monthly

**C. Bendle Cemetery Snow Removal:**

Snow plowing will be on an "on-call" basis from the cemetery superintendent. Remove snow from driveways.  
Vendor will snow stake both sides of drive to indicate access

\$ 170.00 no salt Per occurrence      \$ 85.00 Salt Only

\$ 700.00 Monthly

Proof of Liability Insurance in the amount not less than \$300,000 Bodily Damage and \$50,000 Property Damage and Workers Compensation Insurance **MUST** be filed with bid form.

Detailed monthly billings submitted by the 30<sup>th</sup> of the month will be paid by the 15<sup>th</sup> of the following month.

*2 year*

**CHARTER TOWNSHIP OF CLAYTON**  
**2024-2026 Season Tall Grass Lawn Mowing and**  
**Noxious Weed Mowing Bid Form**

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Bidders must have compatible equipment for a variety of mowing conditions. The contractor will be required to take a photograph of the parcel before and after mowing to be submitted with each cutting invoice to the township. The mowing contractor will cut weeds and grass at each location. Some locations will be vacant parcels while others may be uncut yards of an occupied household, which because of fences, trees and other improvements may require this parcel to be mowed with a push mower and trimmed with a weed trimmer. The mowing contractor is to bid a fee for up to one hour for each parcel and an hourly fee for each additional hour (or ½ half hour) regardless of type of equipment. Contractor will be chosen based on hourly bid and available equipment.

1. Bid price to mow/cut parcel for up to one hour, Contractor to provide before and after photo's of mowing.

Bid Price: \$ 125.00

2. Price for each additional hour to cut/mow same parcel.

Bid Price: \$ 100.00

3. Price for each addition ½ (half) hour to cut/mow same parcel.

Bid Price: \$ 50.00

You must attach the following to this bid:

- ✓ List of all equipment to be used.
- ✓ Copy of liability insurance in an amount of no less than \$300,000.
- ✓ Copy of property damage insurance in an amount of no less than \$50,000
- ✓ Copy of Workers Compensation Insurance.

**BIDDER INFORMATION:**

Name: Larko's

Address: 9351 Duffield Rd Mountrose

Company phone: 810-217-0282

Cell Phone: 11



September 2024 Monthly Individual Reports										
Officer	Days	CFS	Accidents	Arrests	Police Assists	Tickets	CMV	Traffic Warnings	Vacation Checks	
Chief Brown		0	0	0	0	0	0	0	0	0
Sgt. Belanger		0	0	0	0	0	0	0	0	0
Ofc. Chapko	14	35	4	2	3	3	0	0	5	0
Ofc. Engel	8	0	0	0	0	0	0	0	0	0
Ofc. Davidson	8	21	3	0	2	0	0	0	3	2
Ofc. Goliday	14	29	0	3	0	0	0	0	0	4
Ofc. Lee	15	41	3	1	4	3	0	0	27	0
Ofc. Oginsky	2	2	0	0	0	0	0	0	0	0
Ofc. Stallings	2	4	0	0	0	0	0	0	0	0
Ofc. Redds	8	16	1	2	0	1	0	0	0	0
<b>TOTALS</b>	71	148	11	8	9	7	0	0	35	6

TOTAL DEPT	September 2024 Department																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTALS	
Service Complaint	7	5	7	5	5	7	6	3	4	3	6	5	10	6	4	7	3	8	3	6	4	2	6	2	2	5	8	4	3	2	0	148	
Felony Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	2	0	0	0	0	0	0	0	0	0	5	
Misc. Arrest	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2		
Warrant Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1		
PDA	0	1	1	0	0	0	0	0	0	0	0	1	2	1	1	0	0	0	0	0	0	0	1	0	0	1	1	1	0	0	11		
PIA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Business Check	9	7	21	9	18	12	14	19	21	17	11	2	25	15	14	11	18	13	22	1	6	15	16	15	14	26	18	14	11	2	0	416	
Subdivision Ck	42	45	36	40	45	41	43	38	35	40	45	19	41	40	37	37	38	38	39	21	36	42	45	45	45	55	45	24	45	15	0	1157	
Vacation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	0	0	2	0	6		
Parking Enforcement	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Civil Infraction	0	0	0	1	0	0	0	0	1	0	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	7	
Misdemeanor	0	0	0	0	0	0	0	0	2	0	0	1	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	7	
CMV	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Warning (traffic)	0	0	0	1	2	0	0	0	4	3	0	3	2	4	1	0	0	3	3	0	0	0	2	2	0	0	0	2	1	2	0	0	35
Assist	2	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	1	3	0	1	0	0	0	0	0	0	0	0	0	0	0	9	
TOTALS	60	58	65	56	70	60	64	60	68	64	62	33	83	69	58	55	60	65	67	32	46	61	70	66	62	90	77	44	61	21	0	1804	

September 2024 STATISTICS

WARRANT REQUESTS (COUNTY PROSECUTOR)							4			
WARRANT REQUESTS (TOWNSHIP PROSECUTOR)							5			
BUSINESS CHECKS							416			
SUBDIVISION/VACATION CHECKS							<u>1163</u>			
PATROL MILES DRIVEN							<u>5,580</u>			