

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Spillane at 6:00 p.m. February 8, 2024 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor Tom Spillane
Clerk Dennis Milem
Treasurer Rick Caruso

Trustees: Greg Childers
Brad Anthony
Tammy Kapraun
Shelley Thompson

Attorney: Ken Tucker
Zoning Administrator: Ted Henry

Pledge to Flag

ROLL CALL: Members Present: Caruso, Milem, Spillane, Kapraun, Childers, Anthony and Thompson.

AGENDA: MOTION by Kapraun and seconded by Thompson to approve amended agenda adding appointment of members to commission and committees. ROLL CALL: YES: Spillane, Kapraun, Milem, Caruso, Childers and Thompson. NO: Anthony. MOTION CARRIED.

MINUTES: MOTION by Thompson and seconded by Caruso to approve January meetings of the board. ROLL CALL: YES: Spillane, Milem, Childers, Caruso, Kapraun and Thompson. NO: Anthony. MOTION CARRIED.

BILLS LIST: MOTION by Kapraun and seconded by Caruso to approve the Bills List as presented. ROLL CALL: YES: Milem, Anthony, Thompson, Childers, Caruso, Kapraun, and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Caruso and seconded by Milem to accept the treasurer's report as presented. ROLL CALL: YES: Milem, Anthony, Thompson, Caruso, Kapraun, Childers and Spillane. MOTION CARRIED.

2024 BUDGET ADJUSTMENTS: None.

PUBLIC COMMENT

BOARD COMMENT

CORRESPONDENCE:

TOWNSHIP ADDITION UPDATE BY SUPERVISOR
LETTER FROM TAYLOR & MORGAN

OLD BUSINESS: POLICE HOLIDAY ADDITION AND COVID POLICIES: MOTION by Kapraun and seconded by Thompson to add June 19 to the police contract as a paid holiday for

officers going forth from 2024. ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Childers and Caruso. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-01

NO BOARD ACTION ON PANDEMIC POLICY. Covid policy ran out on 12/31/2023.

NEW BUSINESS:

COMPENSATION PACKAGE FOR BUILDING INSPECTOR, ZONING ADMINISTRATOR AND CODE ENFORCEMENT OFFICER: MOTION by Kapraun and seconded by Childers to approve recommendation of personnel committee to pay Ted Henry \$73,236.00 per year salary for the combined positions listed above plus \$3000.00 in-lieu of medical benefits and 10% contribution yearly to a 401-retirement account. This is retroactive to January 1, 2024. ROLL CALL: YES: Caruso, Spillane, Childers, Kapraun and Milem. NO: Anthony and Thompson. MOTION CARRIED. RESOLUTION NO. 24-0208-02

PA 116: MOTION by Kapraun and seconded by Thompson to allow Mitchell Walker to put parcel 04-12-100-027 into PA. 116. ROLL CALL: YES: Caruso, Childers, Spillane, Thompson, Anthony Kapraun and Milem. MOTION CARRIED. RESOLUTION NO. 24-0208-03

MOTION by Milem and seconded by Kapraun to allow Mitchell Walker to put parcel 04-03-100-009 into a PA. 116. ROLL CALL: YES: Thompson, Kapraun, Milem, Anthony, Childers, Spillane and Caruso. MOTION CARRIED. RESOLUTION NO. 24-0208-04

2024 POVERTY GUIDELINES: MOTION by Milem and seconded by Kapraun to adopt the 2024 Federal Poverty Guidelines and Clayton Township poverty guidelines. ROLL Call: YES: Milem, Anthony, Thompson, Kapraun, Caruso, Childers and Spillane. MOTION CARRIED. RESOLUTION NO. 24-0208-05

ADD FOR ASSESSOR: Information from the supervisor. No board actions.

PROPOSED FIRE APPARATUS MILLAGE: MOTION by Kapraun and seconded by Caruso to put language on the ballot for the August 6, 2024 election asking for a millage of .08 mills for a period of 5 years for fire apparatus. Millage will raise \$208,539.00 in the first year. ROLL CALL: YES: Milem, Thompson, Kapraun, Caruso, Childers and Spillane. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-06

MOTION by Milem and seconded by Kapraun to reappoint members of the planning commission for the term of their appointment. Kevin DePotty, Corey Potter, Rick Caruso, Kathleen Norris, Jon Mieczkowski, Richard Derby and Georg Sippert. ROLL CALL: YES: Caruso, Childers, Spillane, Kapraun, Milem and Thompson. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-07

MOTION by Milem and seconded by Thompson to reappoint members of the zoning board of appeals for the term of their appointment. Mike Messer, George Sippert, Paul Brown, Greg Childers, Patrick Kidder, Brian Castles (alternate) and Kimberly Castles (alternate). ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Childers and Caruso. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-08

MOTION by Milem and seconded by Kapraun to appoint the board of review members from February 8, 2024 to February 8, 2025. Kimberly Castles, Richard Derby, Doug Sherman, Brian Castles (Alternate) and Chris Gehringer. (Alternate). ROLL CALL: YES: Childers, Thompson, Caruso, Spillane, Kapraun and Milem. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-09

MOTION by Kapraun and seconded by Childers to reaffirm that the personnel committee is made up of Tammy Kapraun, Greg Childers, Rick Caruso and Doug Sherman when the personnel committee is dealing with police personnel. Rick Caruso is board liaison to the police dept. He will replace Denny Milem in these instances. ROLL CALL: YES: Milem, Thompson, Kapraun, Caruso, Childers and Spillane. NO: Anthony. MOTION CARRIED. RESOLUTION NO. 24-0208-10

Trustee Thompson left meeting at 7:07 p.m.

PUBLIC COMMENT:

BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker
ZONING ADMINISTRATOR: Ted Henry
ROADS AND BRIDGES: Tom Spillane
WATER AND WASTE: Rick Caruso
FIRE BOARD: Tammy Kapraun
PLANNING COMMISSION: Rick Caruso
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane
POLICE REPORT: Chief Brown

Meeting Adjourned: 7:09 p.m.

Minutes by

Dennis Milem, Clerk

Minutes Accepted by

Tom Spillane, Supervisor

