

**CHARTER TOWNSHIP OF CLAYTON
PLANNING COMMISSION MINUTES
AUGUST 22, 2023**

ROLL CALL

Members Present: Kevin DePottey, Rick Caruso, Kathleen Tuba, Dennis Carignan, George Sippert

Members Absent: Corey Potter, Richard Derby

Others Present: Ted Henry/Building Official, Zoning Administrator
Ken Tucker/Township Attorney

APPROVAL OF PROPOSED AGENDA

Action Taken: Motion by Sippert, supported by Tuba, to approve the proposed agenda for the August 22, 2023, Clayton Township Planning Commission meeting.

MOTION CARRIED.

APPROVAL OF MINUTES: July 25, 2023

ACTION TAKEN: Motion by Caruso, supported by Sippert to approve minutes of July 25, 2023.

MOTION CARRIED.

COMMUNICATION:

REPORT OF OFFICERS AND ZONING ADMINISTRATOR:

PUBLIC COMMENT:

No Comment

NEW BUSINESS

Action Taken: Motion by Sippert, supported by Carignan that Planning Commission, Zoning Administrator and Assessor all agree that all newly created parcels must meet the road frontage minimum at the road right of way. Flag lots are addressed through the ZBA process. Parcels cannot be created by use of an easement.

Roll Call Vote: 5 YES/0 NO, Derby

MOTION CARRIED

OLD BUSINESS

1. Follow up on alternate energy moved to next month so new and absent members can be present.

ADDITIONAL ITEMS

PUBLIC COMMENT

No Comment

ADJOURNMENT

Action Taken: Motion by Sippert, supported by Carignan, to adjourn the Planning Commission meeting at 6:45 p.m.

Kevin DePottey, Chairperson

Rick Caruso, Secretary